6

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	26/5/20	Prepared by:	T. Bhaskar
PO/WO no.	66720	PO / WO Date.	17/3/20
Supplier Name	Sathyanarayana Hand	PO/WO amount	425
Firm/Company	MURC	Project	Imaging
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1491	17/3/20	425
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			425

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			78876	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	425
Amount E – PO / WO value:	425
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – within acceptab~~le limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☐ No
Payment – due date	29/5/20

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]				Keerthana		
Date	26/5/20				27/5/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for de additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space p attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Proc all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advi transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts ma 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN:36BCBPS4784B1ZJ PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 1291 /19 - 20
Invoice Date : 19/03/2020
State : Telangana State Code36

Transportation Mode:
Vehicle Number:
P.O. Number :
LR No:
No. of Cases:
Place of Supply:

1291

DETAILS OF CONSIGNEE: BILLED TO	DETAILS OF RECEIVER: SHIPPED TO
NAME: G.V. Research Centres Pvt Ltd.	NAME: Pro No: (66720)
Address: 2nd floor, Sahara Mansion, Marredpally, Secunderabad-500003	Address:
GSTIN: 36AAHCG4562D1ZP	GSTIN:
State: Telangana State Code: 36	State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	7318	16x8 PAN HEAD	500	nos	0/72		18%	360.00
2		Slotted Screws						
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No: 63366
Date: 21/3/20
Sign:

INWARD
Inward No: 1300 Dt: 11.05.20
MRN No: 18876 Dt: 13/05/20
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST		
						Transport / If any	
						Total Amount before Tax	360.00
						Add. CGST 9%	32.50
						Add: SGST 9%	32.50
						Add: IGST	
Amount in words: Four hundred & twenty five only						GRAND TOTAL	425.00

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

Receiver's Signature with Stamp

For Sathyavarapu Hardwares

Authorised Signatory

Gds/r

Purchase Order

 17-03-2020 5:09:30 PM

66720
16.03.20 3:38:14

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50(
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sathyavarapu Hardwares, #2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc No**	66720	73463
	Doc Date	17-03-2020	
	Quote No	Nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	05-02-2020	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2156 - Carpentry - hardware - S.S. Screws - other - pkts *16 mm x 4 mm-500 nos Pin Head*	1.00	360.00	0.00	18.00	424.80
					Total Order Value . . .	**424.80**

Rupees : Four Hundred Twenty Four and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for SS name plates fixing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sathyavarapu Hardwares,***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	14.03.2020
Site & Phase :	INNOPOLIS	Time:	14:00
Supplier		Req. No.	73463
Material required before date:	Urgent	ID No.	56330

No	Description	Size	Quantity	Units	Inward No	Date
1	SS screws - pin head	16 x 4 mm	01	box		
2	66720					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For fixing of SS plates at site office purpose.

Prepared By	MALLIKARJUN.B	Approved by	G.VENKATESH
Sign.& Date	14.03.2020	Sign. & Date	14.03.2020

APPROVED BY
16 MAR 2020
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date

Remarks :

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.