PURCHASE DIVISION
Advice for approval for credit to supplier

25

Date:	23/6/20	Prepared by:	SOWMYA
PO/WO no.	67316.	PO / WO Date.	20/5/20
Supplier Name	SSllp.	PO/WO amount	Rs 12,864.26
Firm/Company	Kadakia and Modi housing.	Project,	KNM
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11838	22/6/20.	5,797.28
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,797.28

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9914	22/6/20	80477	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5,797.28
Amount E – PO / WO value:				12,864.26.
Amount F – Difference (A – E):				7,067/-

Quantity received as per PO /WO	~~□ Yes~~ □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes Rs. /- □ No~~
Payment – due date	27.6.2020

Remarks: Final bill received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 27 JUN 2020 MANISH PARIKH MANAGER PROCUREMENT				
Date	23/6/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11838
Kadakia and Modi Housing	Invoice Date.	22-06-2020
SY NO. 1139, Shameerpet, Hyderabad, Road Opposite Orange Bowl -	PO No.	67316
	PO Date.	20-05-2020
	Req ID	56967
	Req Date	19-05-2020
GSTIN : 36AAHFK8714A1ZJ	Loc Req No	21462

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3128 - Chemicals - RBR bonding agent - NA - ltrs	4002	3	866.00	2,598.00	18	467.64
	3 ltrs						
2	6025 - Miscellaneous - Gova rope - NA - bundles	8431	6	187.00	1,122.00	12	134.64
3	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10	125.00	1,250.00	18	225.00
4							
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IGST	CGST	SGST				
			Total Taxable Amount	4,970.00		827.28
	413.64	413.64	Total Invoice Amount	5,797.28		

Rupees : Five Thousand Seven Hundred Ninty Seven and Paise Twenty Eight Only.

MODI PROPERTIES PVT. LTD. INWARD No. 66797 Date 25/6 Sign. SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 20-05-2020 3:16:42 PM

67316
15.05.20 11:59:02

From Company : **Kadakia and Modi Housing**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAHFK8714A1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	67316	21462
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	20-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	20-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3128 - Chemicals - RBR bonding agent - NA - ltrs *3 ltrs*	3 7.00	866.00	0.00	18.00	7,153.16
2	6025 - Miscellaneous - Gova rope - NA - bundles	6 10.00	187.00	0.00	12.00	2,094.40
3	4057 - Consumables - Sponges - NA - nos	50.00	8.30	0.00	18.00	489.70
4	6023 - Miscellaneous - GI- Bucket - other - nos	10.00	125.00	0.00	18.00	1,475.00
5	2148 - Carpentry - hardware - Plastic gampa - other - nos	10.00	140.00	0.00	18.00	1,652.00
					Total Order Value . . .	**12,864.26**

Rupees : Twelve Thousand Eight Hundred Sixty Four and Paise Twenty Six Only.

Part received

Ist bill no 11337 Amount Rs 7,066/-

Balance has to be receivable Rs 5,798/-

30/5/2020

Final bill received

Bill no 11838 Amount Rs 5797/-

28/6/2020

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Bloomdale Sy. No. 1139, Shameerpet, Hyd. Take Rd Opp. Orange Bowl Phone. Mobile no. 9100461618 (Mr.Vijay Bhasker - Admin)
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.51,42,34 work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Kadakia and Modi Housing***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Kadakia & Modi Housing	Date:	18-5-2020
Site & Phase:	Bloomdale	Time:	15:00
Supplier		Req. No.	21462
Material required before date: urgent		ID No.	56967

No	Description	Size	Quantity	Units	Inward No	Date
1	Roff bond chemical (stone cladding purpose)	5lts	5	Nos		
1	Gova Rope	-	10	bundles		
2	Sponges 67316	-	50	Nos		
3	G.I buckets	-	10	Nos		
4	Plastic gampa	-	10	Nos		
5						
6						
7						
8						
9						
10						
11						

Remarks :For villa no 51 42 34 & Site use purpose Purpose.

Prepared By	G.Rahul	Approved by	APPROVED 1[illegible]2020
Sign. & Date	18-5-2020	Sign. & Date	MINISH PARIKH MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Kadakia and Modi Housing	DC No.	9914
SY NO. 1139, Shameerpet, Hyderabad, Road Opposite Orange Bowl -	DC Date.	22-06-2020
	PO No.	67316
	PO Date.	20-05-2020
	Req ID	56967
GSTIN : 36AAHFK8714A1ZJ	Req Date	19-05-2020
	Loc Req No	21462

	Description of Goods	HSN/SAC	Qty
1	3128 - Chemicals - RBR bonding agent - NA - ltrs	4002	3
2	6025 - Miscellaneous - Gova rope - NA - bundles	8431	6
3	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10
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20	Primed 1531		
21	TS10 413 8387		
22			
23			
24	INWARD		
25	Inward No: 16325 Dt: 22/06/20		
26	MRN No: 80477 Dt: 26/06/20		
27	Received By: Sign:		
28			
29	Kadakia & Modi Housing		
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 39375
Date 27/6
Sign

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Kadakia and Modi Housing	Invoice Date.	22-06-2020
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	PO Date.	20-05-2020
	Req ID	56967
	Req Date	19-05-2020
GSTIN : 36AAHFK8714A1ZJ	Loc Req No	21462

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4							
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15							

INWARD
Inward No: 6325 Dt: 22/06/20
GRN No: 80422 Dt: 26/06/20
Received By: [signature] Sign: [signature]
Kadakia & Modi Housing

IGST	CGST	SGST				
			Total Taxable Amount	4,970.00		827.28
	413.64	413.64	Total Invoice Amount	5,797.28		

Rupees : Five Thousand Seven Hundred Ninty Seven and Paise Twenty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory