

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		20/6/20		Prepared by:		Saumya.	
PO/WO no.		67865		PO / WO Date.		15/10/19	
Supplier Name		Sslp.		PO/WO amount		8425.20	
Firm/Company		GVRCL		Project		Genome valley	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	11772	19/6/20		637.20		✓	
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						637.20 ✓	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9869	19/6/20	80278	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :						✓	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						637.20 ✓	
Amount E – PO / WO value:						8,425.20 ✓	
Amount F – Difference (A – E):						- 7788 ✓	
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☒ No				
Payment – due date			27/6/20				
Remarks: Final bill received							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Saumya						
Date	20/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-06-2020

Customer Details					Invoice No.	11792		
GV Research Centre Pvt Ltd					Invoice Date.	19-06-2020		
Genome Valley, Shameerpet, hyderabad					PO No.	67865		
					PO Date.	15-10-2019		
					Req ID	57542		
GSTIN : 36AAHCG4562D1ZP					Req Date	09-06-2020		
					Loc Req No	163039		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	4066 - Consumables - Water bottle - NA - nos		12	45.00	540.00	18	97.20	
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
IGST	CGST	SGST	Total Taxable Amount		540.00		97.20	
	48.60	48.60	Total Invoice Amount		637.20			
Rupees : Six Hundred Thirty Seven and Paise Twenty Only.								



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1

10-06-2020 10:47:50 AM

Original



From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	67865	163039
Doc Date	15-10-2019	
Quote No	Nil	
Quote Date	16-07-2018	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4025 - Consumables - Door Mat - other - nos 4' X 2'-12mm thickness -5 nos 40 sft	5.00	1,320.00	0.00	18.00	7,788.00
2 4066 - Consumables - Water bottle - NA - nos	12.00	45.00	0.00	18.00	637.20
Total Order Value . . .					8,425.20

Rupees : Eight Thousand Four Hundred Twenty Five and Paise Twenty Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. 9502211011

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Site office use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks***Part received**Itr Bill no 11686 Amount Rs 7,788/-**Balance has to be received 637/-**20/6/2020.*For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : __/__/__

Summit Sales LLP

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1 of 1 : 19-06-2020

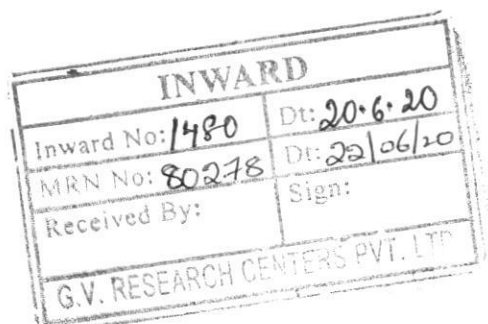
Customer Details		DC No.	9869
GV Research Centre Pvt Ltd		DC Date.	19-06-2020
Genome Valley, Shameerpet, hyderabad		PO No.	67865
		PO Date.	15-10-2019
		Req ID	57542
		Req Date	09-06-2020
GSTIN : 36AAHCG4562D1ZP		Loc Req No	163039
	Description of Goods	HSN/SAC	Qty
1	4066 - Consumables - Water bottle - NA - nos		12
2			
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for Summit Sales LLP

Authorised signatory

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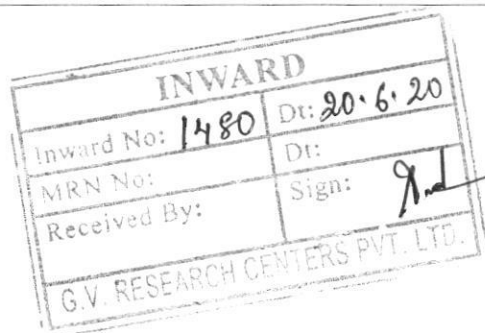
1 of 1 : 19-06-2020

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for Summit Sales LLP

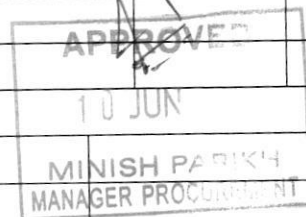
Authorized signatory

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Requisition Form

Company Name:		GVRC		Date:		09.06.2020	
Site & Phase :		Innopolis		Time:		17.30	
Supplier				Req. No.		163039	
Material required before date:			Urgent		ID No.		57542
No	Description	Size	Quantity	Units	Inward No	Date	
1	PVC Grey Color Door Mat	-	05	Nos			
2	PVC Water Bottles	1 ltr	12	No			
3	57865						
4							
5							
6							
8							
9							
Remarks: - For Site office use purpose							
Prepared By		Harini		Approved by			
Sign.& Date		06.06.2020		Sign. & Date			



Note: On receipt of material at site write inward number and date in last 2 columns.