PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/6/20	Prepared by:	Sowmya
PO/WO no.	67871	PO / WO Date.	10/6/20
Supplier Name	SS llp.	PO/WO amount	9,616.60.
Firm/Company	Modi realty (Miryalguda) llp.	Project	AVR Gulmohar home
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11666	12/6/20.	7,742.76.
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,742.76

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9752.	12/6/20	79961	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,742.76
Amount E – PO / WO value:	9,616.60.
Amount F – Difference (A – E):	1,874/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- □ No
Payment – due date	29/6/20.

Remarks: short received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature]				
Date	15/6/20.	24/6					

APPROVED 24 JUN 2020 MANISH PARIKH PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality (Miryalguda) LLP	Invoice No.	11666
SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	Invoice Date.	12-06-2020
	PO No.	67871
	PO Date.	10-06-2020
	Req ID	57521
GSTIN : 36ABCFM6774G2ZZ	Req Date	09-06-2020
	Loc Req No	165013

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	5	16.00	80.00	0	0.00
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	15	78.00	1,170.00	18	210.60
3	4041 - Consumables - Mopping stick - NA - nos	9603	5	125.00	625.00	18	112.50
4	4008 - Consumables - Cleaning Cloth - other - nos	6307	25	16.00	400.00	5	20.00
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	10	73.00	730.00	18	131.40
6	4001 - Consumables - Air Freshner - NA - nos odonil	3307	10	82.00	820.00	18	147.60
7	4001 - Consumables - Air Freshner - NA - nos air pocket	3307	10	45.00	450.00	18	81.00
8	4022 - Consumables - Dettol - NA - nos antispentic	3401	3	155.00	465.00	18	83.70
9	4000 - Consumables - Acid - NA - ltrs	2806	5	16.00	80.00	18	14.40
10	4040 - Consumables - Mopping Cloth - NA - nos	6307	25	16.00	400.00	5	20.00
11	4001 - Consumables - Air Freshner - NA - nos room freshner	3307	1	82.00	82.00	18	14.76
12	4065 - Consumables - Vim bar - NA - nos	3405	5	42.00	210.00	18	37.80
13	4005 - Consumables - Broom with stick - NA - nos		10	115.00	1,150.00	18	207.00
14							
15							

IGST	CGST	SGST			
	540.38	540.38	Total Taxable Amount	6,662.00	1,080.76
			Total Invoice Amount	7,742.76	

Rupees : Seven Thousand Seven Hundred Fourty Two and Paise Seventy Six Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 66469 Date: 17/6/20 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 10-06-2020 17:30:50

67871
03.06.20 12:48:14

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	67871	165013
	Doc Date	10-06-2020	
	Quote No	Nil	
	Quote Date	10-06-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	5.00	16.00	0.00	0.00	80.00
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	15.00	78.00	0.00	18.00	1,380.60
3	4041 - Consumables - Mopping stick - NA - nos	5.00	125.00	0.00	18.00	737.50
4	4008 - Consumables - Cleaning Cloth - other - nos	25.00	16.00	0.00	5.00	420.00
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	10.00	73.00	0.00	18.00	861.40
6	4001 - Consumables - Air Freshner - NA - nos *odonil*	10.00	82.00	0.00	18.00	967.60
7	4001 - Consumables - Air Freshner - NA - nos *air pocket*	10.00	45.00	0.00	18.00	531.00
8	4022 - Consumables - Dettol - NA - nos *antispentic*	5.00	155.00	0.00	18.00	914.50
9	4000 - Consumables - Acid - NA - ltrs	5.00	16.00	0.00	18.00	94.40
10	4040 - Consumables - Mopping Cloth - NA - nos	25.00	16.00	0.00	5.00	420.00
11	4001 - Consumables - Air Freshner - NA - nos *room freshner*	10.00	82.00	0.00	18.00	967.60
12	4065 - Consumables - Vim bar - NA - nos	5.00	42.00	0.00	18.00	247.80
13	4066 - Consumables - Water bottle - NA - nos	12.00	45.00	0.00	18.00	637.20
14	4005 - Consumables - Broorn with stick - NA - nos	10.00	115.00	0.00	18.00	1,357.00
					Total Order Value . . .	**9,616.60**

Rupees : Nine Thousand Six Hundred Sixteen and Paise Sixty Only.

