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PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/06/20	Prepared by:	SK.Goushee Begum
PO/WO no.	67894	PO / WO Date.	11/06/20
Supplier Name	Veerabhadra Enterprises	PO/WO amount	10,620/-
Firm/Company	SS cup	Project	SS cup
Sl. No.	Bill No.	Bill Date	Bill amount
1.	101	15/06/20	11,800/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			11,800/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			80160	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,800/-
Amount E – PO / WO value:	10,620/-
Amount F – Difference (A – E):	1,180/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes~~ □ No (explained below)
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ~~□ No~~
Payment – due date	**27/06/20**

Remarks: Bleaching powder Cost is increase, ie difference occur. please consider.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature] APPROVED 27 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	26/06/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH/CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : P.O. 67894
GSTIN No. 36ACQFS2044C127
State : TS State Code : 36

Invoice No. : 101
Invoice Date : 15/6/2020
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No.	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
1)	Buckets w/mts.		10nos	200/-		2000=00	
2)	Bleaching Powder		200kg	40/-		8000=00	

INWARD
Inward No: 14406 Dt: 19/6/20
MRN No: 80160 Dt: 19/6/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

PROPERTIES PVT LTD SEC'BAD
INWARD No. 67894 Date 23/6/20 Sign.

Amount in Words :

Total Amount before Tax	10000=00
Add SGST	900=00
Add CGST	900=00
Add IGST	
Round Off	
Total Amount after Tax	11800=00
Total Tax Amount	
GRAND TOTAL	11800=00

Bank Details :
A/c. No. **303011023425**
Branch : **General Bazar, Secunderabad.**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 11-06-2020 2:02:36 PM

67894
03.06.20 12:48:14

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises	**Doc No**	67894	14610
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc Date**	11-06-2020	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	11-06-2020	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4006 - Consumables - Bucket - other - nos *with MUG*	10.00	200.00	0.00	18.00	2,360.00
2	4067 - Consumables - Bleach powder - NA - kgs *25 kg 8 bags*	200.00	35.00	0.00	18.00	8,260.00
				Total Order Value . . .		**10,620.00**

Rupees : Ten Thousand Six Hundred Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions
For ***Veerabhadra Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	10.06.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14610
Material required before date:		ID No.	57556

No	Description	Size	Quantity	Units	Inward No	Date
1	SPACERS -ALL IN ONE 67891		5000	NOS		
2	BLUE SHEET 67892	24X18	20	NOS		
3	SPADE WITH HANDLE		20	NOS		
4	BOMBAY BROOMS 67893	BIG	50	NOS		
5	SPONGES		500	NOS		
6	BOMBAY BROOMS	SMALL	300	NOS		
7	PVC BUCKET WITH MUG 67894		10	NOS		
8	BLEECHING POWDER	25KG	8	BAGS		

Remarks:For stock maintainance			
Prepared By	SOWMYA	Approved by	
Sign.& Date	10.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
11 JUN 2020
SOHAM MODI
MANAGING DIRECTOR