PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/05/2020	Prepared by:	T.D. Murthy
PO/WO no.	65309	PO / WO Date.	31/01/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 44,439/-
Firm/Company	Nilgiri Estates	Project	Nilgiri Estates
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11145	09/05/2020	Rs. 11,109/-
2.			-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 11,109/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	2966	20/03/2020	79117	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :_				-
Amount C –Other Debits :_				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 11,109/-
Amount E – PO / WO value:				Rs. 44,439/-
Amount F – Difference (A – E):				Rs. (33,330/-)

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**23/05/2020**

Remarks**: Above bill is for final payment. Already we have sent part bill to accounts. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 30 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT [signature]	[signature]	Bhawani	[signature]	[signature]
Date	21/5/20	21/5/20			21/5/2020	28/5	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	11145
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	09-05-2020
	PO No.	65309
	PO Date.	31-01-2020
	Req ID	55038
	Req Date	30-01-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72658

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3002 - Cement - PPC - 50kgs - bags	2523	50	173.59	8,679.50	28	2,430.26
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 65317
Date: 12/5/20
Sign:

IGST	CGST	SGST	Total Taxable Amount	8,679.50	2,430.26
	1,215.13	1,215.13	Total Invoice Amount	11,109.76	

Rupees : Eleven Thousand One Hundred Nine and Paise Seventy Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Nilgiri estates (Rampally)	DC No. : 2966
	Date : 20/3/20
	Vehicle No. : AP07/5765
Site:	P.O. / W.O. No. : 65309
	P.O. / W.O. Date : 31/1/20.

Sl. No.	PARTICULARS	Quantity
1	Cement PPC 50kg	50 = Bag
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		50 - Bag

GSTIN :

Received the above materials in good condition.

Received by : Raghu

Stamp: Raghu

Date : 20/3/20

For **SUMMIT SALES LLP**

B. Meenakshi 20/3/20

Authorised Signatory

Purchase Order

Duplicate

 20-05-2020 14:53:48

~~Original~~ / Office Copy / ~~Purchase Div.Copy~~

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	65309	72658
	Doc Date	31-01-2020	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	31-01-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3002 - Cement - PPC - 50kgs - bags	200.00	173.59	0.00	28.00	44,439.04
					Total Order Value . . .	**44,439.04**

Rupees : Fourty Four Thousand Four Hundred Thirty Nine and Paise Four Only.

Terms and Conditions :-

Specification /	Item shalll be of Cement Brand
Payment Terms	After delivery of material and Production of Bill
Tax	Included in the above price
Delivery Date	Same Day
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	NIL
Transportation	Transportation, Loading & Unloading has to be arranged by the client
Warranty	NIL
Advance Paid	NIL
Other Terms	We reserve the rights items not confirming to quantity and specifications. Hamali charges extra. Above Order is for Site use purpose.
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	Against :

⇒ Part bills sent to accounts
B.no: 10110, 10108 and 10497.
also received final bill.
B.no: 11145, dt: 9/5/20
Amt: 11,109/-
T.D. Murthy 21/5/20.

Note:-
Bill not received
[illegible]

For *Nilgiri Estates*

Authorised Signatory

Name : 21/05/2020

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______

Date : __/__/____

12:39

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Nilgiri Estates (Rampally)

Site:

DC No.	2966
Date	20/3/20
Vehicle No.	AP 07 Y 5765
P.O. / W.O. No.	65309
P.O. / W.O. Date	31/1/20.

Sl. No.	PARTICULARS	Quantity
1	Cement PPC 50 kg	50 = Bag
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14	"MRN" was closed	
15		
16		
17		
18		
19		
20		50 = Bag

MODI PROPERTIES (PVT.) LTD. SEC'BAD
INWARD
No: 38266
Date: 19/5
Sign:

INWARD

Inward No: 21594	Dt: 20/3/2020
MRN No: 79117	Dt: 21/5/20
Received By: Mdar	Sign
Nilgiri Estates	

44255

GSTIN :

Received the above materials in good condition.

Received by : Raghu

Stamp: Raghu

Date : 20/3/20

For **SUMMIT SALES LLP**

B. Meenakshi 20/3/20

Authorised Signatory