

Syed Mehdi (20-21)

M G Road, Ranigunj
Secunderabad

Journal Register

1-Apr-2020 to 30-Apr-2020

Page 1

Date	Particulars	Vch Type	Vch No.	Debit Amount	Credit Amount
11-4-2020	OEUD-House Keeping Services	Journal	JOU/10001	4,250.00	
30-4-2020	OE-Security Services	Journal	JOU/10002	20,000.00	
30-4-2020	OEUD-Consumables, Repairs & Maint	Journal	JOU/10003	5,543.00	
30-4-2020	OE-Security Services	Journal	JOU/10004	11,200.00	

Syed Mehdi (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10001

Dated : 11-Apr-2020

Particulars		Debit	Credit
OEUD-House Keeping Services	Dr	4,250.00	
OEUD-House Keeping Services	Dr	4,250.00	
To Sp- K.Rajini			8,500.00
On Account of :			
Being amount credited to K.Rajini towards house keeping services for the month of march 2020			
		₹ 8,500.00	₹ 8,500.00

Prepared by: krishnaveni

Approved by

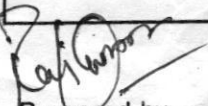
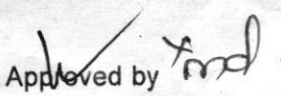
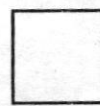
DEBIT VOUCHER

Syed Mehdi
mx mx

Voucher No. _____

A/c. _____ Date: 11/04/2020

Paid to <u>B. Rajini</u>	Rs.	Ps.
towards <u>House Keeping charges of 12m Mansion</u>	<u>17,000</u>	<u>00</u>
<u>& Musheerabad for the month of March'2020</u>		
<u>(Bills attached)</u>		
Rupees <u>Seventeen Thousand Only</u>		
Paid by ☒ <u>Cheque</u> <u>Cash</u>	Cheque No. <u>001451</u>	Dated <u>13/4/2020</u>
	Drawn on Bank <u>HDFC</u>	
		<u>17,000</u> = <u>00</u>

Prepared by Approved by Receiver's Signature 

K.RAJINI

Month: March 2020

Name: M/s. Sreed Mahdhi (Secunderabad)	INVOICE
Address: 5-4-187/3 & 4, Soham Mansion, M.G. Road, Secunderabad-500003	PAN: ASEPR1186L Invoice Date: 31.03.2020

Sl. No	Description	Qty	Rate	Amount
1.	Sweeper	$\frac{1}{2}$	8500/-	4250/-
Rupees in word: Four thousand two hundred and fifty only			Total Value	4250/-
			Supervision & Uniform 12%	—
Pay: 4250/-			Grand Total	4250/-
Terms & Conditions: The above bill should be paid 5 th of the month				

CHECKED
SECURITY/SUP.
By:  Dt: 08/04/20

APPROVED BY
18 APR 2020 
G. JAI KUMAR MANAGER-H.R. & ADMIN

K.RAJINI


Signature

K.RAJINI

Month: March 2020

Name: Syed Nehdi (Banjara Hills)	INVOICE
Address: 5-4-187/3 & 4, Soham Mansion, M.G. Road, Secunderabad-500003	PAN: ASEPR1186L Invoice Date: 31-03-2020

Sl. No	Description	Qty	Rate	Amount
1	Sweeper	$\frac{1}{2}$	8500/-	4250/-
Rupees in word: Four thousand two hundred fifty only.		Total Value		4250/-
		Supervision & Uniform 12%		—
Pay: <u>4250/-</u>		Grand Total		4250/-
Terms & Conditions: The above bill should be paid 5 th of the month				

CHECKED
SECURITY/SUP.
By:  Dt: 08/04/20

APPROVED BY
 08 APR 2020
G. JAI KUMAR MANAGER-H.R. & ADMIN

K.RAJINI


Signature

Syed Mehdi (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10002 ✓

Dated : 30-Apr-2020

Particulars	Debit	Credit
OE-Security Services <i>Dr</i>	20,000.00	
To SP-United Security Services		20,000.00
On Account of : Being united security services towards security charges for the month of mar' 2020 against bill no: 11 & 13 dt:- 31.03.2020 syed Mehdi		
	₹ 20,000.00	₹ 20,000.00

