
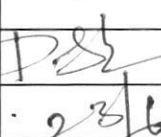



PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	23/06/2020	Prepared by:	T.D. Murthy				
WO no.	65785	WO date.	13/02/2020				
Contractor Name	Mr. Mohan Ram	WO amount – A	Rs. 21,240/-				
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX				
Nature of work	S.S. Railing work						
Villa/flat/block no.	Swimming Pool						
Request for payment date	10/06/2020	Request for payment amount – B	Rs. 13,800/- ✓				
GST on bills – C	Rs. 2,484/- ✓	Total D = B + C	Rs. 16,284/- ✓				
Work done from	02/05/2020	Work done to	03/05/2020				
Sl. No	Bill No.	Bill date	Bill amount				
1.	026	23/06/2020	Rs. 16,284/- ✓				
2.	-	-	-				
3.	-	-	-				
4.	-	-	-				
Amount E - Bills total			Rs. 16,284/- ✓				
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-				
Amount G - Other Credits :			-				
Amount H - Other Debits :			-				
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 16,284/- ✓				
Amount J – Difference A-B (should be nil)			Rs. 7,440/-				
Amount K – Difference D-E-F (should be nil)			-				
Quantity received as per WO	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Explained below						
Difference between A & B acceptable	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)						
Excess / short material received	<input checked="" type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below),						
Close WO	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)						
Advance paid / PDC given (deduct when paying)	<input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No						
Payment – due date	27/06/2020						
Remarks: Estimate and measurement sheet is attached. Please check advance and release the balance payment. ✓							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:							
Date	23/06/2020	23/6	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

TAX INVOICE

Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE

Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items

Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.

Branch Office : Ramppally Chowrasta, Ghatkesar Road, Hyderabad.

Buyer : M/s.: <i>Silver Oak Villa 4/1</i> GST No. : <i>36AD BPS 3288 A2 27</i>	Invoice No. <i>026</i>	Date : <i>23/6/20</i>
	Delivery Note :	Made of Payment :
	Buyers Order No. : <i>65785</i>	Date :
	Despatched Through:	Destination :

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
1.	<i>S.S. Railing work done @ Swimming Pool</i>	<i>7222</i>	<i>23</i>	<i>600/-</i>	<i>13,800 - 00</i>



GST No. : <i>36CRBPB0826R1ZO</i>	Gross Value	<i>13,800 - 00</i>
Rupees in words: <i>Sixteen thousand Two hundred and eighty four only/-</i>	Add CGST 9 %	<i>1242 - 00</i>
	Add SGST 9 %	<i>1242 - 00</i>
	Add IGST %	<i>-</i>
Terms & Conditions	GRAND TOTAL	<i>16,284 - 00</i>
1. Our risk and responsibility ceases on delivery of goods and we are not responsible for damages, shortages or theft in transit. 2. 27% Intrest will be charged on bills remaining unpaid after due date 3. Payments within.....days.	For LEELA STEEL RAILING & FURNITURE <i>[Signature]</i> Proprietor	

501/1055

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register	643	Date - site bills Register	09-06-2020
Company Name:	SOVLLP	Site:	SOV
Name of Contractor	Mohankumar R		
Nature of work	S.S Paving work		
Work done	From Date	To Date	
	02-05-2020	03-05-2020	

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	Swimming pool	23	600/-	Rft	13,800 = 00		
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:					13,800 = 00	

Bill required	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO.	GST bill required	<input type="checkbox"/> YES <input type="checkbox"/> NO.
Measurement & estimate sheet:	<input checked="" type="checkbox"/> Required <input type="checkbox"/> Not required	Measurement & estimate sheet:	<input checked="" type="checkbox"/> Enclosed <input type="checkbox"/> Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 09 JUN 2020	Date: 10/06/2020	Date:
Sign: K. PURSHOTHAM	Sign: Nagalakshmi	Sign:

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.


APPROVED
21 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

ESTIMATE SHEET

Company Name: Silver Oak Villas LLP
 Project: Silver Oak Villas
 Work Description: SS Railing
 Name of the Contractor: Mohanram
 Prepared By: Kiran Kumar
 Date: 09-06-2020

S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total	
1	SS Railing		23.00	RH	600.00	13800.00		
TOTAL							13,800	
Amt. Thirteen Thousand Eight hundred Rupees only								

Nagababu
 10/06/2020

APPROVED BY

 19 JUN 2020
 K. PURSHOTHAM
 ASST. PROJECT MANAGER

Purchase Order

Page(s) 1 Of 1

14/02/2020 2:06:59 PM



65785

12.02.20 2:25:58

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Mr. Mohan Ram
H.no. 1-5-42/1, Indra Nagar, Venkateshwara Temple, Secunderabad - 03.

GSTIN 36CRBPB0826R1Z0

8125765219

Doc No	65785	155415
Doc Date	13-02-2020	
Quote No	Nil	
Quote Date	28-09-2018	
SupplyType	Supply And Application	

Kind Attn : Mr. Mohan Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6039 - Miscellaneous - SS Railing - NA - rft 16 guage	30.00	600.00	0.00	18.00	21,240.00
Total Order Value . . .					21,240.00

Rupees : Twenty One Thousand Two Hundred Fourty Only.

Terms and Conditions :-**Specification / Brand** All items shall be of 'Jindal' brand. 304 grade, 1 1/2" & 3/4", 16 guage.**Payment Terms** 60% advance at the time of delivery of all materials & balance after completion of the work.**Tax** All taxes included in above price.**Delivery Date** Within 4days**Delivery Location** Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay**Penalty For Delay** Nil**Transportation Cost** Included in above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Swimming pool railing purpose. Above rates are including labour charges.**Completion Date** Work shall be completed within 4days from the date of the work order.**Measurement** Nil**Security** Nil**Remarks**

Handwritten signature and date
14/02/2020

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Mr. Mohan Ram**

Name : _____

Name : _____

Date : ___/___/___

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	12-02-2020			
Site & Phase :	Silver Oak Villas	Time:	13:00			
Supplier		Req. No.	155415			
Material required before date:	14-02-2020	ID No.	55498			
No	Description	Size	Quantity	Units	Inward No	Date
1	SS Railing		30	Rft		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks: - For Swimming pool - Toddler pool purpose (Rust proof)						
Prepared By	G.Mona	Approved by	APPROVED 14 FEB 2020 MUNISH PARIKH MANAGER PROCUREMENT			
Sign.& Date	12-02-2020	Sign. & Date				

Note: On receipt of material at site write inward number and date in last 2 columns.