PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/6/2020	Prepared by:	K. R. Chaspuler
PO/WO no.	67931	PO / WO Date.	12/6/2020
Supplier Name	Shah Traders	PO/WO amount	5,151/-
Firm/Company	SOV.LLP	Project	SOVLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	329	23/6/2020	4,589/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,589/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :_				—
Amount C –Other Debits :_				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				4,589/-
Amount E – PO / WO value:				5,151/-
Amount F – Difference (A – E):				562/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs._____/- □ No~~
Payment – due date	29/6/2020
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature] APPROVED 27 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	28/6/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

ORIGINAL

TAX INVOICE

~~CASH~~ / CREDIT

SHAH TRADERS

2002-B, Inside Lala Temple Compound, Lala Temple Street,
Ranigunj, Secunderabad - 500 003, Telangana.
Phone Nos. 040-66382045, 27710679. Cell : 9391013030, 6301785490
Email : ajitshah58@gmail.com

GSTIN : 36ADVPS0266J1ZW

Details of Receiver | Billed To	Invoice Number : 329	Invoice Date : 23-06-2020

SILVER OAK VILLAS LLP
SY NO 291,CHERLAPALLY
HYDERABAD
Pin No :
Telangana
GSTIN : 36ADBFS3288A2Z7
Phone :

P.O No.	: 67931 / 16230
D.C No.	: 12-06-2020
Vehicle No	: AP10W8652
Transporter	:
L.R No.	:
Payment Due Date	: 23-06-2020

Delivery address : HEAD OFFICE M G ROAD, SECUNDERABAD

S No	Description	HSN / SAC	Qty KGS	Qty NOS	Rate	Taxable Value	CGST Rate%	SGST Rate%	IGST Rate%	Net Amount
1	STEEL TUBES / M S PIPES	7306	82.40		47.20	3889.28	9.00	9.00		4589.35
	TOTAL		82.40			3889.28				4589.35

MODI ... SEC'BAD
No. 66729
Date 24/06/20
Sign

INWARD WITH TIME:
Inward No. 14363 Dt: 23/6/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

Invoice Amt in words : Four Thousand Five Hundred Eighty Nine Rupees Only

Bank Details :
HDFC BANK
ACCOUNT NO. 00428620000165
BRANCH: S D ROAD,SECUNDERABAD
IFSC CODE: HDFC0000042

Gross Amount	3,889.28
Add : CGST	350.04
Add : SGST	350.04
Add : IGST	
Round Off Amount	-0.35
Total Amount :	**4,589.00**

Customer's Signature

Terms & Conditions :-

1) The goods once sold will not be taken back and No claim for shortage or damage will be entertained unless lodged
2) Interest will be charged @ 18% per annum if payment is not made within 30 days.
3) Our responsibility ceases no sooner goods are handed over to the carrying agency.
4) Payment Strictly by Account Payees Cheques / RTGS only.
5) Subject to Hyderabad Jurisdiction only. E & O.E.

For SHAH TRADERS

Authorised Signatory

Purchase Order

 12-06-2020 12:39:26

67931
03.06.20 12:48:14

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Shah Traders 5-5-156, Lala Temple Road, Ranigunj, Secunderabd.	**Doc No**	67931	16230
	Doc Date	12-06-2020	
	Quote No	Nil	
GSTIN 36ADVPS0266J1ZW 66388461	**Quote Date**	12-06-2020	
66382045 9391678801	**SupplyType**	Supply	

Kind Attn : Mr. Ajit Shah

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8106 - Steel - other - Sq. pipe - 50mmx50mm - kgs *2mm thick - 05 lengths*	92.50	47.20	0.00	18.00	5,151.88
					Total Order Value . . .	**5,151.88**

Rupees : Five Thousand One Hundred Fifty One and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand	Item shall be of 18.5kgs per length approx. weight per length. weighment slip must be attached.
Payment Terms	Within 15days of delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Soham Mansion - H.O. purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

12/06/2020

Name : ____________

Accepted the above Terms And Conditions

For ***Shah Traders***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SILVER OAK VILLAS LLP	Date:	10.06..2020
Site & Phase :	Soham manson (H.O)	Time:	10.30 AM
Supplier		Req. No.	16280
Material required before date:	Urgent	ID No.	57547

No	Description	Size	Quantity	Units	Inward No	Date
1	2"x2" ms square hollow pipe (45') 2 mm	20'	3	Nos	47.20 +	C87.
2	2"x2" ms frame(34') 2 mm	20'	2	Nos		wt. 18.5kg.
3	Silver grey powder coat	STD	-	Nos		
4	18mm ply	4'6"x11'	1	Nos	67907	
5						
6						
7	67931					
8						
9						
10						

Remarks : Material required for Soham manson (H.O)

Prepared By	Jayapradha	Approved by	
Sign.& Date	10.06..2020	Sign. & Date	APPROVED BY 10 JUN 2020 SOHAM ... MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.