PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/06/2020	Prepared by:	T.D. Murthy
PO/WO no.	67695	PO / WO Date.	04/06/2020
Supplier Name	Shah Traders	PO/WO amount	Rs. 3,160/-
Firm/Company	Villa Orchid LLP	Project	Villa Orchid
Sl. No.	Bill No.	Bill Date	Bill amount
1.	222	11/06/2020	Rs. 3,533/-
2.			-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 3,533/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	222	11/06/2020	79905	☑ Yes □ No
2.	-	-	-	□ Yes □ No
3.	-	-	-	□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 3,533/-
Amount E – PO / WO value:	Rs. 3,160/-
Amount F – Difference (A – E):	Rs. 373/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	**27/06/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 24 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	23/6/20	23/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL

TAX INVOICE

~~CASH~~ / CREDIT

SHAH TRADERS

2002-B, Inside Lala Temple Compound, Lala Temple Street,

Ranigunj, Secunderabad - 500 003, Telangana.

Phone Nos. 040-66382045, 27710679. Cell : 9391013030, 6301785490

Email : ajitshah58@gmail.com

GSTIN : 36ADVPS0266J1ZW

Details of Receiver | Billed To	Invoice Number : 222	Invoice Date : 11-06-2020

VILLA ORCHIDS LLP M G ROAD,SECUNDERABAD Pin No : Telangana GSTIN : 36AANFG4817C1ZH Phone :	P.O No. D.C No. Vehicle No Transporter L.R No. Payment Due Date	: 67695 63353 : 04-06-2020 : : : : 11-06-2020

Delivery address : JANAPRIYA KOWKUR

S No	Description	HSN / SAC	Qty KGS	Qty NOS	Rate	Taxable Value	CGST Rate%	SGST Rate%	IGST Rate%	Net Amount
1	M S FLAT	7211	66.60		41.20	2743.92	9.00	9.00		3237.83
2	FREIGHT	9967			250.00	250.00	9.00	9.00		295.00
	TOTAL		66.60			2993.92				3532.83

INWARD
Inward No. 5027 Dt: 12/06/20
MKN No. 79905 Dt: 13/06/20
Received By: Sign:
VILLA ORCHID LLP

Invoice Amt in words : Three Thousand Five Hundred Thirty Three Rupees Only

Bank Details :
HDFC BANK
ACCOUNT NO. 00428620000165
BRANCH: S D ROAD,SECUNDERABAD
IFSC CODE: HDFC0000042

Gross Amount	2,993.92
Add : CGST	269.45
Add : SGST	269.45
Add : IGST	
Round Off Amount	0.17
Total Amount :	**3,533.00**

Customer's Signature

Terms & Conditions :-

1) The goods once sold will not be taken back and No claim for shortage or damage will be entertained unless lodged
2) Interest will be charged @ 18% per annum if payment is not made within 30 days.
3) Our responsibility ceases no sooner goods are handed over to the carrying agency.
4) Payment Strictly by Account Payees Cheques / RTGS only.
5) Subject to Hyderabad Jurisdiction only. E & O.E.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 6602
Date 20/6/20
Sign.

For SHAH TRADERS

Authorised Signatory

Purchase Order

 04-06-2020 16:17:10

67695
03.06.20 12:48:12

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Shah Traders	**Doc No**	67695	63353
5-5-156, Lala Temple Road, Ranigunj, Secunderabd.	**Doc Date**	04-06-2020	
	Quote No	Nil	
GSTIN 36ADVPS0266J1ZW 66388461	**Quote Date**	02-06-2020	
66382045 9391678801	**SupplyType**	Supply	

Kind Attn : Mr. Ajit Shah

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8012 - Steel - other - MS Flat Patti - 2 In x6mm - kgs *05 lengths*	65.00	41.20	0.00	18.00	3,160.04
					Total Order Value . . .	**3,160.04**

Rupees : Three Thousand One Hundred Sixty and Paise Four Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 13kgs approx. weighment slip must to be attached.
Payment Terms	Within 15days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	Within 2days
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weight. Above order for VOC site balance villas gate piller making purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Villa Orchids LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Shah Traders*

Name : ____________

Date : __/__/____

Requisition Form

...ame:	VOC LLP	Date:	01-06-2020
...hase :	VOC	Time:	11.30
...pplier		Req. No.	63353
...aterial required before date:	03-06-2020	ID No.	57357

No	Description	Size	Quantity	Units	Inward No	Date
1	**MS FLAT PATTI (6 MM THICK)**	2"	05	Length	41.20 +18	104.13 Kg
2						
3						
4	67695					
5						
6						
7						
8						
9						
10						

Remarks:For VOC Site Balance villas Gate piller casting purpose

Pr...ared By	A Suresh	Approved by	
Sign.& Date	01-06-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED FOR CONSTRUCTION
03 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

Company N...
...ite & Ph...
Su...

Estimate/Draft PO

 02-06-2020 17:01:28 Original / Office Copy / Purchase Div.Copy

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Draft PO for Approval

Supplier Details			
Shah Traders	**Doc No**	67695	63353
5-5-156, Lala Temple Road, Ranigunj, Secunderabd.	**Doc Date**	02-06-2020	
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66382045 9391678801	**SupplyType**	Supply	

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Measurment	Nil
Security	Nil
Remarks	

APPROVED FOR CONSTRUCTION
03 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

T. D. [illegible] 2/6/20

For *Villa Orchids LLP*
Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions
For *Shah Traders*

Name : ____________ Name : ____________ Date : __/__/____