PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/6/20	Prepared by:	Sowmya.
PO/WO no.	67688	PO / WO Date.	2/6/20
Supplier Name	SSllp.	PO/WO amount	5,096.20.
Firm/Company	Modi realty Genome valley llp	Project	MRGV
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11795	19/6/20.	1,231.92
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,231.92

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9872	19/6/20	80234	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,231.92
Amount E – PO / WO value:	5,096.20.
Amount F – Difference (A – E):	-3864
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	27/6/20

Remarks:_ final bill received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	20/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11795
Modi Realty Genome Valley LLP	Invoice Date.	19-06-2020
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad	PO No.	67688
	PO Date.	02-06-2020
	Req ID	57352
	Req Date	02-06-2020
GSTIN : 36ABFFM3063P1ZU	Loc Req No	94681

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos	7310	2	230.00	460.00	18	82.80
	with mug						
2	4001 - Consumables - Air Freshner - NA - nos	3307	2	82.00	164.00	18	29.52
	Room freshner						
3	4066 - Consumables - Water bottle - NA - nos		10	42.00	420.00	18	75.60
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15							

IGST	CGST	SGST				
			Total Taxable Amount	1,044.00		187.92
	93.96	93.96	Total Invoice Amount	1,231.92		

Rupees : One Thousand Two Hundred Thirty One and Paise Ninty Two Only.

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 6661 Date 22/6/20 Sign.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 27-06-2020 16:26:37 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details			
Summit Sales LLP	**Doc No**	67688	94681
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	02-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	02-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4014 - Consumables - Colin - 500ml - nos	3.00	82.00	0.00	18.00	290.28
2	4006 - Consumables - Bucket - other - nos *with mug*	4.00	230.00	0.00	18.00	1,085.60
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	2.00	78.00	0.00	5.00	163.80
4	4026 - Consumables - Dust bin - NA - nos	4.00	52.00	0.00	18.00	245.44
5	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	6.00	82.00	0.00	18.00	580.56
6	4022 - Consumables - Dettol - NA - nos *antispentic*	2.00	165.00	0.00	18.00	389.40
7	4022 - Consumables - Dettol - NA - nos *Hand wash*	2.00	65.00	0.00	18.00	153.40
8	4065 - Consumables - Vim bar - NA - nos	2.00	42.00	0.00	18.00	99.12
9	4066 - Consumables - Water bottle - NA - nos	10.00	42.00	0.00	18.00	495.60
10	2147 - Carpentry - hardware - Pad Lock - NA - nos	6.00	225.00	0.00	18.00	1,593.00
			Total Order Value . . .			**5,096.20**

Rupees : Five Thousand Ninty Six and Paise Twenty Only.

Final bill received
Buckets 11795
not received
Jagadish 27/06/20
27/6/20

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Bloomdale Residency at Genome Valley Murharipalli,servey no-31& 32 Phone. Mr.K.Narender Reddy :7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.

For *Modi Realty Genome Valley LLP*
Authorised Signatory

Name : 27/06/2020

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Purchase Order

 27-06-2020 16:26:37 Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Realty Genome Valley LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Name : ______________________

Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9872
Modi Realty Genome Valley LLP	DC Date.	19-06-2020
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad	PO No.	67688
	PO Date.	02-06-2020
	Req ID	57352
GSTIN : 36ABFFM3063P1ZU	Req Date	02-06-2020
	Loc Req No	94681

	Description of Goods	HSN/SAC	Qty
1	4006 - Consumables - Bucket - other - nos	7310	2
2	4001 - Consumables - Air Freshner - NA - nos	3307	2
3	4066 - Consumables - Water bottle - NA - nos		10
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INWARD
Inward No: 010 Dt: 19/06/20
MRN No: 80234 Dt: 22/06/20
Received By: Sign:
MODI REALTY GENOME VALLEY LLP

MODI PROPERTIES PVT. SECUNDERABAD
INWARD
No. 39317
Date 27/6
Sign.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
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Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad	Invoice Date.	19-06-2020
	PO No.	67688
	PO Date.	02-06-2020
	Req ID	57352
GSTIN : 36ABFFM3063P1ZU	Req Date	02-06-2020
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