Part received
Ist Bill No 11666 Amount Rs 7,742/-
Balance has to be receivable Rs 1,874/-
22/6/2020.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.

For ***Modi Realty (Miryalguda) LLP***

Authorised Signatory

Name : 11/06/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MRM LLP	Date:	2.06.2020
Site & Phase:	AVR Gulmohar Homes	Time:	10.15
Supplier:		Req. No.	165013
	urgent	ID No.	57521

No	Description	Size	Quantity	Units	Inward No	Date
1	COB web sticks	Std	10	Nos		
1	Mop Stick	Std	5	Nos		
2	Odonil	Std	10	Nos		
3	Aer pocket jel	Std	10	Nos		
4	Dettole liquid	500ML	5	Nos		
5	Lysol	Std	15	Nos		
6	Bathroom acid	Std	5	Nos		
7	White table and floor cleaning cloth	Std	25	Nos		
8	Room freshener	Std	10	Nos		
9	Soft Broom sticks (For sweeping purpose)	Std	5	Nos		
10	Harpic	Std	10	Nos		
11	Yellow soft cleaning cloth	Std	25	No s		
12	Water bottles	Std	12	Nos		
13	Vim liquid	Std	5	Nos		

PO 67871

Remarks: Above materials is for site office and site security kiosk cleaning purpose.

Prepared By	P.Anitha	Approved by	APPROVED MINISH PARIKH MANAGER PROCUREMENT
Sign.& Date	2.06.2020	Sign. & Date	

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9752
Modi Reality (Miryalguda) LLP	DC Date.	12-06-2020
SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	PO No.	67871
	PO Date.	10-06-2020
	Req ID	57521
GSTIN : 36ABCFM6774G2ZZ	Req Date	09-06-2020
	Loc Req No	165013

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	5
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	15
3	4041 - Consumables - Mopping stick - NA - nos	9603	5
4	4008 - Consumables - Cleaning Cloth - other - nos	6307	25
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	10
6	4001 - Consumables - Air Freshner - NA - nos	3307	10
7	4001 - Consumables - Air Freshner - NA - nos	3307	10
8	4022 - Consumables - Dettol - NA - nos	3401	3
9	4000 - Consumables - Acid - NA - ltrs	2806	5
10	4040 - Consumables - Mopping Cloth - NA - nos	6307	25
11	4001 - Consumables - Air Freshner - NA - nos	3307	1
12	4065 - Consumables - Vim bar - NA - nos	3405	5
13	4005 - Consumables - Broom with stick - NA - nos		10
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INWARD
Inward No: 13815 Dt: 12/6/20
MRN No: 79961 Dt:
Received By: Rajesh Sign:
Modi Realty (Miryalguda) LLP

MODI PROPERTIES PVT LTD
INWARD
No. 38990
Date: 19/6
Sign:
SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality (Miryalguda) LLP	Invoice No.	11666
SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	Invoice Date.	12-06-2020
	PO No.	67871
	PO Date.	10-06-2020
	Req ID	57521
GSTIN : 36ABCFM6774G2ZZ	Req Date	09-06-2020
	Loc Req No	165013

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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12	4065 - Consumables - Vim bar - NA - nos	3405	5	42.00	210.00	18	37.80
13	4005 - Consumables - Broom with stick - NA - nos		10	115.00	1,150.00	18	207.00
14							
15							

INWARD
Inward No: 13815 Dt: 12/6/20
MRN No: Dt:
Received By: Rajen Sign:
Modi Reality (Miryalguda) LLP

IGST	CGST	SGST				
			Total Taxable Amount	6,662.00		1,080.76
	540.38	540.38	Total Invoice Amount		7,742.76	

Rupees : Seven Thousand Seven Hundred Fourty Two and Paise Seventy Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction