

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 18/6/2020		Prepared by: K. R. Chaudhary	
PO/WO no. 67883		PO / WO Date. 10/6/2020	
Supplier Name: Pratul Sanitary		PO/WO amount: 7,795/-	
Firm/Company: SOK LLR		Project: SOK.	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	101	13/6/2020	7,795/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,795/-
Sl. No.	DC No	DC. Date	MRN No.
1.			80022
2.			
3.			
4.			
Amount B –Other Credits :			
Amount C –Other Debits :			
Amount D (D=A-B-C) – Amount to be credited to the supplier:			7,795/-
Amount E – PO / WO value:			7,795/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____/- ☐ No	
Payment – due date		22/6/2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	18/6/2020	18/6	18 JUN 2020

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

(ORIGINAL FOR RECIPIENT)

State Name : Telangana, Code : 36

Self

Cherlapally

INWARD WITH TIME: 16:15
 Inward No. 14310
 Date 15/6/20
 MKN No. 80022
 Received By: [Signature]
 Date 15/6/20
 Sign: [Signature]
 SILVER OAK VILLAS LLP

E. & O.E.

Tax Amount (in words) : **Indian Rupees One Thousand One Hundred Eighty Nine and Ten paise Only**

Authorised Signatory

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

10-06-2020 4:54:05 PM



67883

03.06.20 12:48:14

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG
65526886.

40077300

9849624797

Doc No	67883	155780
Doc Date	10-06-2020	
Quote No	Nil	
Quote Date	31-01-2018	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7304 - Plumbing - sanitary - Orissa pan - 20 In - nos 20004 white	3.00	1,780.00	30.00	18.00	4,410.84
2 10185 - Plumbing - PVC - Elbow - NA - Nos long bend	3.00	60.00	0.00	18.00	212.40
3 7300 - Plumbing - sanitary - Flush tank conceled - NA - nos	3.00	1,280.00	30.00	18.00	3,171.84
Total Order Value . . .					7,795.08
Rupees : Seven Thousand Seven Hundred Ninty Five and Paise Eight Only.					

Terms and Conditions :-

Specification / Brand	All items in Sl.no.1,3 shall be of 'Hindware' brand
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for Villasno. 91 69 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name :

Name : _____

Date : __/__/__

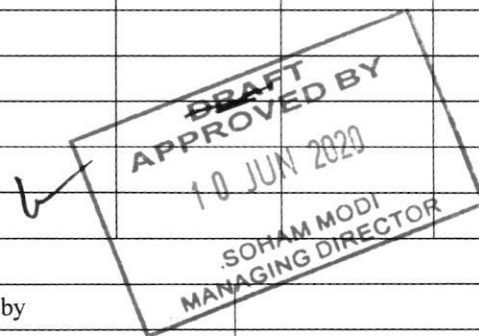
Requisition Form

Company Name:		Silver Oak Villa's LLP		Date:		09-06-2020	
Site & Phase :		Silver Oak Villas		Time:		10.00	
Supplier:				Req. No.		155780	
Material required before date:			urgent		ID No.		57549

S.No	Description	Size	Quantity	Units	Inward No	Date
1	Indian Camode	std	3	Nos		
2	Indian flush tank with long bend	std	3	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Villa no.91 and 69 Purpose

Prepared By	G.Chandra kanth	Approved by	
Sign.& Date	17.03.20	Sign. & Date	



Note For site use purpose.

Estimate/Draft PO

Page(s) 1 Of 1

10-06-2020 10:47:50 AM

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

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Tax GST included in above price.

Delivery Date Next Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

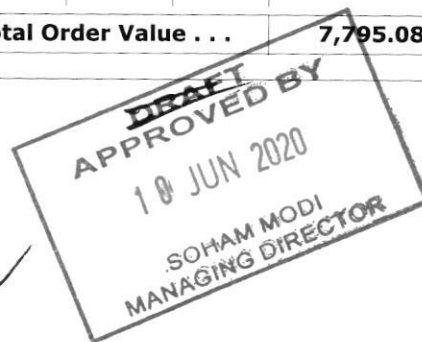
Other Terms We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for Villasno. 91 69 purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Name : _____

Date : __/__/__