

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 16/6/20		Prepared by: Soumya	
PO/WO no. 67952		PO / WO Date. 13/6/20	
Supplier Name Sslp.		PO/WO amount 2,854.04	
Firm/Company Modi Realty Mallapur 14.		Project Gulmohar residency	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11696	13/6/20	2,854.04
2.			1
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,854.04
Sl. No.	DC No	DC. Date	MRN No.
1.	9781	13/6/20	29941
2.			
3.			
4.			
Amount B –Other Credits :			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,854.04
Amount E – PO / WO value:			2,854.04
Amount F – Difference (A – E):			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____ /- ☒ No	
Payment – due date		20/6/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	Soumya		
Date	16/6/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 13-06-2020

Customer Details

Modi Reality Mallapur LLP

Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad

GSTIN : 36AAEFM1459R1ZP

Invoice No.	11696
Invoice Date.	13-06-2020
PO No.	67952
PO Date.	13-06-2020
Req ID	57310
Req Date	01-06-2020
Loc Req No	68299

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	6	230.00	1,380.00	12	165.60
2	7560 - Stationery - other - Pen - NA - nos Blue	9608	12	5.50	66.00	12	7.92
3	7533 - Stationery - other - Highlighter - NA - nos Yellow/green/orange each 2 nos	9608	6	19.00	114.00	18	20.52
4	7529 - Stationery - other - File Folders - NA - nos A3		200	5.50	1,100.00	0	0.00
5							
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13							
14							
15							
IGST				Total Taxable Amount		2,660.00	194.04
CGST				Total Invoice Amount		2,854.04	
SGST							
97.02							
97.02							

Rupees : Two Thousand Eight Hundred Fifty Four and Paise Four Only.

for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

25-06-2020 11:43:57 AM

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP



67952
03.06.20 12:48:14

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	67952	68299
Doc Date	13-06-2020	
Quote No	Nil	
Quote Date	13-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	6.00	230.00	0.00	12.00	1,545.60
2 7560 - Stationery - other - Pen - NA - nos Blue	12.00	5.50	0.00	12.00	73.92
3 7533 - Stationery - other - Highlighter - NA - nos Yellow/green/orange each 2 nos	6.00	19.00	0.00	18.00	134.52
4 7529 - Stationery - other - File Folders - NA - nos A3	200.00	5.50	0.00	0.00	1,100.00
Rupees : Two Thousand Eight Hundred Fifty Four and Paise Four Only.					
Total Order Value . . .					2,854.04

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. Next to NFC Railway Over Bridge
Penalty For Delay	Phone. Contact: Security _____, Admin 9502211011 Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : 26/06/2020

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : / /

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 13-06-2020

Customer Details		DC No.	9781
Modi Reality Mallapur LLP		DC Date.	13-06-2020
Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad		PO No.	67952
		PO Date.	13-06-2020
		Req ID	57310
		Req Date	01-06-2020
GSTIN : 36AAEFM1459R1ZP		Loc Req No	68299
Description of Goods		HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	6
2	7560 - Stationery - other - Pen - NA - nos	9608	12
3	7533 - Stationery - other - Highlighter - NA - nos	9608	6
4	7529 - Stationery - other - File Folders - NA - nos		200
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INWARD	
MODI REALTY MALLAPUR LLP	
Ward No. 814	DL 13/06/2020
MRN No. 799241	DL 13/6/20
Received By. Raman	Sign. 13/06/2020

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 13-06-2020

Customer Details

Modi Realty Mallapur LLP

Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad

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PO No.	67952
PO Date.	13-06-2020
Req ID	57310
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Blue						
3 7533 - Stationery - other - Highlighter - NA - nos	9608	6	19.00	114.00	18	20.52
Yellow/green/orange each 2 nos						
4 7529 - Stationery - other - File Folders - NA - nos		200	5.50	1,100.00	0	0.00
A3						

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INWARD	
MODI REALTY MALLAPUR LLP	
Ward No.....	DL.....
MRN No.....	DL.....
Received By.....	Sign.....

IGST	CGST	SGST	Total Taxable Amount	2,660.00	194.04
	97.02	97.02	Total Invoice Amount	2,854.04	

Rupees : Two Thousand Eight Hundred Fifty Four and Paise Four Only.

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