

PURCHASE DIVISION  
Advice for approval for credit to supplier

|                                                               |                  |                      |                                                                                                                                                                           |                                                                     |                             |              |                  |
|---------------------------------------------------------------|------------------|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------|--------------|------------------|
| Date:                                                         |                  | 26/6/20              |                                                                                                                                                                           | Prepared by:                                                        |                             | Dowmya       |                  |
| PO/WO no.                                                     |                  | 68193                |                                                                                                                                                                           | PO / WO Date.                                                       |                             | 22/6/20      |                  |
| Supplier Name                                                 |                  | SSlp                 |                                                                                                                                                                           | PO/WO amount                                                        |                             | 2,592.46     |                  |
| Firm/Company                                                  |                  | Serene Constructions |                                                                                                                                                                           | Project                                                             |                             | Serene farms |                  |
| Sl. No.                                                       | Bill No.         | Bill Date            |                                                                                                                                                                           | Bill amount                                                         |                             |              |                  |
| 1.                                                            | 11881            | 24/6/20              |                                                                                                                                                                           | 2,592.46                                                            |                             |              |                  |
| 2.                                                            |                  |                      |                                                                                                                                                                           |                                                                     |                             |              |                  |
| 3.                                                            |                  |                      |                                                                                                                                                                           |                                                                     |                             |              |                  |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                  |                      |                                                                                                                                                                           |                                                                     |                             | 2,592.46     |                  |
| Sl. No.                                                       | DC No            | DC. Date             | MRN No.                                                                                                                                                                   | DC matches MRN                                                      |                             |              |                  |
| 1.                                                            | 9953             | 24/6/20              | 80415                                                                                                                                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |              |                  |
| 2.                                                            |                  |                      |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |              |                  |
| 3.                                                            |                  |                      |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |              |                  |
| 4.                                                            |                  |                      |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |              |                  |
| Amount B – Other Credits :                                    |                  |                      |                                                                                                                                                                           |                                                                     |                             | -            |                  |
| Amount C – Other Debits :                                     |                  |                      |                                                                                                                                                                           |                                                                     |                             | -            |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                  |                      |                                                                                                                                                                           |                                                                     |                             | 2,592.46     |                  |
| Amount E – PO / WO value:                                     |                  |                      |                                                                                                                                                                           |                                                                     |                             | 2,592.46     |                  |
| Amount F – Difference (A – E):                                |                  |                      |                                                                                                                                                                           |                                                                     |                             | -            |                  |
| Quantity received as per PO / WO                              |                  |                      | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                     |                             |              |                  |
| Is difference between PO / Bill acceptable?                   |                  |                      | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                                                                     |                             |              |                  |
| Excess / short material received                              |                  |                      | <input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                                |                                                                     |                             |              |                  |
| Close PO / W?O                                                |                  |                      | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                                     |                             |              |                  |
| Advance paid / PDC given (deduct when paying)                 |                  |                      | <input type="checkbox"/> Yes – Rs. ____/- <input type="checkbox"/> No                                                                                                     |                                                                     |                             |              |                  |
| Payment – due date                                            |                  |                      | 4/7/20                                                                                                                                                                    |                                                                     |                             |              |                  |
| Remarks:                                                      |                  |                      |                                                                                                                                                                           |                                                                     |                             |              |                  |
|                                                               |                  |                      |                                                                                                                                                                           |                                                                     |                             |              |                  |
|                                                               |                  |                      |                                                                                                                                                                           |                                                                     |                             |              |                  |
| Approved by                                                   | Purchase Officer | Purchase Manager     | Procurement Manager                                                                                                                                                       | MD                                                                  | Accounts – receiver of bill | Accountant   | Accounts Manager |
| Sign:                                                         | <i>Dowmya</i>    |                      |                                                                                                                                                                           |                                                                     |                             |              |                  |
| Date                                                          | 26/6/20          |                      |                                                                                                                                                                           |                                                                     |                             |              |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 24-06-2020

