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PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/6/20	Prepared by:	T. Bhasker
PO/WO no.	68042	PO / WO Date.	15/6/20
Supplier Name	Sathyavarapu Hard	PO/WO amount	1851
Firm/Company	Sov LLP	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1.	078	15/6/20	1859
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1859

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			80218	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1859
Amount E – PO / WO value:	1851
Amount F – Difference (A – E):	8
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ~~□ No~~
Payment – due date	802 26/6/20
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	23/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GSTIN:36BCBPS4784B1ZJ PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

- [ ] Original for Receipt
- [ ] Duplicate for Transporter
- [ ] Triplicate for Supplier

Invoice No. : 078 /19 - 20
Invoice Date : 15/06/2019
State : Telangana State Code36

Transportation Mode:
Vehicle Number:
P.O. Number :
LR No:
No. of Cases:
Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO

NAME: Silver Oale Villas
Address: Hyd. 68042
GSTIN: 36ADBFS3748A2Z7
State: Telangana State Code: 36

DETAILS OF RECEIVER: SHIPPED TO

NAME:
Address:
GSTIN:
State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8301	Woracs Flex Deadlock	1	No.	899/-	30%	18%	629.00
2	8301	Dount Eprow cylinder	2	No	860/-	45%	18%	946.00
3		lock & Silver with Keys						
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

INWARD
Inward No: 129 Dt: 15/6/19
MRN No: 80218 Dt:
Received By: Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. INWARD No. 66493 Date 12/6/19 Sign: SEC'BAD

1859/-

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST		
						Transport / If any	
						Total Amount before Tax	1575.00
						Add. CGST 9%	142.00
						Add: SGST 9%	142.00
						Add: IGST	
Amount in words: One thousand eight hundred fifty nine only						GRAND TOTAL	1859.00

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

V. Srinivas 9640024732

Receiver's Signature with Stamp

For Sathyavarapu Hardwares

Authorised Signatory

Purchase Order

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68042
16.06.20 2:49:39

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Sathyavarapu Hardwares, #2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc No**	68042	16245
	Doc Date	15-06-2020	
	Quote No	Nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	16-06-2020	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2086 - Carpentry - hardware - Dead Locks - NA - sets *Godrej*	1.00	890.00	30.00	18.00	735.14
2	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos *Doorset*	2.00	860.00	45.00	18.00	1,116.28
					Total Order Value . . .	**1,851.42**

Rupees : One Thousand Eight Hundred Fifty One and Paise Fourty Two Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Dorset"brand.
Payment Terms	After delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	1 yr.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for ho use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*
Authorised Signatory
Name : ____________

Accepted the above Terms And Conditions
For *Sathyavarapu Hardwares,*
Name : ____________ Date : __/__/____

Requisition Form

Company Name:	SILVER OAK VILLAS LLP	Date:	11-06-2020
Site & Phase :	Soham mansion (H.O)	Time:	7:20 AM
Supplier		Req. No.	16245.
Material required before date:	Urgent	ID No.	~~57594~~ 57594

No	Description	Size	Quantity	Units	Inward No	Date
1	GODREJ DEAD LOCK WITH 7 LEVERS	STD	01	NO		
2	TUBULAR LOCK 68042	STD	01	NO		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : MATERIAL REQUIRED FOR HEAD OFFICE PURPOSE

Prepared By	T.SURYANARAYANA	Approved by	APPROVED BY
Sign.& Date	11.06.2020	Sign. & Date	12 JUN 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

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Requisition Form

Company Name:	SOVLLP	Date:	10.06.2020
Site & Phase :	HO	Time:	14:40
Supplier		Req. No.	16241
Material required before date:	Urgent	ID No.	57595

No	Description	Size	Quantity	Units	Inward No	Date
1	TUBALAR LOCK		01	NO		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : FOR 2 ND FLOOR HO PURPOSE			
Prepared By	T.SURYANARAYANA	Approved by	APPROVED BY 12 JUN 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	10-06-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.