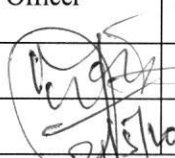
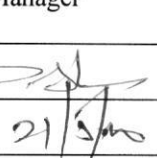
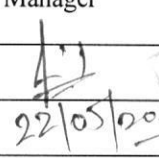


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	21/05/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	N. Sharada	WO amount – A	-
Firm/Company	Villa Orchid LLP	Project name	Villa Orchids
Nature of work	Painting work		
Villa/flat/block no.	285,13,113 & 97.		
Request for payment date	06/03/2020	Request for payment amount – B	Rs. 1,21,975/- ✓
GST on bills – C	Rs. 7,319/- ✓	Total D = B + C	Rs. 1,29,294/- ✓
Work done from	20/02/2020	Work done to	06/03/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	015	21/05/2020	Rs. 1,29,294/- ✓
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 1,29,294/- ✓
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 1,29,294/- ✓
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☐ No – wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No		
Payment – due date	23/05/2020		
Remarks: <u>No work order for above bill. Please consider the bill for processing.</u>			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	21/5/20	21/5/20	22/05/2020

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

PAN NO. BDWPN0356G

☎ : 9912517701

N. SHARADA PAINTS

Plot No. 83, Nehru Nagar, Jammigadda, Kushaiguda, Kapra, Hyderabad-500 062 Telangana

Invoice No. 015

INVOICE

Date : 21/5/20

Name Villa Orchid LLPAddress GSTIN: 36AANFG4813C1Z14.

Sl. No.	Name of Product	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1.	Painting work done @ V.W. 285, q 13	1 L.S.	62,752	62,752	00
2.	Painting work done @ V.W. 113, - 97 q 13	1 L.S.	66,542	66,542	00
		TOTAL		1,29,294	00

Rupees in words One lakh twenty ninethousand two hundred and ninety four only

For N. SHARADA PAINTS

Terms & Conditions :

Goods once sold will not be taken back.

Authorized Signature

id: 57565 & 57566

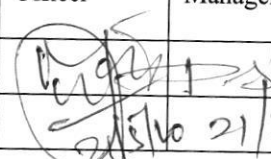
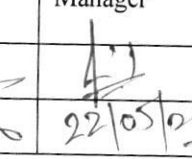
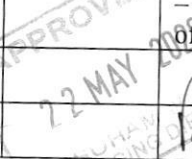
Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		10902		Date - site bills Register		06/03/2020	
Company Name:		VOC LP		Site:		VOC	
Name of Contractor		M. SHARDA					
Nature of work		PAINTING					
Work done		From Date		20/2/2020		To Date	
						06/03/2020	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	285	1820	15.75	Sq ft	28665		
2.	13	1940	15.75	Sq ft	30555		
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				59200		
Bill required		☐ YES ☐ NO.		GST bill required		☒ YES ☐ NO.	
Measurement & estimate sheet:		☐ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.				PO/WO date:			
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date: 06/03/2020		Date: 06/03/2020		Date: ✓			
Sign: ✓		Sign: Naveen Kumar		Sign: ✓			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
06 MAR 2020
A. SURESH
PROJECT MANAGER

PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	21/05/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	N. Sharada	WO amount – A	-
Firm/Company	Villa Orchid LLP	Project name	Villa Orchids
Nature of work	Painting work		
Villa/flat/block no.	285,13,113 & 97.		
Request for payment date	06/03/2020	Request for payment amount – B	Rs. 1,21,975/- ✓
GST on bills – C	Rs. 7,319/- ✓	Total D = B + C	Rs. 1,29,294/- ✓
Work done from	20/02/2020	Work done to	06/03/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	015	21/05/2020	Rs. 1,29,294/- ✓
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 1,29,294/- ✓
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 1,29,294/- ✓
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☐ No – wait for balance material ☒ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No		
Payment – due date	23/05/2020		
Remarks: No work order for above bill. Please consider the bill for processing.			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	21/5/20	21/5/20	22/05/2020

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

Estimate Sheet		Company Name:		Villa orchids LLP		Project:		Villa Orchids		Approved by:			
work description:		Painting work done villas details		A Suresh		Signature:		work start date		20.02.2020			
Contractor Name :		N Shradha		07.12.19		work end date		06.03.2020					
S No.	Item Description	A	Quantity	C	Rate	D=AxC	E=Sum of D						
1	villa no 285		1820.0	Units	Sft	15.8	28665.0	Amount	Item Head Total	Remarks			
2	villa no 13		1940.0	Sft	15.8	30555.0							
Note : stage III work is @ 25% of the total rate (45/ sft -@ 35% = Rs:15.75)													59220.0

Handwritten signature
06/03/2020

Handwritten signature

APPROVED BY
06 MAR 2020
A. SURESH
PROJECT MANAGER

APPROVED BY
06 MAR 2020
A. SURESH
PROJECT MANAGER

APPROVED BY
A. SURESH
PROJECT MANAGER

Id: 5790, 902 & 57903

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		10918		Date - site bills Register		17/03/2020	
Company Name:		VOC (LLP)		Site:		VOC	
Name of Contractor		N. SHARDHA					
Nature of work		Painting Work done					
Work done		From Date		01/03/2020		To Date	
						17/03/2020	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	Villa no : 113	1820.0	11.3	Sft	20475/-		
2.	Villa no : 97	1820.0	11.3	Sft	20475/-		
3.	Villa no : 13	1940.0	11.3	Sft	21825/-		
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				62,775/-		
Bill required		☐ YES ☐ NO.		GST bill required		☒ YES ☐ NO.	
Measurement & estimate sheet:		☐ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.		-		PO/WO date:		-	
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date: 17/03/2020		Date: 19/03/2020		Date:			
Sign:		Sign: Naveen Kumar		Sign:			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

17 MAR 2020

Measurement Sheet									
Company Name	Villa Orchids LLP								
Project	Villa Orchids								
Description	Final painting work done villa details								
Prepared By	A Suresh								
Date	17.11.2020								
Name of the Contractor	N Sharadha								
A	Item Head	Item Description	A	B	C	D	E	F	G
S No			Length	Width	Height	Nos	Quantity	Units	Remarks
1.00	V No 113	Final stage work	1,820.00	1.00	1.00	1.00	1,820.00	Sqft	1,820.00
2.00	V No 97	Final stage work	1,820.00	1.00	1.00		1,820.00	Sqft	1,820.00
3.00	V No 13	Final stage work	1,940.00	1.00	1.00	1.00	1,940.00	Sqft	1,940.00

(Signature)

17.11.2020

Estimate Sheet									
Company Name:		Villa orchids LLP							
Project:		Villa Orchids							
work description:		Painting work done villas details							
Prepared By :		A Suresh							
Contractor Name :		N SHARDHA							
Date:		17.03.2020							
		A		C		D=AxC		E=Sum of D	
S No.	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks	work start date	work end date
1	Villa no 113	1820.0	Sft	11.3	20475.0			01.03.2020	17.03.2020
	Villa no 97	1820.0	Sft	11.3	20475.0				
	Villa no 13	1940.0	Sft	11.3	21825.0				
						62775.0			

19/03/2020
Naveen Kumar

dw

17 MAR 2020