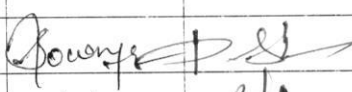


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		16/6/20		Prepared by:		Sowmya	
PO/WO no.		67616		PO / WO Date.		30/5/20	
Supplier Name		SSlp.		PO/WO amount		1,955.66	
Firm/Company		NE		Project		NE	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	11692	13/6/20		1,658.30			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,658.30	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9776	13/6/20		☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,658.30	
Amount E – PO / WO value:						1,955.66	
Amount F – Difference (A – E):						297/-	
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☒ Yes – Rs. _____ /- ☐ No				
Payment – due date			29/6/20				
Remarks: short received							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	16/6/20, 24/6						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

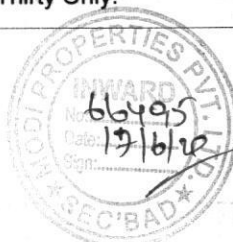
1 of 1 : 13-06-2020

Customer Details				Invoice No.		11692	
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad GSTIN : 36AAHFN0766F1ZA				Invoice Date.		13-06-2020	
				PO No.		67616	
				PO Date.		30-05-2020	
				Req ID		57289	
				Req Date		30-05-2020	
				Loc Req No		72787	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5	230.00	1,150.00	12	138.00
2	7560 - Stationery - other - Pen - NA - nos Blue/Black each -20 nos	9608	40	5.50	220.00	12	26.40
3	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		1,475.00	183.30
		91.65	91.65	Total Invoice Amount		1,658.30	
Rupees : One Thousand Six Hundred Fifty Eight and Paise Thirty Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

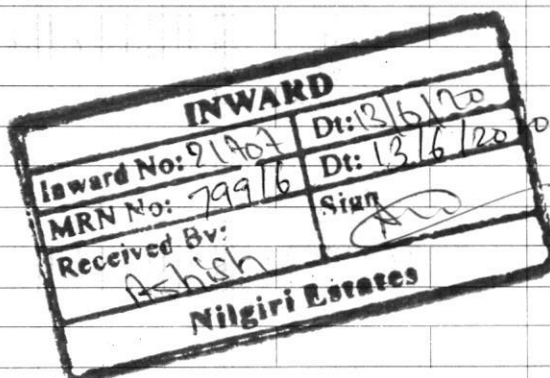
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 13-06-2020

Customer Details				Invoice No.		11692	
Nilgiri Estates				Invoice Date.		13-06-2020	
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad				PO No.		67616	
GSTIN : 36AAHFN0766F1ZA				PO Date.		30-05-2020	
				Req ID		57289	
				Req Date		30-05-2020	
				Loc Req No		72787	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5	230.00	1,150.00	12	138.00
2	7560 - Stationery - other - Pen - NA - nos Blue/Black each -20 nos	9608	40	5.50	220.00	12	26.40
3	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
4							
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9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				91.65		91.65	
Total Taxable Amount				1,475.00		183.30	
Total Invoice Amount				1,658.30			

Rupees : One Thousand Six Hundred Fifty Eight and Paise Thirty Only.



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Of 1

30-05-2020 14:00:55



67616

03.06.20 12:48:11

Company : Nilgiri Estates

5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.

G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	67616	72787
Doc Date	30-05-2020	
Quote No	Nil	
Quote Date	30-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	5.00	230.00	0.00	12.00	1,288.00
2 7560 - Stationery - other - Pen - NA - nos Blue/Black each -20 nos	40.00	5.50	0.00	12.00	246.40
3 7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
4 4066 - Consumables - Water bottle - NA - nos	6.00	42.00	0.00	18.00	297.36
Total Order Value . . .					1,955.66

Rupees : One Thousand Nine Hundred Fifty Five and Paise Sixty Six Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172, 8297349480

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

Part received

Ist Bill no 11692 Amount is 1,658/-

Balance has to be receivable to 292/-

20/6/2020.

For Nilgiri Estates

Authorised Signatory

Accepted the above Terms And Conditions

For Summit Sales LLP

Name :

Name :

Date : / /

Requisition Form

Name:	NILGIRI ESTATES	Date:	29-05-2020
Phase :	NILGIRI ESTATE	Time:	15:55
		Req. No.	72787
Material required before date:		ID No.	57289

No	Description	Size	Quantity	Units	Inward No	Date
1	A4 Size Papers	A4	05	No's		
2	Blue Pens	STD	05	Packets		
3	Black Pens	STD	05	Packets		
4	Whitener	STD	05	No's		
5	Water Bottles	STD	06	No's		
6						
7						
8						
9						

Remarks: - For Site use Purpose

Prepared By	Hemalatha	Approved by	
Sign. & Date	29-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED

01 JUN 2020

MINISH PARIKH

MANAGER PROCUREMENT

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign. & Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.