

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/6/20	Prepared by:	Prabhakar
PO/WO no.	68053	PO / WO Date.	17.6.20
Supplier Name	Lepakshi Tarpaulin Industries	PO/WO amount	2520.00
Firm/Company	89/ur Oak Villa LLP	Project	Phar - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1	1390	22.6.20	2520.00
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			80240	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges

Amount C –Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value:

Amount F – Difference (A – E):

Quantity received as per PO /WO	☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☒ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☒ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No
Payment – due date	29/6
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

Invoice No. : 25-1390

Date : 22/06/2020



LEPAKSHI TARPAULIN INDUSTRIES

1st Floor, Shop No.F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-500 003.

Phone : (O) 2770 6071, 9121013748, Cell : 99591 02999.

State Code: 36

GSTIN : 36ADOPN7656C1Z7

E-mail: lepakshitarp@gmail.com, Lnt_91@yahoo.in, www.lepakshitarpaulin.com

Details of Receiver (Billed to)

Name : Silver Oak villas LLP
Address : 5-4-187/3&4, 2ND FLOOR,
M.G. ROAD, SEC-BAD-03.

Ph. _____ Cell : _____
GSTIN/UIN : 36ADBFS3288A227

P.O. No. & Dt. 6805.3 / 155797 / -17/06/20.

Details of Consignee (Shipped to)

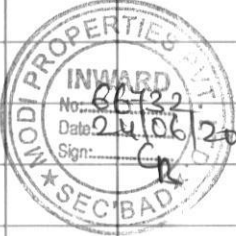
Vehicle No. : _____

Sl. No.	HSN (SAC) Code	Description of the Goods	Qty.	Rate	Amount Rs.	Taxable Value	CGST		SGST		IGST	
							Rate	Amount	Rate	Amount	Rate	Amount
1)	6201	Rain coats	-	@ 400		2400/-	2.5%	60	2.5%	60		
						2400		60	+	60	=	2520/-

INWARD WITH TIME:

Inward No. 11366	Dr. 23/6/20
MRN No: 80340	Dr. 23/6/20
Received By:	Sign:

SILVER OAK VILLAS LLP



TOTAL

(Rupees in words) Two thousand
five hundred & twenty only

E-way Bill No.

TOTAL INVOICE RS.

TERMS & CONDITIONS :

1. Goods once sold will not be taken back or exchanged.
2. Subject to Secunderabad Jurisdiction only.
3. The customer should inform the firm if there is any complaint regarding the quality or quantity of the material within 48 hours from the date of Invoice.
4. Inspection should be carried out at our factory premises only.
5. Interest will be charged at the rate of 24% per annum for all overdue payments.
6. Our risk & responsibility ceases as soon as the goods are despatched from our premises.

OUR BANK DETAILS :

Bank Name : PUNJAB NATIONAL BANK
Bank Account Number : 3631002100019635
Branch : M.G. Road, Sec'bad
IFSC : PUNB0363100

For **LEPAKSHI TARPAULIN INDUSTRIES**

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

18-06-2020 2:57:43 PM



68053

16.06.20 2:49:39

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Lepakshi Tarpaulin Industries
5-5-65, 1st Floor, Shop No. F10, S.A. Trade Centre, Above Bombay
Hotel, Ranigunj 'X' Road, Secunderabad-3.

GSTIN 36ADOPN7656C1Z7

2770 6071

66486071

9642662732

Doc No	68053	155797
Doc Date	17-06-2020	
Quote No	Nil	
Quote Date	17-06-2020	
SupplyType	Supply	

Kind Attn : Mr. Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4052 - Consumables - Raincoats - NA - nos	6.00	400.00	0.00	5.00	2,520.00
Total Order Value . . .					2,520.00

Rupees : Two Thousand Five Hundred Twenty Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Lotus' brand.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil**Transportation Cost** Included by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Audit team use purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Lepakshi Tarpaulin Industries**Name : 

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		16-06-2020	
Site & Phase :		SOV		Time:		14.05	
Supplier				Req. No.		155797	
Material required before date:		urgent		ID No.		57709	

No	Description	Size	Quantity	Units	Inward No	Date
1	Safety shoes 68054	7	01	Pair		
2	Rain Coats 68053		06	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Brahmam Sir & Rain Coats for Audit Team purpose

Prepared By	B.Meenakshi	Approved by	
Sign. & Date	16-06-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order Brahmam eng use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	


 APPROVED BY
 17 JUN 2020
 SOHAM MODI
 MANAGING DIRECTOR