PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/6/20	Prepared by:	Soumya
PO/WO no.	67612	PO / WO Date.	30/5/20
Supplier Name	Ssllp.	PO/WO amount	619.50
Firm/Company	Sov llp	Project	Sov llp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11803	20/6/20.	619.50
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			619.50

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9880	20/6/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	619.50
Amount E – PO / WO value:	619.50.
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes -- Rs._____/- □ No
Payment – due date	27/6/20

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Soumya						
Date	22/6/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-. Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11803
Sy No. 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	20-06-2020
	PO No.	67612
	PO Date.	30-05-2020
	Req ID	57285
GSTIN : 36ADBFS3288A2Z7	Req Date	30-05-2020
	Loc Req No	155754

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7667 - Stationery - other - ID Cards - NA - nos		25	21.00	525.00	18	94.50
	Smart cards - RFID						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	525.00		94.50
	47.25	47.25	Total Invoice Amount	619.50		

Rupees : Six Hundred Ninteen and Paise Fifty Only.

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 5618 Date 23/6/20 Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 30-05-2020 14:00:55

67612
03.06.20 12:48:11

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	67612	155754
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7667 - Stationery - other - ID Cards - NA - nos *Smart cards - RFID*	25.00	21.00	0.00	18.00	619.50
				Total Order Value . . .		**619.50**

Rupees : Six Hundred Ninteen and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	All item shall be of "Warden Security" brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	2 yrs service wrrnty from Bethel.
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.Above order for labour attendance purpose.
Completion Date	Nil
Measurment	nil
Security	nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 01/06/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	30.05.2020
Site & Phase :	Silver Oak Villas	Time:	13.30
Supplier`		Req. No.	155754
Material required before date:	15-05-2020	ID No.	57285

No	Description	Size	Quantity	Units	Inward No	Date
1	Clamshell cards		25	ns		
2						
3	80 67612					
4						
5						
6						
7						
8						
9						
10						

Remarks: -For site use purpose

APPROVED 01 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	30.05.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9880
Silver Oak Villas LLP	DC Date.	20-06-2020
Sy No. 291, Phase IX, Cherlapally, Hyderabad	PO No.	67612
	PO Date.	30-05-2020
	Req ID	57285
GSTIN : 36ADBFS3288A2Z7	Req Date	30-05-2020
	Loc Req No	155754

	Description of Goods	HSN/SAC	Qty
1	7667 - Stationery - other - ID Cards - NA - nos		25
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
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17			
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28			
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 39173
Date: 22/6

INWARD WITH TIME:
Inward No. 11347 Dt: 20/6/20
MRN No: 80212 Dt: 20/6/20.
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11803
Silver Oak Villas LLP	Invoice Date.	20-06-2020
Sy No. 291, Phase IX, Cherlapally, Hyderabad	PO No.	67612
	PO Date.	30-05-2020
	Req ID	57285
	Req Date	30-05-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155754

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7667 - Stationery - other - ID Cards - NA - nos		25	21.00	525.00	18	94.50
	Smart cards - RFID						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD WITH TIME:
Inward No. 14347 Dt. 20/6/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	525.00	94.50
	47.25	47.25	Total Invoice Amount	619.50	

Rupees : Six Hundred Ninteen and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction