PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/6/20	Prepared by:	Soumya.
PO/WO no.	67656.	PO / WO Date.	1/6/20.
Supplier Name	SS11p.	PO/WO amount	984.12
Firm/Company	GVRC.	Project	GVRC
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11610	9/6/20.	984.12
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			984.12

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9699	9/6/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	984.12
Amount E – PO / WO value:	984.12
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ ~~No (explained below)~~
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ ☑ No
Payment – due date	15/6/20'

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Soumya	[signature]	[signature] APPROVED 17 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	11/6/20.	12/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	11610
GV Research Centre Pvt Ltd	Invoice Date.	09-06-2020
Genome Valley, Shameerpet, hyderabad	PO No.	67656
	PO Date.	01-06-2020
	Req ID	57339
GSTIN : 36AAHCG4562D1ZP	Req Date	01-06-2020
	Loc Req No	163021

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	2	125.00	250.00	18	45.00
2	4071 - Consumables - Wiper - Other - nos	9603	2	87.00	174.00	18	31.32
3	4001 - Consumables - Air Freshner - NA - nos	3307	5	82.00	410.00	18	73.80
	Room freshner						
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	834.00		150.12
	75.06	75.06	Total Invoice Amount	984.12		

Rupees : Nine Hundred Eighty Four and Paise Twelve Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 66323 Date: 3/6/20 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 01-06-2020 17:25:01

67656
03.06.20 12:48:12

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	67656	163021
Doc Date	01-06-2020	
Quote No	Nil	
Quote Date	01-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4041 - Consumables - Mopping stick - NA - nos	2.00	125.00	0.00	18.00	295.00
2	4071 - Consumables - Wiper - Other - nos	2.00	87.00	0.00	18.00	205.32
3	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	5.00	82.00	0.00	18.00	483.80
					Total Order Value . . .	**984.12**

Rupees : Nine Hundred Eighty Four and Paise Twelve Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	28-05-2020
Site & Phase :	INNOPOLIS	Time:	17:00
Supplier		Req. No.	163021
Material required before date:		ID No.	57339

67656

No	Description	Size	Quantity	Units	Inward No	Date
1	Air freshner (spray)	STD	05	No's		
2	Mopping sticks	STD	02	No's		
3	Viper	STD	02	No's		
4						
5						
6						
7						
8						
9						
10						

Remarks: For site office purpose.

Prepared By	Mallikarjun.B	Approved by	G.VENKATESH
Sign.& Date	28-05-2020	Sign. & Date	28-05-2020

Note: On receipt of material at site write inward number and date in last 2 columns.

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

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	Room freshner						
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15							

IGST	CGST	SGST			
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	75.06	75.06	Total Invoice Amount	984.12	

Rupees : Nine Hundred Eighty Four and Paise Twelve Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 1436 Dt: 09.06.20
MRN No: Dt:
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

Authorised signatory