| Customer Details                                                        |                                                 |         |                      |         | Invoice No.   | 11881      |         |  |
|-------------------------------------------------------------------------|-------------------------------------------------|---------|----------------------|---------|---------------|------------|---------|--|
| Serene Constructions LLP                                                |                                                 |         |                      |         | Invoice Date. | 24-06-2020 |         |  |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict            |                                                 |         |                      |         | PO No.        | 68193      |         |  |
|                                                                         |                                                 |         |                      |         | PO Date.      | 22-06-2020 |         |  |
|                                                                         |                                                 |         |                      |         | Req ID        | 57814      |         |  |
|                                                                         |                                                 |         |                      |         | Req Date      | 20-06-2020 |         |  |
| GSTIN : 36ACVFS7909P1ZV                                                 |                                                 |         |                      |         | Loc Req No    | 150274     |         |  |
|                                                                         | Description of Goods                            | HSN/SAC | Qty                  | Rate    | Gross         | Tax%       | Tax Amt |  |
| 1                                                                       | 9601 - Tools - Infra-red Thermometer - NA - Nos |         | 1                    | 2197.00 | 2,197.00      | 18         | 395.46  |  |
|                                                                         | Smile mom digital                               |         |                      |         |               |            |         |  |
| 2                                                                       |                                                 |         |                      |         |               |            |         |  |
| 3                                                                       |                                                 |         |                      |         |               |            |         |  |
| 4                                                                       |                                                 |         |                      |         |               |            |         |  |
| 5                                                                       |                                                 |         |                      |         |               |            |         |  |
| 6                                                                       |                                                 |         |                      |         |               |            |         |  |
| 7                                                                       |                                                 |         |                      |         |               |            |         |  |
| 8                                                                       |                                                 |         |                      |         |               |            |         |  |
| 9                                                                       |                                                 |         |                      |         |               |            |         |  |
| 10                                                                      |                                                 |         |                      |         |               |            |         |  |
| 11                                                                      |                                                 |         |                      |         |               |            |         |  |
| 12                                                                      |                                                 |         |                      |         |               |            |         |  |
| 13                                                                      |                                                 |         |                      |         |               |            |         |  |
| 14                                                                      |                                                 |         |                      |         |               |            |         |  |
| 15                                                                      |                                                 |         |                      |         |               |            |         |  |
| IGST                                                                    | CGST                                            | SGST    | Total Taxable Amount |         | 2,197.00      |            | 395.46  |  |
|                                                                         | 197.73                                          | 197.73  | Total Invoice Amount |         | 2,592.46      |            |         |  |
| Rupees : Two Thousand Five Hundred Ninty Two and Paise Fourty Six Only. |                                                 |         |                      |         |               |            |         |  |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

## Purchase Order

Page(s) 1 Of 1

22-Jun-20 3:18:32 PM



68193

20.06.20 3:01:17

From Company : **Serene Constructions LLP**  
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.  
G S T No. : 36ACVFS7909P1ZV

### Supplier Details

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 68193      | 150274 |
| <b>Doc Date</b>   | 22-06-2020 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 22-06-2020 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                                                     | Qty  | Rate     | Dis% | GST   | Amount          |
|-------------------------------------------------------------------------------|------|----------|------|-------|-----------------|
| 1 9601 - Tools - Infra-red Thermometer - NA - Nos<br><i>Smile mom digital</i> | 1.00 | 2,197.00 | 0.00 | 18.00 | 2,592.46        |
| <b>Total Order Value . . .</b>                                                |      |          |      |       | <b>2,592.46</b> |

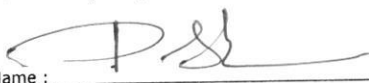
Rupees : Two Thousand Five Hundred Ninty Two and Paise Fourty Six Only.

