PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/6/20	Prepared by:	T. Bhaskar
PO/WO no.	68061	PO / WO Date.	17/6/20
Supplier Name	Prafull Singh	PO/WO amount	991
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	125	20/6/20	991
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			991

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			80360	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	991
Amount E – PO / WO value:	991
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	3/7/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	28/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/20-21/ 125**	Dated **20-Jun-2020**
	Delivery Note **Invoice**	
	Supplier's Ref.	Other Reference(s) **Credit**
Buyer **Summit Sales LLP** 5-4-187/3&4, IInd Floor, M.G Road Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **68061**	Dated **17-Jun-2020**
	Despatch Document No. **Invoice**	Delivery Note Date **20-Jun-2020**
	Despatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**225x300mm Rcc Cover**	6810	18 %	**10 No:**	105.00	No:	20 %	**840.00**
	Output CGST							**75.60**
	Output SGST							**75.60**
	Less : ***ROUNDING OFF***							**(-)0.20**
	Total			**10 No:**				**₹ 991.00**

MODI PROPERTIES PVT. LTD. ★SEC'BAD★
INWARD
No: 6749
Date: 24/6
Sign:

Amount Chargeable (in words)

E. & O.E

Indian Rupees Nine Hundred Ninety One Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
6810	840.00	9%	75.60	9%	75.60	151.20
Total	**840.00**		**75.60**		**75.60**	**151.20**

Tax Amount (in words) : **Indian Rupees One Hundred Fifty One and Twenty paise Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29

Company's PAN : **ACWPG4864A**

for Praful Sanitary

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD	
Inward No: 4632	Dt: 22/6/20
MRN No: 80360	Dt: 22/6/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

 17-06-2020 1:44:56 PM

68061
16.06.20 2:49:39

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	68061	14626
	Doc Date	17-06-2020	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	17-06-2020	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7160 - Plumbing - other - RCC gully trap cover - 12 In x9 In x1 In - nos	10.00	105.00	20.00	18.00	991.20
	Total Order Value . . .					**991.20**

Rupees : Nine Hundred Ninty One and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	16.06.2020
Site & Phase :	SHLLP	Time:	14.30
Supplier		Req. No.	14626
Material required before date:		ID No.	57701

No	Description	Size	Quantity	Units	Inward No	Date
1	GALLY TRAP COVERS	12"X9"	10	NOS		
2	68061					
3						
4						
5						
6						
7						
8						
9						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	16.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
17 JUN 2020
SOHAM MODI
MANAGING DIRECTOR