(12)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	23/6/20	Prepared by:	V. Ranali
PO/WO no.	67776	PO / WO Date.	05/06/20
Supplier Name	Graftdaks india pvt ltd.	PO/WO amount	25,999/-
Firm/Company	Summit sales LLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	16	09/06/20	25,999/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			25,999/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	07	08/06/20	79732	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits : Transportation charges –	2,800/-
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	28,799/-
Amount E – PO / WO value:	25,999/-
Amount F – Difference (A – E):	2800/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below~~)
Excess / short material received	~~□ Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	26/6/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	V. Ranali						
Date	23/6/20.	24/6.					

APPROVED 24 2020 MINISH PARIKH

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GRAFLAKS (INDIA) PVT. LTD

Adm Off: 1211, Road No. 60, Jubilee Hills, HYDERABAD - 500 033.
Ph: 65523553 / 23600774 Fax: 91+040-23541451 e-mail: graflaksindia@gmail.com

DEBIT NOTE

No. 5 9.06.2020

M/s.Summit Sales LLP

Dear Sir,

We have debited your account with us by an amount of Rs.2800/- as follows :

Sl. No.	*Particulars*	*Amount (Rs.)*
1	*Local Transportation charges vide Invoice* 16 Dt.09.06.2020. PO No. 6776314587 *Dt.05.06.2020.*	*2,800.00*
		2,800.00

(Rupees : Two Thousand Eight Hundred Only)

You are requested to send us a Credit note in acceptance of the same.

for GRAFLAKS (INDIA) PVT. LTD

MODI PROPERTIES PVT. LTD. ★SEC'BAD★ INWARD No. 6563 Date: 9/6/20 Sign:

Prepared by

Authorized Signatory

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GRAFLAKS (INDIA) PVT.LTD Plot No.1211, Road No.60, Jubilee Hills, Hyderabad. GSTIN/UIN: 36AABCG4647F1ZP State Name : Telangana, Code : 36 E-Mail : graflaksindia@gmail.com	Invoice No. **16**	Dated **9-Jun-2020**
	Delivery Note **7/09-06-2020**	Mode/Terms of Payment **1 Days**
	Supplier's Ref. **16**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, IInd Floor M.G.Road, SECUNDERABAD -500003. GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **67776 / 14587**	Dated **5-Jun-2020**
	Despatch Document No. **7**	Delivery Note Date **9-Jun-2020**
	Despatched through **Vehicle**	Destination **Summit Housing LLP, Cherlapally.**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Wallz Spray Plaster** *(25 Kg Lappam Bags)*	3214	**100.00 Bags**	220.33	Bags	**22,033.00**
	CGST Output					**1,982.97**
	SGST Output					**1,982.97**
	Round Off					**0.06**
	Total		**100.00 Bags**			**₹ 25,999.00**

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No:
Date:
Sign:

Amount Chargeable (in words) *E. & O.E*

INR Twenty Five Thousand Nine Hundred Ninety Nine Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3214	22,033.00	9%	1,982.97	9%	1,982.97	3,965.94
Total	**22,033.00**		**1,982.97**		**1,982.97**	**3,965.94**

Tax Amount (in words) : **INR Three Thousand Nine Hundred Sixty Five and Ninety Four paise Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200015382842**
Branch & IFS Code : **Road No.1 & 45, Jubilee Hills Branch & HDFC0000317**

Company's PAN : **AABCG4647F**

Declaration
* Goods Once sold will not be taken back.
* We are not Responsible for Damage or Pilferage in Transit. * Payment to be made within agreed credit period otherwise interest payable @24% per annum.

for GRAFLAKS (INDIA) PVT.LTD

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

GRAFLAKS (INDIA) PVT. LTD.
Plot No. 1211, Road No. 60, Jubilee Hills,
Hyderabad-500 033. Tel. : 23600774 / 65523553

TIN : 36126960102
CST No. NZB/08/0/1768/05-06
Valid from : 01-12-2005

DELIVERY CHALLAN

NO. 07

DATE : 08-06-20

To M/s. SUMMIT HOUSING LLB
Bemal kmgsan pa Cum.
CHERLAPALY
Hyderabad

9502266233
9618244433

UR Order No. : 67776/14587
Date : 5-6-20

S. No.	Description of Goods	Pckg.	Qty.	Remarks
	LAPPAM- WALL- SPRAY- HSN Code- 6554- PAINT- LAPPAM	100 Bgs		

Received (47) Bags only 9/6/20

Received (53) Bags 9/6/20

Certified by: 9/6/20
Stores Manager.

PROPERTIES
INWARD
No: 38934
Date: 16/6
Sign:

INWARD
Inward No: 19350 Dt: 9/6/20
MRN No: 79732 Dt: 9/6/20
Received By: Sign:
SUMMIT SALES LLP

Received the above material in good condition.

Receiver's Sign. & Stamp

For **GRAFLAKS (INDIA) PVT. LTD.**

Works : Bollaram, Medak Dist.

Purchase Order

 06-06-2020 10:52:10

67776
03.06.20 12:48:13

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Graflex India Pvt. Ltd.,	**Doc No**	67776	14587
Plot No 1211, Road No.68, Jubliee Hills Hyderabad.	**Doc Date**	05-06-2020	
	Quote No	Nil	
GSTIN 36AABCG4647F1ZP 23541451.	**Quote Date**	05-06-2020	
040 23600774 / 23541451 9246363621/9849003568	**SupplyType**	Supply	

Kind Attn : Samit Gangwal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6554 - Paints - Lappam - 25kgs - bags *Wall spray-25 kgs*	100.00	220.33	0.00	18.00	25,998.94
					Total Order Value . . .	**25,998.94**

Rupees : Twenty Five Thousand Nine Hundred Ninty Eight and Paise Ninty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wall spray'-25 kgs bag.
Payment Terms	After Delivery
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for revision of stock in SSLLP stores purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name : 11/06/2020

Name : ____________________

Accepted the above Terms And Conditions

For *Graflex India Pvt. Ltd.,*

Date : __/__/____

PO 67776

Requisition Form

Company Name:	SSLLP	Date:	02.06.2020
Site & Phase :	SHLLP	Time:	15.00
Supplier		Req. No.	14587
Material required before date:		ID No.	57368

No	Description	Size	Quantity	Units	Inward No	Date
1	LAPPAM -GRAPHTEX		100	BAGS		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:FOR TESTING PURPOSE

Prepared By	SOWMYA	Approved by	
Sign.& Date	02.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.