### Terms and Conditions :-

|                              |                                                                                                                |
|------------------------------|----------------------------------------------------------------------------------------------------------------|
| <b>Specification / Brand</b> | Brand will be smile mom digital infra red fore head thermometer gun for fever.                                 |
| <b>Payment Terms</b>         | After Delivery & Production of bill                                                                            |
| <b>Tax</b>                   | Inclusive of all taxes                                                                                         |
| <b>Delivery Date</b>         | Next Day.                                                                                                      |
| <b>Delivery Location</b>     | Serene Farms<br>Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503<br>Phone. ..                     |
| <b>Penalty For Delay</b>     | Nil                                                                                                            |
| <b>Transportation Cost</b>   | Transport cost shall be borne by us.                                                                           |
| <b>Warranty</b>              | Nil                                                                                                            |
| <b>Advance Paid</b>          | Nil                                                                                                            |
| <b>Other Terms</b>           | We reserve the right items not confirming to qity & specs. Above order for Labour and staff safety use purpose |
| <b>Completion Date</b>       | Nil                                                                                                            |
| <b>Measurment</b>            | Nil                                                                                                            |
| <b>Security</b>              | Nil                                                                                                            |
| <b>Remarks</b>               |                                                                                                                |

For **Serene Constructions LLP**

Authorised Signatory

  
Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : \_\_/\_\_/\_\_

### Requisition Form

|                                |  |                          |  |          |  |            |  |
|--------------------------------|--|--------------------------|--|----------|--|------------|--|
| Company Name:                  |  | Serene constructions llp |  | Date:    |  | 20-06-2020 |  |
| Site & Phase :                 |  | SERENE FARMS             |  | Time:    |  | 17.30      |  |
| Supplier                       |  |                          |  | Req. No. |  | 150274     |  |
| Material required before date: |  | Urgent                   |  | ID No.   |  | 57814      |  |

| No | Description          | Size | Quantity | Units | Inward No | Date |
|----|----------------------|------|----------|-------|-----------|------|
| 1  | infrared thermometer | Std  | 01       | nos   |           |      |
| 2  |                      |      |          |       |           |      |
| 3  |                      |      |          |       |           |      |
| 4  |                      |      |          |       |           |      |
| 5  |                      |      |          |       |           |      |
| 6  |                      |      |          |       |           |      |
| 7  |                      |      |          |       |           |      |
| 8  |                      |      |          |       |           |      |
| 9  |                      |      |          |       |           |      |
| 10 |                      |      |          |       |           |      |

Remarks: The above material is required for checking of thermometer of persons in site

|              |                   |              |  |
|--------------|-------------------|--------------|--|
| Prepared By  | syed golam sarwar | Approved by  |  |
| Sign. & Date | 20-06-2020        | Sign. & Date |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

### Requisition Form

|                                |  |  |  |          |  |  |  |
|--------------------------------|--|--|--|----------|--|--|--|
| Company Name:                  |  |  |  | Date:    |  |  |  |
| Site & Phase :                 |  |  |  | Time:    |  |  |  |
| Supplier                       |  |  |  | Req. No. |  |  |  |
| Material required before date: |  |  |  | ID No.   |  |  |  |

| No | Description | Size | Quantity | Units | Inward No | Date |
|----|-------------|------|----------|-------|-----------|------|
| 1  |             |      |          |       |           |      |
| 2  |             |      |          |       |           |      |
| 3  |             |      |          |       |           |      |
| 4  |             |      |          |       |           |      |
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| 9  |             |      |          |       |           |      |
| 10 |             |      |          |       |           |      |

Remarks:

|              |  |              |  |
|--------------|--|--------------|--|
| Prepared By  |  | Approved by  |  |
| Sign. & Date |  | Sign. & Date |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 24-06-2020

