

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25/06/2020		Prepared by: MINISH	
PO/WO no: 67860		PO / WO Date: 09/06/2020	
Supplier Name: S.S. Computers		PO/WO amount: 52,500/-	
Firm/Company: MPPL		Project: H/O	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	016	17/06/2020	52,500/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			52,500/-
Sl. No.	DC No	DC. Date	MRN No.
1.			☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B –Other Credits :-			-
Amount C –Other Debits :-			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			52,500/-
Amount E – PO / WO value:			52,500/-
Amount F – Difference (A – E):			-
Quantity received as per PO-/WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes – Rs. _____/- ☐ No	
Payment – due date		100% Advance Paid.	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Purchase Order

Page(s) 1 Of 1

10-Jun-20 11:02:11 AM



67860

03.06.20 12:48:13

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

S.S.COMPUTERS

5-2-199/200/A,1st Floor, Distillery Road,
Ranigunj,Hyderabad,Telangana.

GSTIN 36AAWPY3653P1ZE

9866106959

Doc No	67860	16227
Doc Date	09-06-2020	
Quote No	Nil	
Quote Date	09-06-2020	
SupplyType	Supply And Installation	

Kind Attn : Mahendra Kumar Yadagiri

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5051 - Equipment - other - Printer - other - nos Brother	1.00	44,492.00	0.00	18.00	52,500.56
Total Order Value . . .					52,500.56

Rupees : Fifty Two Thousand Five Hundred and Paise Fifty Six Only.

Terms and Conditions :-**Specification / Brand** All items shall be of Brother brand and model MFC-T4500DW, A3 Ink tank Multifunction centre**Payment Terms** 100% as advance**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** 1yr aganist Manufacture defect**Advance Paid** Rs.52,500/- vide cheque/rtps, dated.....**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Office use, Purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **S.S.COMPUTERS**

Name : _____

Date : _/_/

Purchase Order

Page(s) 1 Of 1

09-Jun-20 5:07:31 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

S.S.COMPUTERS
5-2-199/200/A,1st Floor, Distillery Road,
Ranigunj,Hyderabad,Telangana.

GSTIN 36AAWPY3653P1ZE

9866106959

Doc No	67860	16227
Doc Date	09-06-2020	
Quote No	Nil	
Quote Date	09-06-2020	
SupplyType	Supply And Installation	

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Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	1yr aganist Manufacture defect
Advance Paid	Rs.52,500/- vide cheque/rtgs, dated.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Office use, Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Name : _____

Accepted the above Terms And Conditions

For **S.S.COMPUTERS**

Date : ____/____/____

Estimate/Draft PO

Page(s) 1 Of 1

09-Jun-20 2:30:18 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

S.S.COMPUTERS
5-2-199/200/A,1st Floor, Distillery Road,
Ranigunj,Hyderabad,Telangana.

GSTIN 36AAWPY3653P1ZE

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Authorised Signatory

Accepted the above Terms And Conditions

For **S.S.COMPUTERS**

Name : _____

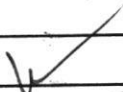
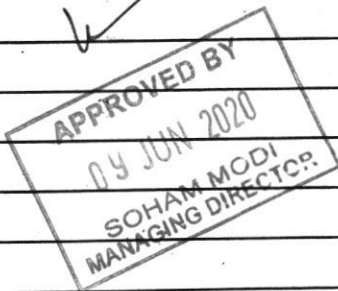
Name : _____

Date : __/__/__

REQUISITION FORM (Note: WRITE IN CAPITAL LETTERS)

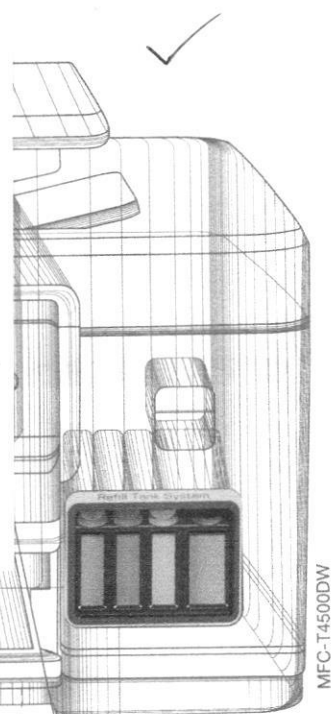
Company Name		Silver oak villas LLP			
Site & Phase		HO		Requisition No.	16227
Date		9-6-20	Time:	2:11 PM	
Supplier					
Material required before				Time:	
Sl. No.	Description	SIZE	QTY	UNITS	
1	Brother printer/scanner	NA	1	Nos	
Remarks: For HO, purpose. 67860					
				ID. No:	52519
Prepared By:	Prabhakar	Approved By:			
Sign. & Date:	16.10.19	Sign. & Date:			

