PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/6/20	Prepared by:	Sowmya.
PO/WO no.	67865	PO / WO Date.	15/10/19
Supplier Name	5311p.	PO/WO amount	8425.20
Firm/Company	GVRC.	Project	Genome valley
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11792	19/6/20	637.20
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			637.20

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9869	19/6/20	80278	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	637.20
Amount E – PO / WO value:	8,425.20
Amount F – Difference (A – E):	-7788
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	27/6/20

Remarks: Final bill received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	20/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	11792
Genome Valley, Shameerpet, hyderabad	Invoice Date.	19-06-2020
	PO No.	67865
	PO Date.	15-10-2019
	Req ID	57542
	Req Date	09-06-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163039

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4066 - Consumables - Water bottle - NA - nos		12	45.00	540.00	18	97.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	540.00		97.20
	48.60	48.60	Total Invoice Amount	637.20		

Rupees : Six Hundred Thirty Seven and Paise Twenty Only.

MODI PROPERTIES PVT. LTD. INWARD No. Date Sign. SEC'BAD

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 10-06-2020 10:47:50 AM Original

67865
03.06.20 12:48:14

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	67865	163039
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	15-10-2019	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-07-2018	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4025 - Consumables - Door Mat - other - nos *4' X 2'-12mm thickness -5 nos 40 sft*	5.00	1,320.00	0.00	18.00	7,788.00
2	4066 - Consumables - Water bottle - NA - nos	12.00	45.00	0.00	18.00	637.20
				Total Order Value . . .		**8,425.20**

Rupees : Eight Thousand Four Hundred Twenty Five and Paise Twenty Only.

Part received

I.N. Bill no 11686 Amount Rs 7,788/-
Balance has to be receivable 637/-

20/6/2020.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory
Name : ______

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name : ______
Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9869
GV Research Centre Pvt Ltd	DC Date.	19-06-2020
Genome Valley, Shameerpet, hyderabad	PO No.	67865
	PO Date.	15-10-2019
	Req ID	57542
	Req Date	09-06-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163039

	Description of Goods	HSN/SAC	Qty
1	4066 - Consumables - Water bottle - NA - nos		12
2			
3			
4			
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MODI PROPERTIES PVT. LTD. INWARD No. 39290 26/6

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 1480 Dt: 20.6.20
MRN No: 80278 Dt: 22/06/20
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD

Authorised signatory

TAX INVOICE **TRANSIT COPY**

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	11792
Genome Valley, Shameerpet, hyderabad	Invoice Date.	19-06-2020
	PO No.	67865
	PO Date.	15-10-2019
	Req ID	57542
GSTIN : 36AAHCG4562D1ZP	Req Date	09-06-2020
	Loc Req No	163039

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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15							

IGST	CGST	SGST	Total Taxable Amount	540.00		97.20
	48.60	48.60	Total Invoice Amount	637.20		

Rupees : Six Hundred Thirty Seven and Paise Twenty Only.

INWARD

Inward No: 1480 Dt: 20·6·20

MRN No: Dt:

Received By: Sign:

G.V. RESEARCH CENTERS PVT. LTD.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Requisition Form

Company Name:	GVRC	Date:	09.06.2020
Site & Phase :	Innopolis	Time:	17.30
Supplier		Req. No.	163039
Material required before date:	**Urgent**	ID No.	57542

No	Description	Size	Quantity	Units	Inward No	Date
1	PVC Grey Color Door Mat	-	05	Nos		
2	PVC Water Bottles	1 ltr	12	No		
3	57865					
4						
5						
6						
7						
8						
9						

Remarks: - For Site office use purpose

Prepared By	Harini	Approved by	APPROVED 10 JUN MINISH PARIKH MANAGER PROCUREMENT
Sign.& Date	06.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.