PURCHASE DIVISION
Advice for approval for credit to supplier

Date	1/6/2020	Prepared by:	K. R. Chalyulu
PO/WO no.	67028	PO / WO Date.	8/5/2020
Supplier Name	Y. Pushpalatha	PO/WO amount	8,914/-
Firm/Company	MPL	Project	platinum
Sl No.	Bill No.	Bill Date	Bill amount
1			
2	143	21/5/2020	10,186/-
3			

Amount A – Bills total(Excluding Transport &Hamali Charges):	10,186/-

Sl No.	DC No	DC. Date	MRN No.	DC matches MRN
1	—	—	79252	☑ ~~Yes~~ □ No
2				□ Yes □ No
3				□ Yes □ No
4				□ Yes □ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,186/-
Amount E - PO / WO value:	8,914/-
Amount F – Difference (A – E):	1,272/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs. /-~~ □ No
Payment – due date	8/6/2020

Remarks:
Including Transport charges.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign.	✓	[signature]	[signature] APPROVED 02 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT		[signature]	[signature]	[signature]
Date	1/6/2020	2/6/			4/6/2020		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

GSTIN: 36APYPY9568E1ZM

TAX INVOICE

Cell : 88978 95924

Composite Scheme

Y. PUSHPALATHA

GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist, Hyderabad - 500 049.

M/s. MODi properties pvt Ltd
(MPL) Mallapur

Party's GSTIN

Sl.No. 143

Date : 21/05/2020

P.O. No. 67028

S.No.	PARTICULARS	HSN Code	Qty.	Rate	Amount Rs.	Ps.
	Avi Gaplms		08		10,186	00
	Small		07			
	Big Pots		08			
	Small Pots		07			
			G.TOTAL		10,186	00

INW...
Inward No 3111 21/5/20
MRN No: 79252
Received By: nlizam
Modi Properties Pvt. Ltd.
Sy.No.82/1

MODI PROPERTIES PVT. LTD.
INWARD
No: 65889
Date: 20/5/20
Sign:
SEC'BAD

Rupess inwords: Ten Thousand one Hundred Eighty Six only.

For Y. PUSHPALATHA

Authorised Signature

Purchase Order

 08-05-2020 12:12:23 PM

67028
06.05.20 1:44:18

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Y PUSHPALATHA	**Doc No**	67028	11634
4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderbad	**Doc Date**	08-05-2020	
	Quote No	Nil	
GSTIN 36APYPY9568E1ZM	**Quote Date**	08-05-2020	
8897895924	**SupplyType**	Supply	

Kind Attn : Radha Krishna

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6031 - Miscellaneous - Plants - NA - nos *8 ft Areca plant*	8.00	450.00	0.00	6.00	3,816.00
2	6031 - Miscellaneous - Plants - NA - nos *1 1/2" Areca plant*	7.00	80.00	0.00	6.00	593.60
3	4072 - Consumables - Flower Pots - Others - Nos *12 "*	7.00	150.00	0.00	6.00	1,113.00
4	4072 - Consumables - Flower Pots - Others - Nos *18"*	8.00	400.00	0.00	6.00	3,392.00
	Total Order Value . . .					**8,914.60**

Rupees : Eight Thousand Nine Hundred Fourteen and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for A - 105 model flat purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Y PUSHPALATHA***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	06.05.2020
Site & Phase :	May Flower Platinum	Time:	09:51
Supplier		Req.No.	11634
Material required before date:	09.05.2020	ID No.	56676

No	Description	Size	Quantity	Units	Inward No	Date
1	Areca Palm Plants	8 ft	8	No's		
2	Areca Palm Plants ← not want!	18 inch	7	No's		
3	Plastic Pots small plant!	12 inch	7	No's		
4	Plastic Pots	18 inch	8	No's		
5	67028					
6						
7						
8						
9						
10						

Remarks: Towards A-105 Model flat

Prepared By	B.Nandini	Approved by	S.V.Subba Reddy
Sign.& Date	06.05.2020	Sign. & Date	06.05.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
06 MAY 2020
SOHAM MODI
MANAGING DIRECTOR