

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		23/6/20		Prepared by:		T. Shastri	
PO/WO no.		67876		PO / WO Date.		10/6/20	
Supplier Name		Akshaya tender		PO/WO amount		27140	
Firm/Company		SSLP		Project		SHLP	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	694	23/6/20		27140			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						27140	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			79947	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						27140	
Amount E – PO / WO value:						27140	
Amount F – Difference (A – E):						-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☒ No				
Payment – due date			26/6/20				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	23/6/20		MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude



TAX INVOICE

Cell : 9959611144

9381004542

AKSHAYA TRADERSSuppliers : BOMBAY BROOMS, SPONGES, GOA ROPES,
BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.

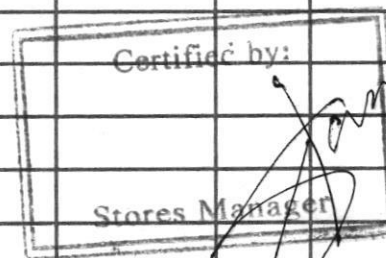
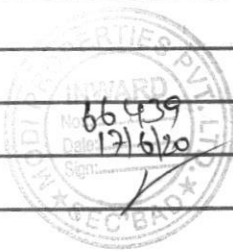
H.No.6-4-392/1, New Bholakpur, Secunderabad-500 003.T.S.



Invoice No.

694 GSTIN : 36BFYPA0121A1Z3Date 13/06/2020Name Summit Sales LLP GSTIN 36ACDPS2044C227Address P.O No 67876State State Code

Sl. No	PARTICULARS	HSN CODE	Qty	Rate	Amount	5%	12%	18%	Amount
1	Chicken mesh	7314	100	110	11000			1980	12980
2	PVC Gampa	5509	60	120	7200			1296	8496
3	Holdfast	718	100	48	4800			864	5664
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									

Mode of Payment :
Cash/Cheque/Cheque No

INWARD	
Inward No: <u>14280</u>	Dt: <u>13/6/20</u>
MRN No: <u>79942</u>	Dt: <u>13/6/20</u>
Received By: <u></u>	Sign: <u>21</u>
SUMMIT SALES LLP	

Total Amount	23000
Add CGST 9%	2070
Add SGST 9%	2070
Total GST	4140
Total Amount	27140

Rupees In Words Receiver's
SignatureFor Akshaya Traders
ProprietorCertified by:

Purchase Order

Page(s) 1 Of 1

10-06-2020 10:47:50 AM

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7



67876

03.06.20 12:48:14

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderbad

GSTIN 36BFYPA0121A1Z3

9381004542

9959611144

Doc No	67876	14608
Doc Date	10-06-2020	
Quote No	Nil	
Quote Date	10-06-2020	
SupplyType	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2076 - Carpentry - hardware - Chicken Mesh - NA - bundles	100.00	110.00	0.00	18.00	12,980.00
2 2148 - Carpentry - hardware - Plastic gampa - other - nos	60.00	120.00	0.00	18.00	8,496.00
3 2105 - Carpentry - hardware - Holdfast - other - kgs	100.00	48.00	0.00	18.00	5,664.00
Total Order Value . . .					27,140.00

Rupees : Twenty Seven Thousand One Hundred Fourty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Akshaya Traders**

Date : ____/____/____

Name : _____

Requisition Form

Company Name:		SSLLP		Date:		09.06.2020	
Site & Phase :		SHLLP		Time:		16.30	
Supplier				Req. No.		14608	
Material required before date:				ID No.		57541	
No	Description	Size	Quantity	Units	Inward No	Date	
1	FISHER PLUG 62877	5MM	50 ✓	NOS			
2	FISHER PLUG	6MM	50 ✓	NOS			
3	HOLDFAST 62876	4"	100 ✓	NOS			
4	MEASURING TAPE 62878	5MTR	20 ✓	NOS			
5	CHICKEN MESH		100 ✓	BDL			
6	PLASTIC GAMPA		60 ✓	NOS			
7	TILE GROUT-SILK 62875	1KG	70 -	NOS			
	TILE GROUT-WHITE	1KG	70 ✓	NOS			
Remarks: For stock maintainance ✓							
Prepared By		SOWMYA		Approved by			
Sign. & Date		09.06.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

