

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		24/6/20		Prepared by:		Boumye	
PO/WO no.		68199		PO / WO Date.		22/6/20.	
Supplier Name		S3/lp.		PO/WO amount		19,639.92	
Firm/Company		Sov llp		Project		Sov llp	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	11886	23/6/20		19,639.92			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						19,639.92	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9952	23/6/20	80348	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) -- Amount to be credited to the supplier:						19,639.92	
Amount E – PO / WO value:						19,639.22	
Amount F – Difference (A – E):						✓	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☒ No				
Payment – due date			27/6/20				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Boumye						
Date	24/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 23-06-2020

Customer Details				Invoice No.		11880	
Silver Oak Villas LLP Sy No. 291, Phase IX, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.		23-06-2020	
				PO No.		68199	
				PO Date.		22-06-2020	
				Req ID		57837	
				Req Date		22-06-2020	
				Loc Req No		155811	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5	3917	180	65.00	11,700.00	18	2,106.00
2	4585 - Electrical - other - Insulation tape - NA - nos	8546	30	10.00	300.00	18	54.00
3	4546 - Electrical - other - Deep Box - 25mm - nos	39174000	75	29.00	2,175.00	18	391.50
4	4500 - Electrical - conducting - PVC bend - other -	3917	300	6.00	1,800.00	18	324.00
5	9537 - Tools - Hacksaw blade - double - nos	8202	12	10.00	120.00	18	21.60
6	4658 - Electrical - other - Thermacol - NA - nos	3917	9	15.00	135.00	18	24.30
7	4564 - Electrical - other - Fan Box - 1 In - nos	3917	18	23.00	414.00	18	74.52
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		16,644.00	2,995.92
		1,497.96	1,497.96	Total Invoice Amount		19,639.92	
Rupees : Ninteen Thousand Six Hundred Thirty Nine and Paise Ninty Two Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction