PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/6/20	Prepared by:	Sowmya.
PO/WO no.	68036.	PO / WO Date.	16/6/20
Supplier Name	SSllp.	PO/WO amount	2,940.50
Firm/Company	Modi realty Mallapur llp.	Project	Gulmohar residency
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11736.	17/6/20.	1,625
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,625

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9816	17/6/20	80136.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,625
Amount E – PO / WO value:	2,940.50.
Amount F – Difference (A – E):	1,315

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs.____/- □ No~~
Payment – due date	~~28/6/20~~ 29/6/2020
Remarks:	short received.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	18/6/20	22/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11736
Modi Reality Mallapur LLP	Invoice Date.	17-06-2020
Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad	PO No.	68036
	PO Date.	16-06-2020
	Req ID	57676
	Req Date	16-06-2020
GSTIN : 36AAEFM1459R1ZP	Loc Req No	68311

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.00	320.00	5	16.00
2	4040 - Consumables - Mopping Cloth - NA - nos	6307	10	16.00	160.00	5	8.00
3	4026 - Consumables - Dust bin - NA - nos		5	52.00	260.00	18	46.80
4	4022 - Consumables - Dettol - NA - nos	3401	5	65.00	325.00	18	58.50
	Hand wash						
5	4014 - Consumables - Colin - 500ml - nos	3402	5	73.00	365.00	18	65.70
6							
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IGST	CGST	SGST				
			Total Taxable Amount	1,430.00		195.00
	97.50	97.50	Total Invoice Amount	1,625.00		

Rupees : One Thousand Six Hundred Twenty Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. ★SEC'BAD★ INWARD No: 26593 Date: 19/6/20 Sign:

Purchase Order

 16-06-2020 15:18:13

68036
16.06.20 2:49:39

om Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68036	68311
	Doc Date	16-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *Antespenic*	2.00	165.00	0.00	18.00	389.40
2	4112 - Consumables - Sanitizer - 500 ml - Nos	1.00	200.00	0.00	12.00	224.00
3	4008 - Consumables - Cleaning Cloth - other - nos	20.00	16.00	0.00	5.00	336.00
4	4040 - Consumables - Mopping Cloth - NA - nos	10.00	16.00	0.00	5.00	168.00
5	4026 - Consumables - Dust bin - NA - nos	5.00	52.00	0.00	18.00	306.80
6	4066 - Consumables - Water bottle - NA - nos	6.00	45.00	0.00	18.00	318.60
7	4022 - Consumables - Dettol - NA - nos *Hand wash*	10.00	65.00	0.00	18.00	767.00
8	4014 - Consumables - Colin - 500ml - nos	5.00	73.00	0.00	18.00	430.70
				Total Order Value . . .		**2,940.50**

Rupees : Two Thousand Nine Hundred Fourty and Paise Fifty Only.

Part received

I/r Bill no 11736 Amount Rs 1,625/-
Balance has to be receivable Rs 1,315/-
20/8/2020.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : 16/06/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : __________

Date : _/_/__

Requisition Form

ny Name:	MODI REALTY MALLAPUR LLP	Date:	15.06.20
& Phase :	GULMOHAR RESIDENCY	Time:	10:20
plier		Req. No.	68311
aterial required before date: 18.06.20		ID No.	57676

No	Description	Size	Quantity	Units	Inward No	Date
1.	Dettol liquid	Big	02	No's		
2.	Dettol hand wash	std	10	No's		
3.	Dettol Soap	Big	03	No's		
4.	Hand sanitizers	std	05	No's		
5.	Dust Bins	std	05	No's		
6.	White clothes	std	10	No's		
7.	Yellow clothes	std	20	No's		
8.	Water bottles	std	6	No's		
9.	Colin	std	5	No's		
10.	Gloveses	std	6	No's		

PO 68036

Remarks: for site office and sales office cleaning purpose at GMR site .

Prepared By	Sravani	Approved by	APPROVED
Sign.& Date	15.06.2020	Sign. & Date	16 JUN 2020

MINISH PARIKH
MANAGER PROCUREMENT

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	DC No.	9816
Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad	DC Date.	17-06-2020
	PO No.	68036
	PO Date.	16-06-2020
	Req ID	57676
	Req Date	16-06-2020
GSTIN : 36AAEFM1459R1ZP	Loc Req No	68311

	Description of Goods	HSN/SAC	Qty
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
2	4040 - Consumables - Mopping Cloth - NA - nos	6307	10
3	4026 - Consumables - Dust bin - NA - nos		5
4	4022 - Consumables - Dettol - NA - nos	3401	5
5	4014 - Consumables - Colin - 500ml - nos	3402	5
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MODI PROPERTIES PVT. LTD. INWARD No. 29125 Date: 20/6 Sign: SEC'BAD

INWARD
MODI REALTY MALLAPUR LLP
Ward No. 820 Dt. 17/06/20
MRN No. 80136 Dt. 19/6/20
Received By Rowan Sign 17/06/2020

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 1 of 1 : 17-06-2020

Customer Details	Invoice No.	11736
Modi Reality Mallapur LLP	Invoice Date.	17-06-2020
Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad	PO No.	68036
	PO Date.	16-06-2020
	Req ID	57676
GSTIN : 36AAEFM1459R1ZP	Req Date	16-06-2020
	Loc Req No	68311

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INWARD
MODI REALTY MALLAPUR LLP
No. 820 Dt. 17/06/2020
No. .... Dt. ....
By .... Sign. Dave 17/06/20

IGST	CGST	SGST	Total Taxable Amount	1,430.00	195.00
	97.50	97.50	Total Invoice Amount	1,625.00	

Rupees : One Thousand Six Hundred Twenty Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction