

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>25/6/20</u>		Prepared by: <u>Prabhakar</u>	
PO/WO no. <u>68078</u>		PO / WO Date. <u>17.6.20</u>	
Supplier Name <u>Lepakshi Tarpaulin Industries</u>		PO/WO amount <u>2973.60</u>	
Firm/Company <u>Silver Oakville LLP</u>		Project <u>Phase-1X</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>1393</u>	<u>22.6.20</u>	<u>2973.60</u>
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>2973.60</u>
Sl. No.	DC No	DC. Date	MRN No.
1.	<u>1</u>	<u>1</u>	<u>80341</u>
2.			
3.			
4.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>2973.60</u>
Amount E – PO / WO value:			<u>2973.60</u>
Amount F – Difference (A – E):			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u>✓</u> ☐ No	
Payment – due date		<u>29/6/20</u>	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<u>[Signature]</u>		
Date	<u>25/6</u>		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Purchase Order

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18-06-2020 2:57:43 PM



68078

16.06.20 2:49:39

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Lepakshi Tarpaulin Industries
5-5-65, 1st Floor, Shop No. F10, S.A. Trade Centre, Above Bombay
Hotel, Ranigunj 'X' Road, Secunderabad-3.

GSTIN 36ADOPN7656C1Z7

2770 6071

66486071

9642662732

Doc No	68078	155800
Doc Date	17-06-2020	
Quote No	Nil	
Quote Date	17-06-2020	
SupplyType	Supply	

Kind Attn : Mr. Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4064 - Consumables - Umbrella - other - nos	3.00	260.00	0.00	12.00	873.60
2 4052 - Consumables - Raincoats - NA - nos	5.00	400.00	0.00	5.00	2,100.00
Total Order Value . . .					2,973.60

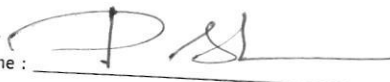
Rupees : Two Thousand Nine Hundred Seventy Three and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Lotus' brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Included by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Lepakshi Tarpaulin Industries**

Name : _____

Date : / /

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		17-06-2020	
Site & Phase :		SOV		Time:		14.05	
Supplier				Req. No.		155800	
Material required before date:			urgent		ID No.		57719
No	Description	Size	Quantity	Units	Inward No	Date	
1	Umberlas		03	Nos			
2	Rain Coats		05	Nos			
3							
4							
5							
6							
7							
8							
9							
Remarks: - For Night time security and site office purpose							
Prepared By		B.Meenakshi		Approved by			
Sign.& Date		17-06-2020		Sign. & Date			

APPROVED BY
 17 JUN 2020
 SOHAM MODI
 MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

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17-06-2020 4:36:14 PM

Original / Office Copy / Purchase Div. Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Lepakshi Tarpaulin Industries
5-5-65, 1st Floor, Shop No. F10, S.A. Trade Centre, Above Bombay
Hotel, Ranigunj 'X' Road, Secunderabad-3.

GSTIN 36ADOPN7656C1Z7

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Doc No	68078	155800
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Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil**Transportation Cost** Included by us**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.

Completion Date Nil**Measurment** Nil**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Lepakshi Tarpaulin Industries**

Name : _____

Name : _____

Date : ____/____/____

TAX INVOICE

Invoice No.: 1393



LEPAKSHI TARPAULIN INDUSTRIES

Date: 22/06/2020

1st Floor, Shop No.F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-500 003.

Phone : (O) 2770 6071, 9121013748, Cell : 99591 02999,

GSTIN : 36ADOPN7656C1Z7

E-mail: lepakshitarp@gmail.com, Int_91@yahoo.in, www.lepakshitarpaulin.com

State Code: 36

Details of Receiver (Billed to)

Details of Consignee (Shipped to)

Name: Silver Oaks Villas
 Address: 5-4-187/384, 2nd Floor, M.G. Road,
 Sec-BAD-03.

Name: _____
 Address: _____

Ph. _____ Cell: _____

Ph. _____ Cell: _____

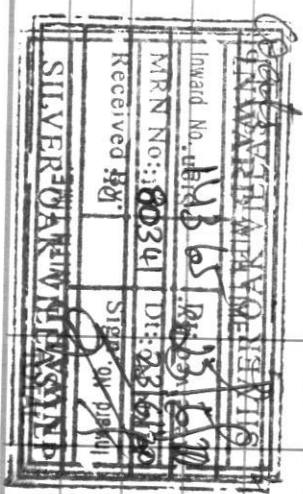
GSTIN/UIN: 36ADBF33288A2ZZ

GSTIN/UIN: _____

P.O. No. & Dt. 68098/155800 - 17/06/20.

Vehicle No.: _____

Sl. No.	HSN (SAC) Code	Description of the Goods	Qty.	Rate	Amount Rs.	CGST		SGST		IGST	
						Rate	Amount	Rate	Amount	Rate	Amount
1)	6601	Umbrella	- 3	260	780	6%	46.80	6%	46.80		
2)	6201	Rain		2000	251.50	251.50		251.50			
					2780	+	96.80	+	96.80	=	2973.60



(Rupees: in words) Two thousand Nine hundred seventy three & Sixty only

E-way Bill No. _____

TOTAL INVOICE RS. _____

2973.60/-

TERMS & CONDITIONS:

1. Goods once sold will not be taken back or exchanged.
2. Subject to Secunderabad Jurisdiction only.
3. The customer should inform the firm if there is any complaint regarding the quality or quantity of the material within 48 hours from the date of Invoice.
4. Inspection should be carried out at our factory premises only.
5. Interest will be charged at the rate of 24% per annum for all overdue payments.
6. Our risk & responsibility ceases as soon as the goods are despatched from our premises.

OUR BANK DETAILS:

Bank Name: PUNJAB NATIONAL BANK
 Bank Account Number: 3631002100019635
 Branch: M.G. Road, Sec bad
 IFSC: PUNB0363100

For LEPAKSHI TARPAULIN INDUSTRIES

Authorised Signatory