PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/6/20	Prepared by:	Sowmya.
PO/WO no.	68032	PO / WO Date.	16/6/20.
Supplier Name	Ssllp.	PO/WO amount	743.40.
Firm/Company	NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11822	20/6/20.	743.40
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			743.40

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9899	20/6/20	80263.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	743
Amount E – PO / WO value:	743
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- □ No
Payment – due date	27/6/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED 25 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	22/6/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad-500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	11822
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	20-06-2020
	PO No.	68032
	PO Date.	16-06-2020
	Req ID	57705
GSTIN : 36AAHFN0766F1ZA	Req Date	16-06-2020
	Loc Req No	72812

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7667 - Stationery - other - ID Cards - NA - nos Smart cards - RFID		30	21.00	630.00	18	113.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	630.00	113.40
	56.70	56.70	Total Invoice Amount	743.40	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 66681
Date 22/6/20
Sign.

Rupees : Seven Hundred Fourty Three and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

16-06-2020 15:18:13

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

68032
16.06.20 2:49:39

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551
9618244433

Doc No	68032	72812
Doc Date	16-06-2020	
Quote No	Nil	
Quote Date	16-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7667 - Stationery - other - ID Cards - NA - nos *Smart cards - RFID*	30.00	21.00	0.00	18.00	743.40
	Rupees : Seven Hundred Fourty Three and Paise Fourty Only.				**Total Order Value . . .**	**743.40**

Terms and Conditions :-

Specification / Brand	All item shall be of "Warden Security" brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	2 yrs service wrmty from Bethel.
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.Above order for labour attendance purpose.
Completion Date	Nil
Measurment	nil
Security	nil
Remarks	

For *Nilgiri Estates*
Authorised Signatory

Name : 16/06/2020

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	16-06-2020
Site & Phase :	NILGIRI ESTATE	Time:	14:34
Supplier		Req. No.	72812
Material required before date:		ID No.	57705

No	Description	Size	Quantity	Units	Inward No	Date
1	Calmshell Cards	STD	30	No's		
2						
3	PO 68032					
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Site use Purpose

Prepared By	Anil	Approved by	APPROVED 16 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT
Sign.& Date	16-06-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9899
Nilgiri Estates	DC Date.	20-06-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	68032
	PO Date.	16-06-2020
	Req ID	57705
GSTIN : 36AAHFN0766F1ZA	Req Date	16-06-2020
	Loc Req No	72812

	Description of Goods	HSN/SAC	Qty
1	7667 - Stationery - other - ID Cards - NA - nos		30
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 39186 Date 23/6 Sign.

INWARD
Inward No: 21283 Dt: 20/6/20
MRN No: 80263 Dt: 22/6/2020
Received By: Ashish Sign
Nilgiri Estates

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised Signatory

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Nilgiri Estates

Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad

GSTIN : 36AAHFN0766F1ZA

Invoice No.	11822
Invoice Date.	20-06-2020
PO No.	68032
PO Date.	16-06-2020
Req ID	57705
Req Date	16-06-2020
Loc Req No	72812

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7667 - Stationery - other - ID Cards - NA - nos Smart cards - RFID		30	21.00	630.00	18	113.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD

Inward No: 21728 Dt: 20/6/20

MRN No: 80263 Dt: 22/6/2020

Received By: Ashish Sign

Nilgiri Estates

IGST	CGST	SGST			
	56.70	56.70	Total Taxable Amount	630.00	113.40
			Total Invoice Amount	743.40	

Rupees : Seven Hundred Fourty Three and Paise Fourty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory