PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/6/20	Prepared by:	Sowmya.
PO/WO no.	67690	PO / WO Date.	8/6/20
Supplier Name	ssllp.	PO/WO amount	3,376.49.
Firm/Company	Modi realty Genome valley llp.	Project	MRGV
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11683	12/6/20.	1,375.32
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,375.32

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9768	12/6/20	79945	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,375.32
Amount E – PO / WO value:				3,376.49.
Amount F – Difference (A – E):				2001

Quantity received as per PO /WO	☑ Yes □ Excess received ~~□ Short received~~ □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	20/6/20 3/7/20
Remarks:_ Short [illegible]	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	15/6/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11683
Modi Realty Genome Valley LLP	Invoice Date.	12-06-2020
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad	PO No.	67690
	PO Date.	02-06-2020
	Req ID	57353
	Req Date	02-06-2020
GSTIN : 36ABFFM3063P1ZU	Loc Req No	94682

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5	230.00	1,150.00	12	138.00
2	7593 - Stationery - other - Stapler - other - nos Small	9608	2	37.00	74.00	18	13.32
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13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,224.00		151.32
	75.66	75.66	Total Invoice Amount	1,375.32		

Rupees : One Thousand Three Hundred Seventy Five and Paise Thirty Two Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 66486 Date 17/6/20 Sign.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 25-06-2020 11:15:02 AM Original / Office Copy / Purchase Div.Copy

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details			
Summit Sales LLP	**Doc No**	67690	94682
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	02-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	02-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	230.00	0.00	12.00	2,576.00
2	4040 - Consumables - Mopping Cloth - NA - nos	10.00	16.00	0.00	5.00	168.00
3	4025 - Consumables - Door Mat - other - nos	4.00	55.00	0.00	18.00	259.60
4	7560 - Stationery - other - Pen - NA - nos *Red -5 nos Blue -20 nos*	25.00	5.50	0.00	12.00	154.00
5	7594 - Stationery - other - Stapler pin - other - boxes *small*	5.00	5.50	0.00	18.00	32.45
6	7593 - Stationery - other - Stapler - other - nos *Small*	2.00	37.00	0.00	18.00	87.32
7	7605 - Stationery - other - Whitner Pen - NA - nos	4.00	21.00	0.00	18.00	99.12
					Total Order Value . . .	**3,376.49**

Rupees : Three Thousand Three Hundred Seventy Six and Paise Fourty Nine Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Bloomdale Residency at Genome Valley Murharipalli,servey no-31& 32 Phone. Mr.K.Narender Reddy :7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil

not received
Tejdsl

For ***Modi Realty Genome Valley LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________ Name : ______________ Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9768
Modi Realty Genome Valley LLP	DC Date.	12-06-2020
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad	PO No.	67690
	PO Date.	02-06-2020
	Req ID	57353
GSTIN : 36ABFFM3063P1ZU	Req Date	02-06-2020
	Loc Req No	94682

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5
2	7593 - Stationery - other - Stapler - other - nos	9608	2
3			
4			
5			
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MODI PROPERTIES PVT. LTD. SECBAD INWARD No. 39119 19/6

INWARD	
Inward No: 990	Dt: 12/6/20
MRN No: 79945	Dt: 15/06/20
Received By:	Sign:
MODI REALTY GENOME VALLEY LLP	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Genome Valley LLP	Invoice No.	11683
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad	Invoice Date.	12-06-2020
	PO No.	67690
	PO Date.	02-06-2020
	Req ID	57353
	Req Date	02-06-2020
GSTIN : 36ABFFM3063P1ZU	Loc Req No	94682

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5	230.00	1,150.00	12	138.00
2	7593 - Stationery - other - Stapler - other - nos Small	9608	2	37.00	74.00	18	13.32
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10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,224.00	151.32
	75.66	75.66	Total Invoice Amount	1,375.32	

Rupees : One Thousand Three Hundred Seventy Five and Paise Thirty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Requisition Form

Company Name:	MRGV	Date:	02.06.2020
Site & Phase :	BRGV	Time:	12:30
Supplier		Req. No.	94682
Material required before date:	04.06.2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Stapler	Small	02	No's		
2	Stapler pins	Small	05	No's		
3	JK Paper	A4	10	No's		
4	Blue Pens		20	No's		
5	Red pens		05	No's		
6	Whitners		04	No's		
7	Whit Clothes		10	No's		
8	Door Mats		04	No's		
9						
10						
11						

Remarks: For Site office purpose			
Prepared By	Pushpalatha	Approved by	Nikhil
Sign.& Date	02.06.2020	Sign. & Date	02.06.2020

Note: On receipt of material at site write inward number and date in last 2 columns