MEMO

DATE & FROM:	TO & REMARKS.
08/06/2020	To,
MINISH	MD SIR,
	Enclosing the letter for Printer.
✓	① Brother's a1 per cat/109 → 2 /56 S2
	② EPSON (✓) a1 per cat/109 → 64,000/-
	Ready stock.
	Free delivery.
	Tax Included.
	Please Kindly suggest.
	  

brother
at your side

ered



Fast Print Speed

Flexible Connectivity

Quality Precision

Cost Effective



Refill Tank System

**Global
Brand
from
JAPAN**

RESOLUTION

Print: Max. 1200x4800 dpi
Scan: Max. 600x600 dpi (FB)
Max. 300x600 dpi (ADF)

2-SIDED - PAPER TYPE

Plain paper, Recycled paper

2-SIDED - PAPER SIZE

Ledger, Legal, Folio, Letter, A3, A4, A5, A6, Photo-4"x6", Mexico Legal, India Legal

Connectivity**USB**

USB 2.0

LAN

Yes

WIRELESS LAN

IEEE 802.11b/g/n (Infrastructure)
IEEE 802.11g/n (Wi-Fi Direct™)

Scan**COLOUR SCANNING**

Yes

MONOCHROME

Yes

COLOUR DEPTH - INPUT

48-bit color Processing

COLOUR DEPTH - OUTPUT

24-bit colour processing / 256 levels per colour

GREYSCALE - INPUT

16-bit colour processing

GREYSCALE - OUTPUT

8-bit colour processing / 256 levels per colour

RESOLUTION - INTERPOLATED

Max. 19,200 dpi x 19,200 dpi

RESOLUTION - SCANNER GLASS

Max. 1,200 dpi x 2,400 dpi (optical)

RESOLUTION - ADF

Max. 600 dpi x 600 dpi (optical)

SCANNING WIDTH - SCANNER GLASS

Max. 295 mm

SCANNING WIDTH - ADF

Max. 295 mm

SCANNING LENGTH - SCANNER GLASS

Max. 429.8 mm

SCANNING LENGTH - ADF

Max. 429.8 mm

Fax**MODEM SPEED**

ITU-T Super Group 3

GREYSCALE - COLOUR

33,600 bps

GROUPS

Max. 6

BROADCASTING

250 (200 address book + 50 manual dial)

SPEED DIAL

200

MEMORY TRANSMISSION

Max. 170 pages

OUT OF PAPER RECEPTION

Max. 170 pages

Display & Memory**DISPLAY**

2.7" TFT Colour LCD

MEMORY CAPACITY

128 MB

Weight**WEIGHT**

19.14 kg

Operation**POWER SOURCE**

AC 220 V to 240 V 50/60Hz

POWER CONSUMPTION - PRINTING

Approx. 28 W

POWER CONSUMPTION - READY

Approx. 6.0 W

POWER CONSUMPTION - SLEEP

Approx. 1.5 W

POWER CONSUMPTION - POWER OFF

Approx. 0.04 W

NOISE LEVEL

50dB(A) (Approx.)

TEMPERATURE - OPERATING

10°C to 35°C

Network**WIRELESS NETWORK SECURITY**

WEP 64/128 bit, WPA-PSK (TKIP/AES), WPA2-PSK (AES)

WIRELESS SETUP SUPPORT UTILITY - WPS

Yes

System Requirements**WINDOWS® OPERATING SYSTEM**

Windows 7 SP1/8/8.1/10 Server 2008/2008 R2/2012/2012 R2/2016

MAC OPERATING SYSTEM

macOS v10.11.6/10.12.x/10.13.x