PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/6/20	Prepared by:	Sowmya.
PO/WO no.	68015	PO / WO Date.	16/6/20
Supplier Name	Ssllp.	PO/WO amount	3,150.60
Firm/Company	SOV llp	Project	SOV llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11781.	19/6/20.	3,150.60
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,150.60

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9858	19/6/20	80155	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,150.60
Amount E – PO / WO value:	3,150.60
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below~~)
Excess / short material received	~~□ Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______ ☑ No
Payment – due date	27/6/20.
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	20/6/20	23/6.					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11781
Sy No. 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	19-06-2020
	PO No.	68015
	PO Date.	16-06-2020
	Req ID	57334
	Req Date	01-06-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155761

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6202 - Miscellaneous - Sanitizer Dispenser Stand - Soap dispenser		6	445.00	2,670.00	18	480.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,670.00	480.60
	240.30	240.30	Total Invoice Amount	3,150.60	

Rupees : Three Thousand One Hundred Fifty and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

 16-Jun-20 2:09:39 PM

Purchase Order

68015
16.06.20 2:49:39

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	68015	155761
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	16-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1 6202 - Miscellaneous - Sanitizer Dispenser Stand - NA - Nos *Soap dispenser*	6.00	445.00	0.00	18.00	3,150.60
				Total Order Value . . .	**3,150.60**

Rupees : Three Thousand One Hundred Fifty and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	Soap dispenser.
Payment Terms	After delivery
Tax	Included in the above prises
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for site purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP		
Site & Phase :	Silver Oak Villas	Date:	01-06-2020
Supplier		Time:	15.00
Material required before date:	15.06.2020	Req. No.	155761
		ID No.	57334

No	Description	Size	Quantity	Units	Inward No	Date
1	Liquid soap dispenser					
2			6	nos		
3						
4						
5						
6						
7						
8						
9						
10						

6805

Remarks: - FOR SITE OFFICE PURPOSE

Prepared By	B.Meenakshi		
Sign.& Date	01-06-2020	Approved by	
		Sign. & Date	APPROVED FOR CONSTRUCTION 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:			
Site & Phase :		Date:	
Supplier			
Material required before date:		Req. No.	
		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Villas final possession purpose.

Prepared By			
Sign.& Date		Approved by	
		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	9858
Silver Oak Villas LLP	DC Date.	19-06-2020
Sy No. 291, Phase IX, Cherlapally, Hyderabad	PO No.	68015
	PO Date.	16-06-2020
	Req ID	57334
GSTIN : 36ADBFS3288A2Z7	Req Date	01-06-2020
	Loc Req No	155761

	Description of Goods	HSN/SAC	Qty
1	6202 - Miscellaneous - Sanitizer Dispenser Stand - NA - Nos		6
2			
3			
4			
5			
6			
7			
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9			
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11			
12			
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29			
30			

MODI PROPERTIES PVT. LTD. INWARD No: 29133 Date: 20/6 Sign:

INWARD WITH TIME:
Inward No. 14338 Dt: 19/6/20
MRN No: 80155 Dt: 19/6/20
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11781
Sy No. 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	19-06-2020
	PO No.	68015
	PO Date.	16-06-2020
	Req ID	57334
	Req Date	01-06-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155761

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6202 - Miscellaneous - Sanitizer Dispenser Stand - Soap dispenser		6	445.00	2,670.00	18	480.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD WITH TIME:
Inward No. 14338 Dt: 19/8/19
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
			Total Taxable Amount	2,670.00	480.60
	240.30	240.30	Total Invoice Amount	3,150.60	

Rupees : Three Thousand One Hundred Fifty and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction