

Pur/10023

PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	20/05/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Rekha Pande	WO amount - A	-
Firm/Company	Vista Homes	Project name	Vista Homes
Nature of work	Civil Work		
Villa/flat/block no.	E- 006,106,206,306,406,008,108,208,308 & 408.		
Request for payment date	13/05/2020	Request for payment amount - B	Rs. 3,03,800/-
GST on bills - C	Rs. 54,684/-	Total D = B + C	Rs. 3,58,484/-
Work done from	-	Work done to	-
Sl. No	Bill No.	Bill date	Bill amount
1.	254	20/05/2020	Rs. 3,58,484/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 3,58,484/-
Amount F - Voucher payment amount F (D-E) - 40% labour charges, 40% allowance for consumables and 20% transport charges - or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 3,58,484/-
Amount J - Difference A-B (should be nil)			-
Amount K - Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☐ Explained below		
Difference between A & B acceptable	☐ Yes ☐ No (explained below)		
Excess / short material received	☐ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☐ No - wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes - Rs. /- ☐ No		
Payment - due date	23/05/2020		
Remarks: <u>No work order for above bill. Please consider the bill for processing.</u>			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	20/5	20/05/2020	20/05/2020
			Accounts - receiver of bill
			Accounts Manager

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

TAX INVOICE

C : 9392809546

REKHA PANDE

21-42, CSI Colony, Near CCSI Church, Balaji Nagar, Kapra Mdl,
Medchal Dist - 500 087, Telangana.

GSTIN: 36BESPP4477H1ZR

No.

254

Date : 20.5.20

M/s

Vista Homes

Party GSTIN

36AAGFEV2068P1ZJ

Vehicle No.

State Code : 36

S.No.	PARTICULARS	HSN CODE	QTY	RATE	AMOUNT Rs. Ps.
	F. BLACK Final Bill			220	26600
	E006 = 950 = 10%				26600
	E106 = 950 =				26600
	E206 = 950 =				26600
	E306 = 950 =				26600
	E406 = 950 =				26600
	E008 = 1220 =				34160
	E108 = 1220 =				34160
	E208 = 1220 =				34160
	E308 = 1220 =				34160
	E408 = 1220 =				34160



Rupees in words

There Lakh Fifty Eight
Thousand Four Hundred Fifty
Four only.

TOTAL

308800

CGST@ 9%

27342

SGST @ 9%

27342

GRAND TOTAL

358484

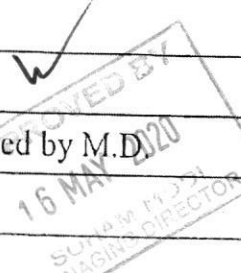
For REKHA PANDE

[Signature]

Receiver's Signature

16971 to 16980

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		1319		Date - site bills Register		13/5/2020	
Company Name:		Vista Homes		Site:		Vista Homes	
Name of Contractor		Raghavendra					
Nature of work		Civil Work & Mock					
Work done		From Date				To Date	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	F 006, 106, 206, 306	10850	28.	sqft	303800.00		
2.	406, 006, 106, 208						
3.	308 408						
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				303800.00		
Bill required		☒ YES ☐ NO.		GST bill required		☐ YES ☐ NO.	
Measurement & estimate sheet:		☒ Required ☐ Not required		Measurement & estimate sheet:		☐ Enclosed ☐ Not enclosed	
PO/WO no.				PO/WO date:			
Remarks : F Mock not final bill 10% Raised Rs 280/- is contract value per sqft							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date: 13/5/2020		Date: 15/05/2020		Date: 16 MAY 2020			
Sign: N. M. M.		Sign: Nagalakshmi		Sign: 			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

ESTIMATE SHEET #1								
Company Name:		Vista Homes				Approved by:		
Project:		Vista Homes				Sign:		
Work Description:		E Block						
Contractor Name:		Rekhapande						
Prepared By		T Madhu						
Date:		13.5.2020						
S No.	Item Head	Flat Nos	Quantity	Units	Percentage	Rate per sft	Amount	Item Head Total
	E Block	Final bill						
1	3 BHK	E 006	950.00	sft	10%	280.00	26600.00	
2	3 BHK	E 106	950.00	sft	10%	280.00	26600.00	
3	3 BHK	F 206	950.00	sft	10%	280.00	26600.00	
4	3 BHK	E 306	950.00	sft	10%	280.00	26600.00	
5	3 BHK	E 406	950.00	sft	10%	280.00	26600.00	
6	2 BHK	E 008	1220.00	sft	10%	280.00	34160.00	
7	2 BHK	E 108	1220.00	sft	10%	280.00	34160.00	
8	2 BHK	E 208	1220.00	sft	10%	280.00	34160.00	
	2 BHK	E 308	1220.00	sft	10%	280.00	34160.00	
	2 BHK	E 408	1220.00	sft	10%	280.00	34160.00	
		Grand total:-						303,800
		Amount in words :-Three lakhs three thousand eight hundred rupees only.						

Nagala xmi
15/05/2020