PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/06/2020	Prepared by:	T.D. Murthy
PO/WO no.	67005	PO / WO Date.	09/05/2020
Supplier Name	M. Sudarshan	PO/WO amount	Rs. 5,05,723/-
Firm/Company	Summit Sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	107	17/06/2020	Rs. 5,16,368/-
2.			-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 5,16,368/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	-	16/06/2020	80071	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 5,16,368/-
Amount E – PO / WO value:	Rs. 5,05,723/-
Amount F – Difference (A – E):	Rs. 10,645/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 2,52,862/- ☐ No
Payment – due date	**27/06/2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature]	APPROVED BY 23 JUN 2020 SOHAM MODI MANAGING DIRECTOR			
Date	22/6/20	22/6	22/06/2020				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOCIE

Cell : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollarum, Secunderabad - 500 010. T.S.
Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name : Summet Sales LLP 5-4-187/3&4 II Floor M-G Road Sc-bad GST No 36 ACBFS 2044C127	Bill No. 107 Date : 17/6/20 D.C No. Date : Order No. 67005 Date :

Sl No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Alumunium Powder coating 3 Track Sliding windows with 4mm plain glass 6'-0x4'-0 x 34 Nos			816-0 SFT	280=00	228480	00
2	—— do —— 5'-0x4'-0 x 22 Nos			440-0	300=00	132000	00
3	—— do —— 4'-0x4'-0x4 Nos			64-0	310=00	19840	00
4	—— do —— 4'-0x3'-6x2 Nos			28-0	310=00	8680	00
5	Alumunium Powder coating open windows with 4mm plain glass 2'-0x2'-0 x 27 Nos			108-0	450=00	48600	0

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 66546
Date: 19/6/20
Sign:

Rupees In Words : Five Lakh Sixteen thousand three hundred Sixty Eight only	SUB TOTAL			437600	00
	SGST %	9		39384	00
	CGST %	9		39384	00
	IGST %				
	GRAND TOTAL			516368	00

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsbility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

For **M. SUDARSHAN**

Sudarshan

Signature

M. Sudarshan 3T Al windows 16/6/20

Po NO 67005

1. 6'-0 x 4'-0 x 34 Nos ✓
2. 5'-0 x 4'-0 x 22 Nos
3. 4'-0 x 4'-0 x 4 Nos - 3 ✓ = 1 Bal
4. 4'-0 x 3'-6 x 2 Nos
5. 2'-0 x 2'-0 x 27 Nos ✓

Abov stock unloaded at SOV.

Certified by:

Stores Manager

INWARD

Inward No:	Dt: 16/6/20
MRN No:	Dt:
Received By:	Sign:

SUMMIT SALES LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 39146
Date 20/6
Sign

INWARD

Inward No: 14392	Dt: 16/6/20
MRN No: 80071	Dt: 17/6/20
Received By:	Sign:

SUMMIT SALES LLP

Purchase Order

 12-05-2020 10:49:17

67005
06.05.20 1:44:18

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Mr. M. Sudarshan	**Doc No**	67005	14509
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.	**Doc Date**	09-05-2020	
	Quote No	Nil	
GSTIN 36BBIPM8347N1ZW	**Quote Date**	06-03-2020	
9849102251	**SupplyType**	Supply	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *71.50" x 47.50" - 3 track - 34 nos*	801.89	280.00	0.00	18.00	264,944.46
2	2214 - Carpentry - windows - Al. Sliding - other - sft *59.50" x 47.50" - 3 track - 22 nos*	431.79	300.00	0.00	18.00	152,853.66
3	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 47.50" - 3 track - 04 nos*	62.67	310.00	0.00	18.00	22,924.69
4	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 41.50" - 3 track - 02 nos*	27.38	310.00	0.00	18.00	10,015.60
5	2218 - Carpentry - windows - Al.Ventilator - other - sft *23.50" x 23.50" - 27 nos*	103.55	450.00	0.00	18.00	54,985.05
					Total Order Value . . .	**505,723.46**

Rupees : Five Lakh(s) Five Thousand Seven Hundred Twenty Three and Paise Fourty Six Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 2,52,862/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 12/05/2020

Accepted the above Terms And Conditions

For ***Mr. M. Sudarshan***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	07.05.2020
Site & Phase :	SHLLP	Time:	10:15
Supplier		Req. No.	14509
Material required before date:		ID No.	56675

No	Description	Size	Quantity	Units	Inward No	Date
1	ALU SLIDING WINDOW 3 TRACK	71.50"X47.50"	67	NOS		
2	ALU SLIDING WINDOW 3 TRACK	59.50 X47.50"	43	NOS		
3	ALU SLIDING WINDOW 3 TRACK	47.50"X47.50"	8	NOS		
4	ALU SLIDING WINDOW 3 TRACK	47.50"X41.50"	2	NOS		
5	ALU OPENABLE -VENTILATOR	23.50"X 23.50"	55	NOS		
6						
7						
8	67005					
		67006				

Remarks Delivery at ssllp

Prepared By	HEMENDRA	Approved by	
Sign.& Date	07.05.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
08 MAY 2020
SOHAM MODI
MANAGING DIRECTOR

Estimate/Draft PO

 07-05-2020 12:18:42 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	67006	14509
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	07-05-2020	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	06-03-2020	
9866512288	**SupplyType**	Supply	

Kind Attn : Mr. C. Laxman Kumar

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *71.50" x 47.50" - 3 track - 34 nos*	778.30	280.00	0.00	18.00	257,150.32
2	2214 - Carpentry - windows - Al. Sliding - other - sft *59.50" x 47.50" - 3 track - 22 nos*	412.16	300.00	0.00	18.00	145,904.64
3	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 47.50" - 3 track - 04 nos*	62.67	310.00	0.00	18.00	22,924.69
4	2218 - Carpentry - windows - Al.Ventilator - other - sft *23.50" x 23.50" - 27 nos*	107.38	450.00	0.00	18.00	57,018.78
	Total Order Value . . .					**482,998.43**

Rupees : Four Lakh(s) Eighty Two Thousand Nine Hundred Ninty Eight and Paise Fourty Three Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 2,41,499/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

APPROVED BY
08 MAY 2020
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Sri Sai Rohith Marketing Company*

Name : ____________

Name : ____________

Date : __/__/____

Contact - -