PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 23/6/20 | Prepared by: | Prabhakar |
| PO/WO no. | 67928 | PO / WO Date. | 12.6.20 |
| Supplier Name | Lepakshi Tarpaulin Industries | PO/WO amount | 3,427.20 |
| Firm/Company | Modi Properties Pvt. Ltd | Project | MPL |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 1344 | 15.6.20 | 3427.20 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 3427.20 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 80144 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |
| Amount B –Other Credits : Transportation charges | | | | — |
| Amount C –Other Debits : | | | | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 3427.20 |
| Amount E – PO / WO value: | | | | 3427.20 |
| Amount F – Difference (A – E): | | | | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable limits ☐ No (explained below)~~ |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs._____/- ☑ No |
| Payment – due date | 29/6/20 |
| Remarks: | |
| | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | [signature] | | | | | |
| Date | | 22/6 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

## TAX INVOICE

Invoice No. : 1344

Date : 15/06/2020

# LEPAKSHI TARPAULIN INDUSTRIES

# 1st Floor, Shop No.F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-500 003.
Phone : (O) 2770 6071, 9121013748, Cell : 99591 02999,
E-mail: lepakshitarp@gmail.com, Lnt_91@yahoo.in, www.lepakshitarpaulin.com

State Code : 36

GSTIN : 36ADOPN7656C1Z7

**Details of Receiver (Billed to)**

Name : MODI PROPERTIES PVT LTD.
Address : 5-4-187/3 & 4, 2ND FLOOR, M.G. ROAD, SEC-BAD-03.
Ph. Cell :
GSTIN/UIN : 36AABCM4761E1ZM
P.O. No. & Dt. 67928/11725 – 12/06/20.

**Details of Consignee (Shipped to)**

Name :
Address :
Ph.
GSTIN/UIN :
Vehicle No. :

INWARD
Inward No. 1333b Dt. 18/6/20
MRN No. 80144 Dt:
Received By: Sign: Nizam
Cell
Modi Properties Pvt. Ltd.
Sy. No. 82/1

| Sl. No. | HSN (SAC) Code | Description of the Goods | Qty. | Rate | Amount Rs. | Taxable Value | CGST Rate | CGST Amount | SGST Rate | SGST Amount | IGST Rate | IGST Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1) | 6201 | Rain Coats – | 4 Nos | 400 | | 1600 | 2.5% | 40 | 2.5% | 40 | | |
| 2) | 6601 | Umbrella – | 6 Nos | 260 | | 1560 | 6% | 93.60 | 6% | 93.60 | | |
| | | M. Ardor 9000978217 | | | | | | | | | | |
| | | TOTAL | | | | 3160 | + | 133.60 | + | 133.60 | = | 3427.20 |

(Rupees : in words Three thousand four hundred twenty seven & twenty paise only only) E-way Bill No.

TOTAL INVOICE RS. 3427.20

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD No. 66672
Date 20/6/20
Sign.

**TERMS & CONDITIONS :**
1. Goods once sold will not be taken back or exchanged.
2. Subject to Secunderabad Jurisdiction only.
3. The customer should inform the firm if there is any complaint regarding the quality or quantity of the material within 48 hours from the date of Invoice.
4. Inspection should be carried out at our factory premises only.
5. Interest will be charged at the rate of 24% per annum for all overdue payments.
6. Our risk & responsibility ceases as soon as the goods are despatched from our premises.

OUR BANK DETAILS
Bank Name : PUNJAB NATIONAL BANK
Bank Account Number : 0363002100019635
Branch : M.G. Road, Sec'bad
IFSC : PUNB0363100

For LEPAKSHI TARPAULIN INDUSTRIES

Authorised Signatory

# Purchase Order

 12-06-2020 4:11:10 PM

67928
03.06.20 12:48:14

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

| **Supplier Details** | | | |
|---|---|---|---|
| Lepakshi Tarpaulin Industries<br># 5-5-65, 1st Floor, Shop No. F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-3. | **Doc No** | 67928 | 11725 |
| | **Doc Date** | 12-06-2020 | |
| **GSTIN** 36ADOPN7656C1Z7 2770 6071 | **Quote No** | Nil | |
| 66486071 9642662732 | **Quote Date** | 12-06-2020 | |
| | **SupplyType** | Supply | |

**Kind Attn : Mr. Santosh Kumar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4052 - Consumables - Raincoats - NA - nos | 4.00 | 400.00 | 0.00 | 5.00 | 1,680.00 |
| 2 | 4064 - Consumables - Umbrella - other - nos | 6.00 | 260.00 | 0.00 | 12.00 | 1,747.20 |
| | | | | | **Total Order Value . . .** | **3,427.20** |

Rupees : Three Thousand Four Hundred Twenty Seven and Paise Twenty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of 'Lotus' brand. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Day. |
| **Delivery Location** | May Flower Platinum<br>Sy 82/1, Mallapur, Nacharam.<br>Phone. 7680971999 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Included by us |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Lepakshi Tarpaulin Industries***

Name : ____________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Modi Properties Pvt Ltd | Date: | 12-06-2020 |
| Site & Phase : | May Flower Platinum | Time: | 10;40 |
| Supplier | | Req.No. | 11725 |
| Material required before date: | 14-06-2020 | ID No. | 57586 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Rains coats | Std | 04 | Nos | | |
| 2 | Umbrella s 67928 | Std | 06 | Nos | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| | | | | | | |
| | | | | | | |

Remarks : for site work purpose

| | | | |
|---|---|---|---|
| Prepared By | K.sravani | Approved by | SV.subbareddy |
| Sign.& Date | 12-06-2020 | Sign. & Date | |

APPROVED BY
12 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

# Estimate/Draft PO

 12-06-2020 12:25:45 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

| **Supplier Details** | | | |
|---|---|---|---|
| Lepakshi Tarpaulin Industries | **Doc No** | 67928 | 11725 |
| # 5-5-65, 1st Floor, Shop No. F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-3. | **Doc Date** | 12-06-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ADOPN7656C1Z7 2770 6071 | **Quote Date** | 12-06-2020 | |
| 66486071 9642662732 | **SupplyType** | Supply | |

**Kind Attn : Mr. Santosh Kumar**

Estimate/Draft PO for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4052 - Consumables - Raincoats - NA - nos | 4.00 | 400.00 | 0.00 | 5.00 | 1,680.00 |
| 2 | 4064 - Consumables - Umbrella - other - nos | 6.00 | 260.00 | 0.00 | 12.00 | 1,747.20 |
| | | | | | **Total Order Value . . .** | **3,427.20** |

Rupees : Three Thousand Four Hundred Twenty Seven and Paise Twenty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of 'Lotus' brand. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Day. |
| **Delivery Location** | May Flower Platinum<br>Sy 82/1, Mallapur, Nacharam.<br>Phone. 7680971999 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Included by us |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

APPROVED BY
12 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Lepakshi Tarpaulin Industries***

Name : ____________ Name : ____________ Date : __/__/____