

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		15/6/20		Prepared by:		Sowmya.	
PO/WO no.		67870		PO / WO Date.		10/6/20	
Supplier Name		SSLP.		PO/WO amount		5,111.50	
Firm/Company		GVRCL.		Project		GVRCL.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	11680	12/6/20		3,561.54			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						3,561.64	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9765	12/6/20	29906	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						3,561.64	
Amount E – PO / WO value:						5,111.50	
Amount F – Difference (A – E):						1,550	
Quantity received as per PO /WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☐ No				
Payment – due date			20/6/20				
Remarks: short received							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya P. S.						
Date	15/6/20, 22/6						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 12-06-2020

Customer Details				Invoice No.		11680	
GV Research Centre Pvt Ltd Genome Valley, Shameerpet, hyderabad GSTIN : 36AAHCG4562D1ZP				Invoice Date.		12-06-2020	
				PO No.		67870	
				PO Date.		10-06-2020	
				Req ID		57537	
				Req Date		09-06-2020	
				Loc Req No		163034	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5	230.00	1,150.00	12	138.00
2	7563 - Stationery - other - Pencil - NA - boxes	4421	2	42.00	84.00	12	10.08
3	7509 - Stationery - other - Calculator - NA - nos		4	155.00	620.00	18	111.60
4	7533 - Stationery - other - Highlighter - NA - nos	9608	5	19.00	95.00	18	17.10
5	7560 - Stationery - other - Pen - NA - nos blue	9608	10	5.50	55.00	12	6.60
6	7594 - Stationery - other - Stapler pin - other - boxes Small	7415	10	5.50	55.00	18	9.90
7	7544 - Stationery - other - Marker - NA - nos red/blue/black each 5 nos	9608	15	16.00	240.00	12	28.80
8	7557 - Stationery - other - Paper Weight - NA - nos		5	25.00	125.00	18	22.50
9	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	6	112.00	672.00	18	120.96
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		3,096.00	465.54
		232.77	232.77	Total Invoice Amount		3,561.54	
Rupees : Three Thousand Five Hundred Sixty One and Paise Fifty Four Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

(s) 1 Of 2

10-06-2020 17:30:50



67870

03.06.20 12:48:14

From Company : **G V Reserch Centers Pvt Ltd**

5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500

G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No

67870

163034

Doc Date

10-06-2020

Quote No

Nil

Quote Date

10-06-2020

SupplyType

Supply

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	10.00	230.00	0.00	12.00	2,576.00
2 7563 - Stationery - other - Pencil - NA - boxes	2.00	42.00	0.00	12.00	94.08
3 7509 - Stationery - other - Calculator - NA - nos	4.00	155.00	0.00	18.00	731.60
4 7533 - Stationery - other - Highlighter - NA - nos	5.00	19.00	0.00	18.00	112.10
5 7560 - Stationery - other - Pen - NA - nos blue	10.00	5.50	0.00	12.00	61.60
6 7593 - Stationery - other - Stapler - other - nos small	6.00	37.00	0.00	18.00	261.96
7 7594 - Stationery - other - Stapler pin - other - boxes Small	10.00	5.50	0.00	18.00	64.90
8 7544 - Stationery - other - Marker - NA - nos red/blue/black each 5 nos	15.00	16.00	0.00	12.00	268.80
9 7557 - Stationery - other - Paper Weight - NA - nos	5.00	25.00	0.00	18.00	147.50
10 2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	6.00	112.00	0.00	18.00	792.96
Total Order Value . . .					5,111.50

Rupees : Five Thousand One Hundred Eleven and Paise Fifty Only.

Part received

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Innopolis

Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana

Phone. 9502211011

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

11/06/2020

Name :

Date : / /

1st Bill no 11680 Amount Rs 3,561/-

Balance has to be receivable Rs 1,550/-

20/6/2020

Case :		Innopolis	Time:		17.30	
Req. No.		163034				
Material required before date:		12.06.2020	ID No.		57537	

No	Description	Size	Quantity	Units	Inward No	Date
1	A4 Paper Bundle	-	10 ✓	Pkts		
2	Staplers	-	06 ✓	Nos		
3	Stapler Pins	-	10 ✓	Pkts		
4	Pencil	-	02 ✓	Pkts		
5	Paper weight	-	05	Nos		
6	Calculators	-	04 ✓	Nos		
7	Highlighters	-	05 ✓	Nos		
8	Measuring Tape with Spirit level	5Mtrs	06	Nos		
9	Pens Blue	-	10 ✓	Nos		
10	Permanent Markers Black, Blue, Red	-	15 ✓	Nos		

Remarks: - For site office use purpose

Prepared By	Harini	Approved by	APPROVED  09 JUN 2020
Sign. & Date	06.06.2020	Sign. & Date	

MINISH PARIKH
MANAGER PROCUREMENT

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

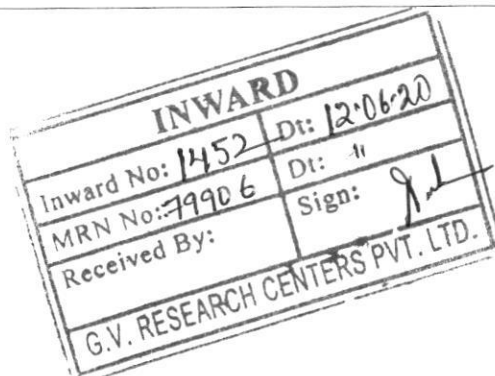
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 12-06-2020

Customer Details		DC No.	9765
GV Research Centre Pvt Ltd		DC Date.	12-06-2020
Genome Valley, Shameerpet, hyderabad		PO No.	67870
		PO Date.	10-06-2020
		Req ID	57537
		Req Date	09-06-2020
GSTIN : 36AAHCG4562D1ZP		Loc Req No	163034
	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5
2	7563 - Stationery - other - Pencil - NA - boxes	4421	2
3	7509 - Stationery - other - Calculator - NA - nos		4
4	7533 - Stationery - other - Highlighter - NA - nos	9608	5
5	7560 - Stationery - other - Pen - NA - nos	9608	10
6	7594 - Stationery - other - Stapler pin - other - boxes	7415	10
7	7544 - Stationery - other - Marker - NA - nos	9608	15
8	7557 - Stationery - other - Paper Weight - NA - nos		5
9	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	9017	6
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Summit Sales LLP

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Supplier / Customer / Transporter - Copy

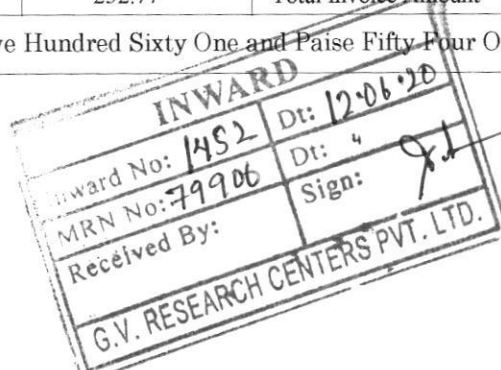
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