Prepared by: krishnaveni

M Mehdi
Approved by

DEBIT VOUCHER

Syed Mehdi
mm mm

Voucher No. _____

A/c. _____

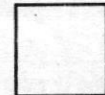
Date: 11/04/2020

Paid to <u>United Security Services.</u>				Rs.	Ps.
towards <u>Security charges of Musherabad & Rm</u>				40,000	00
<u>Mansion for the month March' 2020 (Bills</u>					
<u>Enclosed)</u>					
Rupees <u>forty thousand only</u>					
Paid by <u>Cheque</u> Cash	Cheque No. <u>001850</u>	Dated <u>13/4/2020</u>	Drawn on Bank <u>HPFC.</u>	40,000	00

N. G. Khan
Prepared by

Approved by and

Receiver's Signature



UNITED SECURITY SERVICES

G-2 K J R COMPLEX AKBAR ROAD SECUNDERABAD 500009

To,
M/S: Syed Mehdi
(Banjara Hills)

Billed, 08/13/2020
Month : March 2020
Date : 31.03.2020

Designation of Staff	No. of Staff	Rate	DESCRIPTION	Amount	
				Rs.	Ps.
1. SECURITY GROUP	01	10000/-	—	10000/-	
(Rupees : Ten thousand Rs. only.)			Total	10000/-	
Pay: 10000/-			12 % Service Charge	—	
			Bus pass	—	
			Room Rent	—	
			Grand Total	10000/-	

Note: The above bill should be paid before 5th of the Month

CHECKED
SECURITY/SUP.
By:  Dt: 08/04/20

APPROVED BY
08 APR 2020
G. JAI KUMAR
MANAGER-H.R. & ADMIN

For UNITED SECURITY SERVICES

UNITED SECURITY SERVICES

G-2 K J R COMPLEX AKBAR ROAD SECUNDERABAD 500009

To, M/s: Sree Meheri (Musharabul)

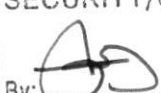
Bill No : USS/1142020

Month : March 2020

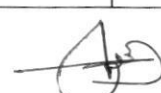
Date : 31.03.2020

Designation of Staff	No. of Staff	Rate	DESCRIPTION	Amount	
				Rs.	Ps.
1. SECURITY GUARD	01	10000/-		10000/-	
(Rupees : Ten thousand Rs. only)				Total	10000/-
Pay: 10000/-				12 % Service Charge	-
				Bus pass	-
				Room Rent	-
				Grand Total	10000/-

Note: The above bill should be paid before 5th of the Month

CHECKED
SECURITY/SUP.
By:  Dt: 08/04/20

APPROVED BY
08 APR 2020
G. JAI KUMAR MANAGER-H.R. & ADMIN


 For UNITED SECURITY SERVICES

Syed Mehdi (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOU/10002 10003

Dated : 30-Apr-2020

Particulars		Debit	Credit
OIE-Repairs & Maintenance-Equipment To A Suresh	Dr	5,543.00	5,543.00
On Account of : Being neft to A.suresh expenses card reloaded for maintenance work of B.no 11 of Summersable motor lifting, transport charges,drainage line cleaning		₹ 5,543.00	₹ 5,543.00

Prepared by: krishnaveni

Approved by

DEBIT VOUCHER

Syed mehd,
mm mm

Voucher No. _____

A/c. _____

Date :

11/04/2020

Paid to	A. Suresh Expenses Card (Villa Orchids LLP)		Rs.	Ps.
towards	for Expenses Card reloaded for maintenance		5,543	00
Work of B.No:-11 Summersable motor lifting				
Transport charges : Drainage line clearing sheets Enclosed				
Rupees	(1100+1443)			
five Thousand five Hundred & forty Three Only				
Paid by	Cheque No.	Dated	Drawn on Bank	
☒ Cash	001849	13/04/2020	HDFC.	5,543 = 00

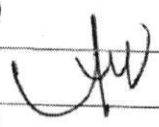
Prepared by

Approved by

Receiver's Signature

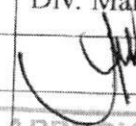
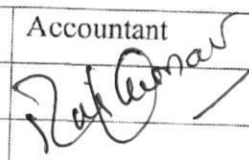


Weekly - Petty cash /expense card statement.

