PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/6/20	Prepared by:	Soumya.
PO/WO no.	67941	PO / WO Date.	12/6/20
Supplier Name	SS 140.	PO/WO amount	2,318.40
Firm/Company	Serene Constructions llp	Project	Serene farms.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11731	17/6/20.	1,327.20
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,327.20

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9811	17/6/20	80086	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,327.20
Amount E – PO / WO value:	2,318.40.
Amount F – Difference (A – E):	991.20/–
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- □ No
Payment – due date	22/6/20
Remarks: short received	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Soumya	[signature]					
Date	18/6/20	22/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11731
Serene Constructions LLP	Invoice Date.	17-06-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	PO No.	67941
	PO Date.	12-06-2020
	Req ID	57590
	Req Date	12-06-2020
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150263

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4001 - Consumables - Air Freshner - NA - nos	3307	10	45.00	450.00	18	81.00
	air pocket						
2	4022 - Consumables - Dettol - NA - nos	3401	6	65.00	390.00	18	70.20
	Hand wash						
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.00	320.00	5	16.00
	Yellow						
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,160.00		167.20
	83.60	83.60	Total Invoice Amount	1,327.20		

Rupees : One Thousand Three Hundred Twenty Seven and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No: 66588
Date: 19/6/20
Sign:

Purchase Order

 12-06-2020 15:19:36

67941
03.06.20 12:48:14

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	67941	150263
Doc Date	12-06-2020	
Quote No	Nil	
Quote Date	12-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4001 - Consumables - Air Freshner - NA - nos *air pocket*	20.00	45.00	0.00	18.00	1,062.00
2	4022 - Consumables - Dettol - NA - nos *Hand wash*	12.00	65.00	0.00	18.00	920.40
3	4008 - Consumables - Cleaning Cloth - other - nos *Yellow*	20.00	16.00	0.00	5.00	336.00
				Total Order Value . . .		**2,318.40**

Rupees : Two Thousand Three Hundred Eighteen and Paise Fourty Only.

Post bill received bill no-11731-Rs-2,135
Balance as on receivables Amt - 991
v. Ravali
22/6/20.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Serene Constructions LLP*
Authorised Signatory
13/06/2020

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Requisition Form

Company Name:	Modi Farm House(hyd)LLP	Date:	12-06-2020
Site & Phase :	SERENE FARMS	Time:	09.50
Supplier		Req. No.	150263
Material required before date:	ASAP	ID No.	57590

No	Description	Size	Quantity	Units	Inward No	Date
1	**Santhoor Hand Wash**	Std	12	Nos		
2	Goodrej Air Pocket	Std	20	Nos		
3	Yellow Cloths	Std	20	Nos		
4	PO 67941					
5						
6						
7						
8						
9						
10						

Remarks:The above Material is required for Cleaning Material at Club House Office & Guest Cotteges all in the Site.

APPROVED
13 JUN 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	M Mahesh	Approved by	
Sign.& Date	12-06-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9811
Serene Constructions LLP	DC Date.	17-06-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	PO No.	67941
	PO Date.	12-06-2020
	Req ID	57590
GSTIN : 36ACVFS7909P1ZV	Req Date	12-06-2020
	Loc Req No	150263

	Description of Goods	HSN/SAC	Qty
1	4001 - Consumables - Air Freshner - NA - nos	3307	10
2	4022 - Consumables - Dettol - NA - nos	3401	6
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
4			
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 5106	Dt: 17.06.20
MRN No: 80086	Dt: 18/06/2020
Received By:	Sign:
Serene Construction (Hyd) LLP	

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11731
Serene Constructions LLP	Invoice Date.	17-06-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR.Disterict	PO No.	67941
	PO Date.	12-06-2020
	Req ID	57590
	Req Date	12-06-2020
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150263

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	Hand wash						
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.00	320.00	5	16.00
	Yellow						
4							
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9							
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12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,160.00		167.20
	83.60	83.60	Total Invoice Amount	1,327.20		

Rupees : One Thousand Three Hundred Twenty Seven and Paise Twenty Only.

INWARD
Inward No: 5106 Dt: 17-06-20
MRN No: Dt:
Received By: Sign:
Saravanan
Serene Construction (Hyd) LLP

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory