PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/06/2020	Prepared by:	T.D. Murthy
PO/WO no.	68255	PO / WO Date.	24/06/2020
Supplier Name	Tulasi Group Of Industries	PO/WO amount	Rs. 32,851/-
Firm/Company	Summit Sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	003	18/06/2020	Rs. 32,851/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 32,851/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	003	18/06/2020	80385	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :_				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 32,851/-
Amount E – PO / WO value:				Rs. 32,851/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	**04/07/2020**

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	27/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36BDJPK0306E1Z1

INVOICE

Ph: 9848959544
9949898769

TULASI GROUP OF INDUSTRIES

ALL TYPES OF POWDER COATING WORKS

Block No.4, Plot No.285, SHED No.229-246,
B.N Reddy Nagar, Cherlapally, Medchal - Malkajgiri, Telangana - 500051.

To

M/s. Summit sales LLP
Cheriallapally.

Party GSTIN 36ACQFS2044C1Z7

Invoice No. 003

Date : 18/06/2020.

Sl. No.	PARTICULARS	HSN CODE	QTY.	RATE	AMOUNT Rs. Ps.
01.	Grills Powder coating	7301	1740kg.	16Rs per kg.	27,840/-

INWARD No. 6683 Date 27/6/20 MODI PROPERTIES PVT. LTD. SEC'BAD

INWARD	
Inward No: 14400	Dt: 18/6/20
MRN No: 80385	Dt: 24/6/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

TOTAL		27,840/-
SGST	9%	2505.6/-
CGST	9%	2505.6/-
IGST	—	—
GRAND TOTAL		32,851.2/-

Rupees in Words Thirty two thousand Eight hundred and fifty one Rupees only/-

Goods once sold will not be taken back

For TULASI GROUP OF INDUSTRIES

Authorised Signature

Customer Signature

OUTWARD - GATE PASS No.: 1882

Date:	16/6/20	Time:	11:00		
Company:	Summit Sales LLP				
Project/site:	Summit Housing LLP				
Destination:	S.S. Engg Work				
Outward No.:	Vehicle type	Vehicle No	Vehicle driver		
691	By Auto	AS08 UE 7192	Venkatesh		

	Material Description	Quantity	Units	Approx. rate	Amount
1.	M.S. Grills 69.75" x 45.75"	20	Nos		
2.	-do- 45.75" x 45.75"	10	"		
3.	-do- 45.75" x 39.75"	01	"		
4.	-do- 57.75" x 45.75"	10	"		
5.	-do- 21.75" x 21.75"	01	"		
6.	-do- 33.75" x 21.75"	15	"		
7.	M.S.Z. Angles 6' x 4'	58	"		
8.	-do- 4' x 4'	02	"		
9.	-do- 2' x 2'	30	"		
10.	-do- 8'6" x 3'	18	"		
	Total				

Charges/refund	Purpose for transfer	Other details (to be filled by Admin – audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date ________.
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier – date _____ & Amount Rs. ____________/-
☑Transfer to other site/project	☐On loan to be returned	Return of material - inward no. __________ & date ________
☐Transfer to other site/ project	Cost of material to be collected: ☐Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. ____________, Amount ____________ date ___________
☐Transfer to another phase or firm/company/project	☐No charges to be collected	NA
☑No charge	☐for repairs & service	☐Material received by inward no. ________ & date________ ________.
☐ Other:	Details:	Details: PO-67173 67060

Remarks: Material send to Powder coated purpose only

Gate pass approved by:	Project manager	Admin in-charge	Security
Sign: R. [illegible]	[signature]	[signature]	[signature]
Received by other site on:	Inward No.	Admin sign:	Security sign. [signature]
18/6/20	14400		
Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

Purchase Order

 24-06-2020 12:48:07

68255
24.06.20 12:19:11

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Tulasi Group Of Industries Block No. 4, Plot no. 285, SHED No. 229-246, B.N. Reddy Nagar, Cherlapally, Medchal, Malkajgiri, Telangana - 051. **GSTIN** 36BDJPK0306E1Z1 9848959544/9949898769	**Doc No**	68255	14648
	Doc Date	24-06-2020	
	Quote No	Nil	
	Quote Date	12-06-2020	
	SupplyType	Supply	

Kind Attn : D.R. Swamy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6196 - Miscellaneous - Powder Coating Charges - NA - Kgs	1,740.00	16.00	0.00	18.00	32,851.20
					Total Order Value . . .	**32,851.20**

Rupees : Thirty Two Thousand Eight Hundred Fifty One and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Powder coating, delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Work done.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment as per actual weighment. Above order for MS cloth hangers powder coating purpose(Vide Inv no. 003, dt.18/06/2020).
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

24/06/2020

Name : ______________

Accepted the above Terms And Conditions

For ***Tulasi Group Of Industries***

Name : ______________

Date : __/__/____

SRI SAI WEIGH BRIDGE

Opp. BST Steels, Plot No. 1263, Cherlapally Main Road, B.N. Reddy Nagar, Hyderabad.

COMPUTERISED 60 TONNES WEIGH BRIDGE

24 HOURS SERVICE

SERIAL No. : 12

VEHICLE No.: TS00BUE 7192

GROSS : 3310 **Kg.** **DATE :** 18/06/2020 11:21 **TIME :**

TARE : 1570 **Kg.** **DATE :** 18/06/2020 09:34 **TIME :**

NETT : 1740 **Kg.**

WEIGHMENT CHARGES Rs.: 30

Operator's Signature

*** Our responsibility ceases once the Vehicle leaves the platform.**

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	24/06/2020
Site & Phase :	SUMMIT HOUSING LLP	Time:	10:00
Supplier	TULASI GROUP OF INDUSTRIES	Req. No.	14648
Material required before date:		ID No.	57890

No	Description	Size	Quantity	Units	Inward No	Date
1	POWDER COATING CHARGES		1740	KGS		
2						
3	68255					
4						
5			APPROVED 24/06 MINISH PARIKH MANAGER PROCUREMENT			

Remarks: ABOVE ORDER FOR MS GRILLS POWDER COATING PURPOSE.(INV. NO. 003, DT.18/06/2020)

Prepared By	T.D. MURTHY	Sign. & Date	
Date:	24/06/2020		

Note: On receipt of material at site write inward number and date in last 2 columns.