Name	A Suresh		Statement date	13.03.2020		
Prepared by	A Suresh		Sign			
From period	06.03.2020		To period	12.03.2020		

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Syed mehdi& raziabano	Villa no 11	Summersable moter lifting chrages	2000	☒ Y ☐ N	☒ Y ☐ N
2.	Syed mehdi& raziabano	Villa no 11	Labor transport charge paid	600	☒ Y ☐ N	☒ Y ☐ N
3.	Syed mehdi& raziabano	Villa no 11	Villa blocked drainge line cleaning payment	1500	☒ Y ☐ N	☒ Y ☐ N
4.					☐ Y ☐ N	☐ Y ☐ N
5.					☐ Y ☐ N	☐ Y ☐ N
6.					☐ Y ☐ N	☐ Y ☐ N
7.					☐ Y ☐ N	☐ Y ☐ N
8.					☐ Y ☐ N	☐ Y ☐ N
9.					☐ Y ☐ N	☐ Y ☐ N
10.	Total			4100/-	☐ Y ☐ N	☐ Y ☐ N

Amount to be credited by ☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.
☐ Other

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

APPROVED BY

14 MAR 2020

A. SURESH
PROJECT MANAGER

DEBIT VOUCHER

M/s. SYED MEHDI & RAZIABANO

1-5-16/1/2/B, ~~bowenpally~~ Bowenpally

HYDERABAD-500 020.

Voucher No. _____

A/c. Syedh Mehdi Bowenpally Date: 08/03/2020

Paid to	Rs.	Ps.
<u>Ramy</u>		
towards <u>submersible Motor Lifting</u>		
<u>work & villa no:11 final</u>	<u>2000</u>	
<u>Cleaning work.</u>		
Rupees <u>Two Thousand rupees</u>		
<u>only</u>		
VERIFIED BY 14 MAR 2020 B. PRAVEEN AUDIT MANAGER	Cheque No. _____ Dated _____ Drawn on Bank _____	
Paid by <u>Cash</u>		<u>2000</u>

Prepared by [Signature]

APPROVED BY
14 MAR 2020
G. J. [Signature]
MANAGER-H.R. & ADMIN.

Receiver's Signature [Signature]

③

1-5-16/1/2/B, ~~XXXXXXXXXX~~, Bowenpally
HYDERABAD-500 020.

Voucher No. _____
A/c. Syedh Mebdhi barcampally Date : 08/03/2020

Prepared by

APPROVED BY
14 MAR 2020
Approved by
G. JAIKUMAR
MANAGER-H.R. & ADMIN

Receiver's Signature

11

Rhyadrenos

Prepared by M. D. J.

GSTIN : 36ACEPC7019B226 BILL OF SUPPLY Ph : 040-27753031 Cell : 9440885229

NARENDRA HARDWARE

Electrical, Hardware, Paints, Sanitary & Cement etc.,
8-5-68, Mallikarjuna X Road, Old Bowenpally, Secunderabad.

To, Syed Mehdi & Razibano
M/s.
Address : Bowenpally

Party GSTIN :

State :

Code : 36

Date of Issue :

6/3/20

Invoice No. :

3293

SI. No.	Product Description	HSN Code	Qty	Rate	AMOUNT	Rs.	Ps.
---------	---------------------	----------	-----	------	--------	-----	-----

①	Alu flt 6x8 Board 19		34m	150	4500		
②	39x120 P-V-C Carduo		12m	120	1440		
③	Tap 12x12		12m	60	600		

TOTAL

APPROVED BY
14 MAR 2020
G. JAI KUMAR
MANAGER-H.R. & ADMIN

Handed over
by

Particulars given

Washed & Disinfectant

APPROVED
14 MAR 2020
G. JAI KUMAR
MANAGER-H.R. & ADMIN

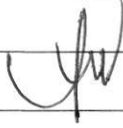


Handwritten signatures and stamps:

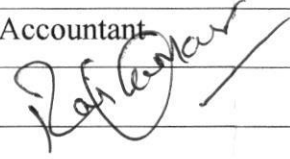
APPROVED BY
G. JAI KUMAR
MANAGER-H.R. & ADMIN
MAR 2020



Weekly - Petty cash /expense card statement.

