10

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/06/2020	Prepared by:	T.D. Murthy
PO/WO no.	68052	PO / WO Date.	17/06/2020
Supplier Name	Reflections Electricals PVT LTD	PO/WO amount	Rs. 157/-
Firm/Company	Silver Oak Villas LLP	Project	SOV - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	244	18/06/2020	Rs. 157/-
2.			-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 157/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	244	18/06/2020	80400	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 157/-
Amount E – PO / WO value:	Rs. 157/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	**27/06/2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 25 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT [signature]				
Date	26/6/2020	25/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **244**	Dated **18-Jun-2020**
	Delivery Note	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref.	Other Reference(s)
Buyer **Silver Oak Villas LLP** 5-4-187/3 & 4, II Floor MG Road, Secunderabad 500 003 GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **68052/16260**	Dated **17-Jun-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through **Your Self**	Destination **M G Road**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**BP9718 Plate 18M Venia**	8538	18 %	**1.0000 nos**	132.90	nos	**132.90**
	OUTPUT CGST						**11.96**
	OUTPUT SGST						**11.96**
	Rounding Off						**0.18**
	Total			**1.0000 nos**			**₹ 157.00**

INWARD
Inward No: 196 Dt: 18/06/20
MRN No: 80400 Dt:
Received By: Samarjith Sign:
MODI PROPERTIES

Amount Chargeable (in words) *E. & O.E*

INR One Hundred Fifty Seven Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8538	132.90	9%	11.96	9%	11.96	23.92
Total	**132.90**		**11.96**		**11.96**	**23.92**

Tax Amount (in words) : **INR Twenty Three and Ninety Two paise Only**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 66560
Date: 19/6/20
Sign:

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 17-06-2020 1:44:56 PM

68052
16.06.20 2:49:39

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	68052	16260
	Doc Date	17-06-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	17-06-2020	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4633 - Electrical - other - Modular Plate - other - nos *BP97185*	1.00	443.00	70.00	18.00	156.82
					Total Order Value . . .	**156.82**

Rupees : One Hundred Fifty Six and Paise Eighty Two Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Wipro brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SOVLLP	Date:	15.06.2020
Site & Phase :	HO	Time:	11:40 AM
Supplier		Req. No.	16260
Material required before date:	Urgent	ID No.	57693

No	Description	Size	Quantity	Units	Inward No	Date
1	MODEL PLATE 68052	18-way	01	NO		
2	METAL BOX	18-MODEL	01	NO		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : FOR NORTH WEST ENTRY TO NEW CUBICLE POWER CONNECTIONS PURPOSE			
Prepared By	T.SURYANARAYANA	Approved by	
Sign.& Date	15-06-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
17 JUN 2020
SOHAM MODI
MANAGING DIRECTOR