PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	19/06/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Mahesh Painting Works	WO amount – A	-
Firm/Company	Villa Orchid LLP	Project name	Villa Orchid
Nature of work	Painting work		
Villa/flat/block no.	137,100.		
Request for payment date	12/06/2020	Request for payment amount – B	Rs. 61,425/-
GST on bills – C	Rs. 3,686/-	Total D = B + C	Rs. 65,111/-
Work done from	-	Work done to	-
Sl. No	Bill No.	Bill date	Bill amount
1.	114	17/06/2020	Rs. 65,111/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 65,111/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 65,111/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	□ Yes □ Excess received □ Short received □ Explained below
Difference between A & B acceptable	□ Yes □ No (explained below)
Excess / short material received	□ Approved - within acceptable limits □ ~~No~~ (explained below),
Close WO	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – **Rs. /-** □ ~~No~~
Payment – due date	**27/06/2020**

Remarks**: No work order for painting work. Please consider the bill for processing..**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 19 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT [signature]				
Date	19/6/20	19/6					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

id: 6695 & 6696

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	10966		Date - site bills Register		11/06/2020	
Company Name:	VOC LLP		Site:		VOC	
Name of Contractor	S. MAHESH PAINTING					
Nature of work	PAINTING WORK					
Work done	From Date	01			To Date	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	100	1820	15.75	Sft	28665	
2.	137	1820	18	Sft	32760	
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				61,425/-	
Bill required	☐ YES ☑ NO.		GST bill required		☑ YES ☐ NO.	
Measurement & estimate sheet:	☐ Required ☑ Not required		Measurement & estimate sheet:		☑ Enclosed ☐ Not enclosed	
PO/WO no.	—		PO/WO date:		—	
Remarks :						
Approved by Project Manager		Approved by Design Team		Approved by M.D.		
Date: 11/06/2020		Date: 12/06/2020		Date:		
Sign:		Sign: Naveen Kumar		Sign:		

APPROVED FOR CONSTRUCTION
12 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
11 JUN 2020
A. SURESH
PROJECT MANAGER

Measurement Sheet										
Company Name:		Villa Orchids LLP								
Project:		Villa Orchids								
Description :		Final stage painting work done for villa no 44								
Prepared By:		Md Anwar Baig								
Date :		11.06.2020								
Name of the Con	S Mahesh Painitg works									
A			A	B	C	D	E=AxBxC	F	G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head	Remarks
1	V.No 137	Stage I & II work	1820.0	1.0	1.0	1.0	1820.0	Sft	1820.0	
2	V.No 100	stage III	1820.0	1.0	1.0	1.0	1820.0	Sft	1820.0	

APPROVED BY
11 JUN 2020
A. SURESH
PROJECT MANAGER

Estimate Sheet								
Company Name:		Villa orchids LLP				Approved by:		
Project:		Villa Orchids				Sign:		
work description:		Painting work done villas details						
Prepared By :		A Suresh				work start date	01.01.2020	
Contractor Name :		S Mahesh Painitng works				work end date	10.02.2020	
Date:		11.06.2020						
		A		C	D=AxC	E=Sum of D		
S No.	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks	
1	V.no 137 (I &II work)	1820.0	Sft	18	32,760			
6	V.no 100 (III work)	1820.0	Sft	15.75	28,665			
						61,425.00		
	Note : stage I & II work is @ 40% of the total rate (45/ sft -@ 40% = Rs :18.0)							
	Note : stage III work is @ 35% of the total rate (45/ sft -@ 35% = Rs :15.75)							
	Note : stage Iv work is @ 25% of the total rate (45/ sft -@ 25% = Rs :11.25)							

APPROVED BY
11 JUN 2020
A. SURESH
PROJECT MANAGER

Naveenkumar
12/06/2020.

S.Mahesh

TAX INVOICE

Cell : 9291555696, 7396977594

MAHESH PAINTING WORKS

#4-21/1, Kandhiguda, Sainikpuri Post, Kapra Mdl., Medchal Dist. - 500 094

GST : [illegible] 36DFJPS1371P220

Company Name : Villa orchids	**INVOICE**
Address :	GST No. : 36DFJPS1371P1ZP
	Invoice No. : 114
Company GST : 36AANFG4817C1ZH	Invoice Date : 17/06/2020

S.No.	Description	HSN Code	Qty.	Rate	Amount
1	Villa No 137 (Stage-II)	1820St	1	34,725.6	34,725.6/-
2	Villa No. 100 (Stage - III)	1820St	1	30,384.9	30,384.9/-

MODI PROPERTIES PVT. LTD. ★SEC'BAD
INWARD
No: 66542
Date: 19/6/20
Sign:

Rupees in Words : Sixty five thousand one hundred ten only	**Taxable Value**	65,110.5/-
	SGST ...-....%	-
Terms & Conditions :	**CGST** ...-....%	-
1.	**IGST** ...-....%	-
2.		
3.	**Grand Total**	65,110.5/-

S.Mahesh

Signature

Customer Signature