

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		20/6/20		Prepared by:		Dowmya.	
PO/WO no.		68015		PO / WO Date.		16/6/20	
Supplier Name		SSlp.		PO/WO amount		3,150.60	
Firm/Company		Nov 11p		Project		Nov 11p	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	11781.	19/6/20.		3,150.60			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						3,150.60	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9858	19/6/20	80155	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						3,150.60	
Amount E – PO / WO value:						3,150.60	
Amount F – Difference (A – E):							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ☒ No				
Payment – due date			27/6/20.				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Dowmya P.S.						
Date	20/6/20 22/6.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-06-2020

Customer Details				Invoice No.	11781		
Silver Oak Villas LLP				Invoice Date.	19-06-2020		
Sy No. 291, Phase IX, Cherlapally, Hyderabad				PO No.	68015		
GSTIN : 36ADBFS3288A2Z7				PO Date.	16-06-2020		
				Req ID	57334		
				Req Date	01-06-2020		
				Loc Req No	155761		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6202 - Miscellaneous - Sanitizer Dispenser Stand - Soap dispenser		6	445.00	2,670.00	18	480.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
240.30				240.30		Total Taxable Amount	
Total Invoice Amount				2,670.00		480.60	
Rupees : Three Thousand One Hundred Fifty and Paise Sixty Only.				3,150.60			



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1

16-Jun-20 2:09:39 PM



68015

16.06.20 2:49:39

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	68015	155761
Doc Date	16-06-2020	
Quote No	Nil	
Quote Date	16-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6202 - Miscellaneous - Sanitizer Dispenser Stand - NA - Nos Soap dispenser	6.00	445.00	0.00	18.00	3,150.60
Total Order Value . . .					3,150.60

Rupees : Three Thousand One Hundred Fifty and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	Soap dispenser.
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for site purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : _/_/

Requisition Form

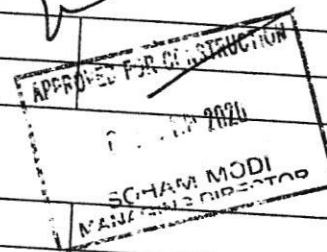
Company Name:		Silver Oak Villas LLP		Date:		01-06-2020	
Site & Phase :		Silver Oak Villas		Time:		15.00	
Supplier				Req. No.		155761	
Material required before date:		15.06.2020		ID No.		52334	

No	Description	Size	Quantity	Units	Inward No	Date
1	Liquid soap dispenser		6	nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - FOR SITE OFFICE PURPOSE

Prepared By	B.Meenakshi	Approved by	
Sign. & Date	01-06-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



Company Name:				Date:			
Site & Phase :							
Supplier				Req. No.			
Material required before date:				ID No.			

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Villas final possession purpose.

Prepared By		Approved by	
Sign. & Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

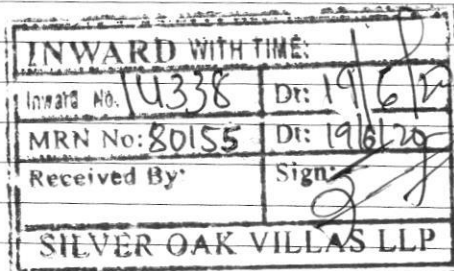
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-06-2020

Customer Details		DC No.	9858
Silver Oak Villas LLP		DC Date.	19-06-2020
Sy No. 291, Phase IX, Cherlapally, Hyderabad		PO No.	68015
		PO Date.	16-06-2020
		Req ID	57334
		Req Date	01-06-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	155761
	Description of Goods	HSN/SAC	Qty
1	6202 - Miscellaneous - Sanitizer Dispenser Stand - NA - Nos		6
2			
3			
4			
5			
6			
7			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

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#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

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GSTIN: 36ADBFS3288A2Z7				Loc Req No	155761		
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4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
INWARD WITH TIME: Inward No. 14338 Dt: 19/6/20 MRN No: Dt: Received By: Sign: <i>[Signature]</i> SILVER OAK VILLAS LLP							
IGST				CGST		SGST	
				240.30		240.30	
Total Taxable Amount				2,670.00		480.60	
Total Invoice Amount				3,150.60			

Rupees : Three Thousand One Hundred Fifty and Paise Sixty Only.

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