Name	A Suresh		Statement date	06.03.2020		
Prepared by	A Suresh		Sign			
From period	18.02.2020		To period	06.03.2020		

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Sayed mehidhi bowinpally	Villa no 11	Labor transport charge paid	243	☐ Y ☐ N	☐ Y ☐ N
2.	Sayed mehidhi bowinpally	Villa no 11	Cleaning material purchased	300	☐ Y ☐ N	☐ Y ☐ N
3.	Sayed mehidhi bowinpally	Villa no 11	Labor loading & unloading charge paid	900	☐ Y ☐ N	☐ Y ☐ N
4.					☐ Y ☐ N	☐ Y ☐ N
5.					☐ Y ☐ N	☐ Y ☐ N
6.					☐ Y ☐ N	☐ Y ☐ N
7.					☐ Y ☐ N	☐ Y ☐ N
8.					☐ Y ☐ N	☐ Y ☐ N
9.					☐ Y ☐ N	☐ Y ☐ N
10.	Total			1443/-		

Amount to be credited by	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

APPROVED BY
 06 MAR 2020
 A. SURESH
 PROJECT MANAGER

DEBIT VOUCHER

M/s. SYED MEHDI & RAZIABANO

~~15-16/1/2/B, MUSHEERABAD,~~ Bowenpally
HYDERABAD-500 020

Voucher No. _____

A/c: Syedh Mehdi bowenpally Date: 19/02/2020

Paid to		Rs.	Ps.
Ramu		243	-
towards V.O.C to bowenpally u/d			
labour transporting			
Rupees Two hundred and Forty		1	
three rupees			
Paid by	Cheque No.	Dated	Drawn on Bank
Cash			
		243	+

Prepared by

Approved by

Receiver's Signature



11.0 WYU 1000
11.0 3050

DEBIT VOUCHER

M/s. SYED MEHDI & RAZIABANO

15-16/1/2/B, MUSHEERABAD, Bowenpally
HYDERABAD-500 020

Voucher No. _____

A/c: Syedh Mehdi Bowenpally Date: 19/02/2020

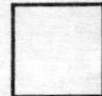
Paid to		Rs.	Ps.
Ramu - (Dept).			
towards			
Bowenpally villa no. 11 cleaning		300	-
Material. ROFF Material			
two numbers.			
Rupees	Three hundred rupees only.		
Cheque No.			
Dated			
Drawn on Bank			
Paid by		300	-
Cheque			
Cash			



Prepared by

Approved by

Receiver's Signature



Syed Mehdi (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : JOURNAL 10005 10,004 :

Dated : 30/4/2020
~~30 May 2020~~

Particulars		Debit	Credit
OE-Security Services	Dr	11,200.00	
OE-Security Services	Dr	11,200.00	
To SP-United Security Services			22,400.00
On Account of :			
Being united security services towards security charges for the month of Apr 2020 against bill no: 23 & 21 dt:- 30.04.2020.			
		₹ 22,400.00	₹ 22,400.00

UNITED SECURITY SERVICES

G-2 K J R COMPLEX AKBAR ROAD SECUNDERABAD 500009

To, M/s: S. S. Mehdi
Banjara Hills

Bill No. 085/23/2020
Month : April 2020
Date : 3-5-2020

Designation of Staff	No. of Staff	Rate	DESCRIPTION	Amount	
				Rs.	Ps.
1. SECURITY GUARD	01	10000/-		10000/-	
(Rupees : Eleven thousand and two hundred Rs. only.)			Total	10000/-	
			12 % Service Charge	1200/-	
			Bus pass	-	
			Room Rent	-	
			Grand Total	11200/-	

Note: The above bill should be paid before 5th of the Month



For UNITED SECURITY SERVICES

UNITED SECURITY SERVICES

G-2 K J R COMPLEX AKBAR ROAD SECUNDERABAD 500009

To, M/s: Syed Mehdi
(Musharraf)

Billed: 21/21/2020

Month : April 2020

Date : 30.04.2020

Designation of Staff	No. of Staff	Rate	DESCRIPTION	Amount	
				Rs.	Ps.
1. SECURITY GUARD	01	10000/-		10000/-	
(Rupees : <u>Eleven thousand</u> <u>and two hundred only</u> <u>Pay: 11200/-</u> <u>==</u>				Total	10000/-
				12 % Service Charge	1200/-
				Bus pass	-
				Room Rent	-
				Grand Total	11200/-

Note: The above bill should be paid before 5th of the Month

CHECKED

SECURITY/SUP.

By: [Signature] Dt: 09/05/20

APPROVED BY

11 MAY 2020

G. JAI KUMAR
MANAGER-H.R. & ADMIN

For UNITED SECURITY SERVICES