

17

PURCHASE DIVISION  
Advice for approval for credit to supplier

21

Date:	16/6/20	Prepared by:	Bowmya
PO/WO no.	67583	PO / WO Date.	29/5/20
Supplier Name	SS/Ip.	PO/WO amount	7,670
Firm/Company	Modi properties pvt ltd.	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11697	13/6/20	3,068
2.			
3.			

Amount A – Bills total(Excluding Transport & Hamali Charges): 3,068

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9782	13/6/20	79952	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No

Amount B –Other Credits : -

Amount C –Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 3,068

Amount E – PO / WO value: 7,670

Amount F – Difference (A – E): 4602

Quantity received as per PO / WO	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)
Is difference between PO / Bill acceptable?	<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)
Excess / short material received	<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)
Close PO / W?O	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)
Advance paid / PDC given (deduct when paying)	<input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No
Payment – due date	26/6/20

Remarks: Short Recd

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bowmya						
Date	16/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-. Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

**Summit Sales LLP - ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 13-06-2020

Customer Details				Invoice No.	11697	
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad  GSTIN : 36AABCM4761E1ZM				Invoice Date.	13-06-2020	
				PO No.	67583	
				PO Date.	29-05-2020	
				Req ID	57242	
				Req Date	28-05-2020	
				Loc Req No	11696	
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 6094 - Miscellaneous - Spacers - Other - nos		2000	1.30	2,600.00	18	468.00
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
IGST	CGST	SGST	Total Taxable Amount	2,600.00		468.00
	234.00	234.00	Total Invoice Amount		3,068.00	

Rupees : Three Thousand Sixty Eight Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

# Purchase Order

From Company : **Modi Properties Pvt.Ltd.**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AABCM4761E1ZM

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

<b>Doc No</b>	67583	11696
<b>Doc Date</b>	29-05-2020	
<b>Quote No</b>	Nil	
<b>Quote Date</b>	29-05-2020	
<b>SupplyType</b>	Supply	

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6094 - Miscellaneous - Spacers - Other - nos	5,000.00	1.30	0.00	18.00	7,670.00
<b>Total Order Value . . .</b>					<b>7,670.00</b>

Rupees : Seven Thousand Six Hundred Seventy Only.

**Terms and Conditions :-**

**Specification / Brand** As per details given in the quotation.

**Payment Terms** After Delivery & Production of bill

**Tax** All taxes included in above price.

**Delivery Date** Next Working Day.

**Delivery Location** May Flower Platinum  
Sy 82/1, Mallapur, Nacharam.  
Phone. 7680971999

**Penalty For Delay** Nil

**Transportation Cost** Transport cost shall be borne by us.

**Warranty** Nil

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for slab use purpose.

**Completion Date** NA

**Measurment** NA

**Security** Nil

**Remarks**

*Bill not received  
Sumit  
25/6/2020*

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 13-06-2020

<b>Customer Details</b> Modi Properties Private Limited., Sy No. 82/1, Mallapur, Nacharam, Hyderabad  GSTIN : 36AABCM4761E1ZM	DC No.	9782
	DC Date.	13-06-2020
	PO No.	67583
	PO Date.	29-05-2020
	Req ID	57242
	Req Date	28-05-2020
	Loc Req No	11696

	Description of Goods	HSN/SAC	Qty
1	6094 - Miscellaneous - Spacers - Other - nos		2000
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			



<b>INWARD</b>	
IN No: 13275	Dt: 13/6/20
GRN No: 7910	Dt:
Received By:	Sign: <i>Rizum</i>
Modi Properties Pvt. Ltd. Sy.No.82/1	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 13-06-2020

<b>Customer Details</b> Modi Properties Private Limited., Sy No. 82/1, Mallapur, Nacharam, Hyderabad  GSTIN : 36AABCM4761E1ZM	Invoice No.	11697
	Invoice Date.	13-06-2020
	PO No.	67583
	PO Date.	29-05-2020
	Req ID	57242
	Req Date	28-05-2020
	Loc Req No	11696

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6094 - Miscellaneous - Spacers - Other - nos		2000	1.30	2,600.00	18	468.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

**INWARD**

No. 3275 Dt. 13/6/20

MRN No: Dt:

Received By: Sign: Nizam

**Modi Properties Pvt. Ltd.**  
Sy.No.82/1

IGST	CGST	SGST	Total Taxable Amount	2,600.00	468.00
	234.00	234.00	Total Invoice Amount	3,068.00	

Rupees : Three Thousand Sixty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction