PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/6/2020	Prepared by:	K.R. Charyulu
PO/WO no.	66598	PO / WO Date.	11/3/2020
Supplier Name	Ganesh Tube Traders	PO/WO amount	5,464/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	18	22/5/2020	2,360/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,360/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	—	—	29545	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,360/-
Amount E – PO / WO value:	5,464/-
Amount F – Difference (A – E):	3,104/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs._____/- □ No~~
Payment – due date	29/6/2020

Remarks: Final bill received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	20/6/2020	22/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:

GANESH TUBE TRADERS

(ORIGINAL FOR RECIPIENT)

Invoice No. 18

Ref. No. 14455

Po - 66598

Dated 22-May-2020

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	J PASTE	3506	18 %	**40 NO**	50.00	NO		**2,000.00**
	CGST							**180.00**
	SGST							**180.00**
	Total			**40 NO**				**₹ 2,360.00**

INWARD
Inward No: 14311 Dt: 2/6/20
MRN No: 39545 Dt:
Received By: Sign:
SUMMIT SALES LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 65940
Date 3/6/20
Sign.

Certified by:
Stores Manager

Amount Chargeable (in words)

E. & O.E

INR Two Thousand Three Hundred Sixty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3506	2,000.00	9%	180.00	9%	180.00	360.00
Total	**2,000.00**		**180.00**		**180.00**	360.00

Tax Amount (in words) : **INR Three Hundred Sixty Only**

Company's PAN : **ADBPJ8881C**

Company's Bank Details
Bank Name : **HDFC CA 50200014835551**
A/c No. : **50200014835551**
Branch & IFS Code : **PG ROAD,SEC-BAD & HDFC0000042**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No.
Date
Sign.

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANESH TUBE TRADERS(2018-2019)

Authorised Signatory

REVERSE CHARGE: NO

H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtubetraders@gmail.com
www.ganeshtubetraders.com

Purchase Order

 11-03-2020 14:09:36

66598
10.03.20 12:38:24

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders	**Doc No**	66598	14455
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc Date**	11-03-2020	
	Quote No	Nil	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote Date**	11-03-2020	
9246330441. 9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6621 - Paints - Janta pasta - NA - Nos	40.00	50.00	0.00	18.00	2,360.00
2	6549 - Paints - White Cement - 25kgs - bags	5.00	485.00	0.00	28.00	3,104.00
					Total Order Value . . .	**5,464.00**

Rupees : Five Thousand Four Hundred Sixty Four Only.

Partly Bill : 15 Dt : 21/5
13/6/20 Amt : 19850/-
Bal : 2,360 /-
final bill received as on dtd. 17/6.
Amt - 2,360 /-
17/6/20

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory
Name : ____________

Accepted the above Terms And Conditions
For ***Ganesh Tube Traders***
Name : ____________ Date : __/__/____

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Requisition Form

Company Name:	SSLLP	Date:	09.3.2020
Site & Phase :	SHLLP	Time:	17.37
Supplier		Req. No.	14455
Material required before date:		ID No.	56210

No	Description	Size	Quantity	Units	Inward No	Date
1	BLACK OXIDE		20	NOS		
2	BLUE OXIDE 66595		30	NOS		
3	RED OXIDE		20	NOS		
4	WHITE CEMENT 66598	25 KG	5	BAGS		
5	JANTHA PASTE	500 GRMS	40	NOS		
6						
7						
8						
9						
10						
11						
12						

Remarks:For stock maintainance

Prepared By	SOWMYA	Approved by	APPROVED BY
Sign.& Date	09.3.2020	Sign. & Date	09 MAR 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.