| Customer Details                                             |                                                 | DC No.     | 9953       |
|--------------------------------------------------------------|-------------------------------------------------|------------|------------|
| Serene Constructions LLP                                     |                                                 | DC Date.   | 24-06-2020 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict |                                                 | PO No.     | 68193      |
|                                                              |                                                 | PO Date.   | 22-06-2020 |
|                                                              |                                                 | Req ID     | 57814      |
|                                                              |                                                 | Req Date   | 20-06-2020 |
| GSTIN : 36ACVFS7909P1ZV                                      |                                                 | Loc Req No | 150274     |
| Description of Goods                                         |                                                 | HSN/SAC    | Qty        |
| 1                                                            | 9601 - Tools - Infra-red Thermometer - NA - Nos |            | 1 ✓        |
| 2                                                            |                                                 |            |            |
| 3                                                            |                                                 |            |            |
| 4                                                            |                                                 |            |            |
| 5                                                            |                                                 |            |            |
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| 7                                                            |                                                 |            |            |
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| 10                                                           |                                                 |            |            |
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| 12                                                           |                                                 |            |            |
| 13                                                           |                                                 |            |            |
| 14                                                           |                                                 |            |            |
| 15                                                           |                                                 |            |            |
| 16                                                           |                                                 |            |            |
| 17                                                           |                                                 |            |            |
| 18                                                           |                                                 |            |            |
| 19                                                           |                                                 |            |            |
| 20                                                           |                                                 |            |            |
| 21                                                           |                                                 |            |            |
| 22                                                           |                                                 |            |            |
| 23                                                           |                                                 |            |            |
| 24                                                           |                                                 |            |            |
| 25                                                           |                                                 |            |            |
| 26                                                           |                                                 |            |            |
| 27                                                           |                                                 |            |            |
| 28                                                           |                                                 |            |            |
| 29                                                           |                                                 |            |            |
| 30                                                           |                                                 |            |            |

**INWARD**

|                               |                          |
|-------------------------------|--------------------------|
| Inward No: 3765               | Dt: 24-06-20             |
| MRN No: 80415                 | Dt: 25/06/2020           |
| Received By: <i>Suman</i>     | Sign: <i>[Signature]</i> |
| Serene Construction (Hyd) LLP |                          |

**INWARD**

No: 39348

Date: 27/6

Sign: *[Signature]*

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 24-06-2020

| Customer Details                                            |                                                 |         |     | Invoice No.   | 11881      |          |         |                      |
|-------------------------------------------------------------|-------------------------------------------------|---------|-----|---------------|------------|----------|---------|----------------------|
| Serene Constructions LLP                                    |                                                 |         |     | Invoice Date. | 24-06-2020 |          |         |                      |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR District |                                                 |         |     | PO No.        | 68193      |          |         |                      |
|                                                             |                                                 |         |     | PO Date.      | 22-06-2020 |          |         |                      |
|                                                             |                                                 |         |     | Req ID        | 57814      |          |         |                      |
| GSTIN : 36ACVFS7909P1ZV                                     |                                                 |         |     | Req Date      | 20-06-2020 |          |         |                      |
|                                                             |                                                 |         |     | Loc Req No    | 150274     |          |         |                      |
|                                                             | Description of Goods                            | HSN/SAC | Qty | Rate          | Gross      | Tax%     | Tax Amt |                      |
| 1                                                           | 9601 - Tools - Infra-red Thermometer - NA - Nos |         | 1   | 2197.00       | 2,197.00   | 18       | 395.46  |                      |
|                                                             | Smile mom digital                               |         |     |               |            |          |         |                      |
| 2                                                           |                                                 |         |     |               |            |          |         |                      |
| 3                                                           |                                                 |         |     |               |            |          |         |                      |
| 4                                                           |                                                 |         |     |               |            |          |         |                      |
| 5                                                           |                                                 |         |     |               |            |          |         |                      |
| 6                                                           |                                                 |         |     |               |            |          |         |                      |
| 7                                                           |                                                 |         |     |               |            |          |         |                      |
| 8                                                           |                                                 |         |     |               |            |          |         |                      |
| 9                                                           |                                                 |         |     |               |            |          |         |                      |
| 10                                                          |                                                 |         |     |               |            |          |         |                      |
| 11                                                          |                                                 |         |     |               |            |          |         |                      |
| 12                                                          |                                                 |         |     |               |            |          |         |                      |
| 13                                                          |                                                 |         |     |               |            |          |         |                      |
| 14                                                          |                                                 |         |     |               |            |          |         |                      |
| 15                                                          |                                                 |         |     |               |            |          |         |                      |
| IGST                                                        |                                                 |         |     | CGST          |            | SGST     |         | Total Taxable Amount |
|                                                             |                                                 |         |     | 197.73        |            | 197.73   |         | Total Invoice Amount |
|                                                             |                                                 |         |     |               |            | 2,197.00 |         | 395.46               |
|                                                             |                                                 |         |     |               |            | 2,592.46 |         |                      |

Rupees : Two Thousand Five Hundred Ninty Two and Paise Fourty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction