PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/6/2020	Prepared by:	K. R. Chagula
PO/WO no.	67659	PO / WO Date.	12/6/2020
Supplier Name	Sathyavarapu Hardwares	PO/WO amount	2,407/-
Firm/Company	SOV	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1.	079	15/6/2020	3,342/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,342/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	—	—	80038	☑ ~~Yes~~ □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :		—
Amount C –Other Debits :	Debit note	935/-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,342-935 =	2,407/-
Amount E – PO / WO value:		2,407/-
Amount F – Difference (A – E):		935/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs.______/-~~ □ No
Payment – due date	22/6/2020

Remarks: Supplier forgotted Discount so it differce
So we Raised Debit note

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	✓	[signature]	APPROVED 18 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	17/6/2020	17/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-. Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GSTIN:36BCBPS4784B1ZJ PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

- ☐ Original for Receipt
- ☐ Duplicate for Transporter
- ☐ Triplicate for Supplier

Invoice No. : 079 /19 - 20		Transportation Mode:	LR No:
Invoice Date : 18/06/2020		Vehicle Number:	No. of Cases:
State : Telangana	State Code36	P.O. Number :	Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO	DETAILS OF RECEIVER: SHIPPED TO
NAME: Silver oak villas	NAME:
Address: M'mall, Jy	Address: Jonnir 67659
GSTIN: 36ADBFS3288A2Z7	GSTIN:
State: Telang State Code: 36	State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8302	4" D-handles set	6	Nos	32/-		18%	192.00
2	8301	Drawer Slim boxes	8	Nos	330/-		18%	2640.00
3		Air Hinges						
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

INWARD
Inward No: 128 Dt: 15/06/20
MRN No: 80038 Dt:
Received By: Jamarsith Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 66378
Date: 16/6/20
Sign:

3342/-

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST		
						Transport / If any	
						Total Amount before Tax	2832.00
						Add. CGST 9%	255.00
						Add: SGST 9%	255.00
						Add: IGST	
Amount in words: three thousand three hundred forty two						GRAND TOTAL	3342.00

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

V. Srinivas 9640234732

Receiver's Signature with Stamp

For **Sathyavarapu Hardwares**

Authorised Signatory

Purchase Order

 12-06-2020 4:11:10 PM

67959
03.06.20 12:48:14

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Sathyavarapu Hardwares,	**Doc No**	67659	16201
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc Date**	12-06-2020	
	Quote No	Nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	05-02-2020	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2166 - Carpentry - hardware - SS Door Handle - other - nos 4"	6.00	32.00	0.00	18.00	226.56
2	2268 - Carpentry - hardware - Drawer Locks - NA - nos	8.00	330.00	30.00	18.00	2,180.64
				Total Order Value . . .		**2,407.20**

Rupees : Two Thousand Four Hundred Seven and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sathyavarapu Hardwares,***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SOVLLP	Date:	11.06.2020
Site & Phase :	HO	Time:	12:20pm
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	CUP BOARD LOCKS	STD	08	NOS		
2	D TYPE HANDLES	STD	06	NOS		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : MATERIAL REQUIRED FOR E &D ROOM BALANCE LOCKS TO FIX.

Prepared By	T,SURYANARAYANA	Approved by	
Sign.& Date	11.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
21 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

Requisition Form

Company Name:	SOVLLP	Date:	1.06.2020
Site & Phase :	HO	Time:	16:40
Supplier		Req. No.	16201
Material required before date:	Urgent	ID No.	57335

No	Description	Size	Quantity	Units	Inward No	Date
1	Cubords locks	-	8	NOS		
2	D type handles 67659	-	6	NOS		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks :

Prepared By	T.Abhinay	Approved by	APPROVED FOR CONSTRUCTION
Sign.& Date	1.06.2020	Sign. & Date	03 JUN 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

Page(s) 1 Of 1 02-06-2020 2:45:59 PM Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Sathyavarapu Hardwares, #2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc No**	67659	16201
	Doc Date	02-06-2020	
	Quote No	Nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	05-02-2020	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

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Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

APPROVED FOR CONSTRUCTION
03 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

For *Silver Oak Villas LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Sathyavarapu Hardwares,*

Name : ____________

Name : ____________

Date : __/__/____