PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17/6/20	Prepared by:	Sowmya.
PO/WO no.	67966.	PO / WO Date.	13/6/20
Supplier Name	SSlLp.	PO/WO amount	6,655. 20.
Firm/Company	Sov llp	Project	Sov llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11713	15/6/20	6,655.20
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,655.20

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9797	15/6/20	80219	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,655.20
Amount E – PO / WO value:	6,655.20
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □~~ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	26/6/20

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	17/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11713
5-4-187/ 3 & 4, II Floor, MG Road, Secunderabad	Invoice Date.	15-06-2020
	PO No.	67966
	PO Date.	13-06-2020
	Req ID	57629
	Req Date	13-06-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	16246

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4631 - Electrical - other - Modular Plate - 6way - nos	8536	30	57.00	1,710.00	18	307.80
2	4628 - Electrical - other - Modular Plate - 2 way - nos	8536	30	30.00	900.00	18	162.00
3	4793 - Electrical - other - Modular Switch - 6 A - nos	8536	30	36.00	1,080.00	18	194.40
4	4791 - Electrical - other - Modular socket - 6 A - nos	8536	30	65.00	1,950.00	18	351.00
5							
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9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	5,640.00		1,015.20
	507.60	507.60	Total Invoice Amount	6,655.20		

Rupees : Six Thousand Six Hundred Fifty Five and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES INWARD SEC'BAD 66524 18/6 20

Purchase Order

 15-06-2020 3:39:39 PM

67966
03.06.20 12:48:14

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	67966	16246
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4631 - Electrical - other - Modular Plate - 6way - nos	30.00	57.00	0.00	18.00	2,017.80
2	4628 - Electrical - other - Modular Plate - 2 way - nos	30.00	30.00	0.00	18.00	1,062.00
3	4793 - Electrical - other - Modular Switch - 6 A - nos	30.00	36.00	0.00	18.00	1,274.40
4	4791 - Electrical - other - Modular socket - 6 A - nos	30.00	65.00	0.00	18.00	2,301.00
	Total Order Value . . .					**6,655.20**

Rupees : Six Thousand Six Hundred Fifty Five and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for HO Renovation purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

y Name:	SOVLLP	Date:	12.06.2020
Phase :	HO	Time:	16:40
r		Req. No.	16246
l required before date: Urgent		ID No.	

Description		Size	Quantity	Units	Inward No	Date
SWITCHES		6 AMPS	30	NOS		
SOCKETS		6 AMPS	30	NOS		
MODEL PLATES	57627	6WAY	30	NOS		
MODEL PLATES	67966	2 WAY	30	NOS		
TELEPHONE CABLE	67971	20 -PAIR	2	BUNDLES		

narks : FOR NEW CR 2ND FLOOR CUBICLE POWER CONNECTIONS MAINTENANCE PURPOSE

pared By	T.SURYANARAYANA	Approved by	13 JUN 2020
gn.& Date	12-06-2020	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

te: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	9797
Silver Oak Villas LLP	DC Date.	15-06-2020
5-4-187/ 3 & 4, II Floor, MG Road, Secunderabad	PO No.	67966
	PO Date.	13-06-2020
	Req ID	57629
	Req Date	13-06-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	16246

	Description of Goods	HSN/SAC	Qty
1	4631 - Electrical - other - Modular Plate - 6way - nos	8536	30
2	4628 - Electrical - other - Modular Plate - 2 way - nos	8536	30
3	4793 - Electrical - other - Modular Switch - 6 A - nos	8536	30
4	4791 - Electrical - other - Modular socket - 6 A - nos	8536	30
5			
6			
7			
8			
9			
10	INWARD		
11	Inward No: 127 Dt: 15/06/20		
12	MRN No: 80219 Dt:		
13	Received By: Sign:		
14	Samarjit		
15	MODI PROPERTIES		
16		MODI PROPERTIES PVT. LTD. INWARD	
17		No: 38954	
18		Date: 17/6	
19		Sign:	
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11713
Silver Oak Villas LLP	Invoice Date.	15-06-2020
5-4-187/ 3 & 4, II Floor, MG Road, Secunderabad	PO No.	67966
	PO Date.	13-06-2020
	Req ID	57629
GSTIN : 36ADBFS3288A2Z7	Req Date	13-06-2020
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IGST	CGST	SGST	Total Taxable Amount	5,640.00		1,015.20
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