PURCHASE DIVISION
Advice for approval for credit to supplier

12

Date:	26/06/20	Prepared by:	Sk. Gousha Begum
PO/WO no.	67915	PO / WO Date.	11/06/20
Supplier Name	veerabhadra Enterprises	PO/WO amount	14,684/ –
Firm/Company	Summit Salis up	Project	SH up
Sl. No.	Bill No.	Bill Date	Bill amount
1.	100	15/06/20	10,908 /–
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,908 /–

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			80154	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,908 /–
Amount E – PO / WO value:	14,684 /–
Amount F – Difference (A – E):	3,776 /–

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	27/06/20

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 27 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	26/06/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH/CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : DOC-no-67915-14611

GSTIN No. 36ACQFS2044C1Z7
State : T-S State Code : 36

Invoice No. : 100
Invoice Date : 15/6/2020
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No.	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	Taxable Value 18%	Taxable Value 12% - 0%
1)	Acid.		36 Bot	15/-		540=00	
2)	Dettol H/w Sachet		48 nos	63/-		3024=00	
3)	Air freshener.		20 nos	80/-		1600=00	
4)	Water Bottles.		36 nos	40/-		1440=00	
5)	Vim Bar.		36 nos	40/-		1440=00	
6)	wiper.		15 nos	80/-		1200=00	
7)							

PROPERTIES PVT. LTD. SECBAD INWARD

Certified by:
Stores Manager

INWARD
Inward No: 14405 Dt: 19/6/20
MRN No: 8059 Dt: 19/6/20
Received By: Sign:
SUMMIT SALES LLP

Amount in Words	Total Amount before Tax	9244=00
	Add SGST	831=96
	Add CGST	831=96
	Add IGST	
Bank Details : A/c. No. **303011023425** Branch : **General Bazar, Secunderabad.** IFSC Code : **KKBK0007450** Main Branch : **Kotak Mahindra Bank**	Round Off	+0=08
	Total Amount after Tax	10908=00
	Total Tax Amount.	GRAND TOTAL 10908=00

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

67915
03.06.20 12:48:14

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises	**Doc No**	67915	14611
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc Date**	11-06-2020	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	11-06-2020	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4000 - Consumables - Acid - NA - ltrs	36.00	15.00	0.00	18.00	637.20
2	4022 - Consumables - Dettol - NA - nos *Antispentic*	20.00	160.00	0.00	18.00	3,776.00
3	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	20.00	80.00	0.00	18.00	1,888.00
4	4022 - Consumables - Dettol - NA - nos *hand wash*	48.00	63.00	0.00	18.00	3,568.32
5	4066 - Consumables - Water bottle - NA - nos	36.00	40.00	0.00	18.00	1,699.20
6	4065 - Consumables - Vim bar - NA - nos	36.00	40.00	0.00	18.00	1,699.20
7	4071 - Consumables - Wiper - Other - nos	15.00	80.00	0.00	18.00	1,416.00
					Total Order Value . . .	**14,683.92**

Rupees : Fourteen Thousand Six Hundred Eighty Three and Paise Ninty Two Only.

Part bill received Rs.10,908/-
Balance has to be receivable Rs.3,776/-
20/06/20

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil

For ***Summit Sales LLP***

Authorised Signatory

11/06/2020

Name : ______

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ______

Date : __/__/____

PO-67914
PO-67915

Requisition Form

Company Name:	SSLLP	Date:	10.06.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14611
Material required before date:		ID No.	57555

No	Description	Size	Quantity	Units	Inward No	Date
1	STAMP PAD	BLUE	24	NOS		
2	PENCIL BOX		10	NOS		
3	PUNCH	BIG	5	NOS		
4	STAPLER	BIG-45	5	NOS		
5	STAPLER PINS	NO-10	100	BOXES		
6	SCRIBLING PADS		60	NOS		
7	ACID		36	NOS		
8	ROOM FRESHER		20	BAGS		
9	COCONUT BROOMS		30	NOS		
10	DETTOL HANDWASH		48	NOS		
11	WIPER		15	NOS		
12	GUNNY BAGS		500	BAGS		
13	VIM BAR		36	NOS		
14	FIRST AID KIT		2	NOS		
15	WATER NOTTLES BOTTLE		36	NOS		
16	STAPLER	NO-10	30	NOS		
17	PLASTIC SCALE		20	MOS		
18	RING BINDER FILE	A3	24	NOS		
19	RING BINDER FILE	A4	12	NOS		
20	NOTICE BOARD PINS		6	BOXES		
21	CELLO PENS	BLUE	100	NOS		
22	CELLO PENS	BLACK	100	NOS		
23	DETTOL ANTISEPTIC LIQUID	BIG	20	NOS		

Remarks:For stock maintainance

Prepared By	SOWMYA	Approved by	
Sign.& Date	10.06.2020	Sign. & Date	APPROVED BY JUN 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.