PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	26/6/20.	Prepared by:	SOWMYA
PO/WO no.	67870	PO / WO Date.	10/6/20.
Supplier Name	ssllp.	PO/WO amount	5111.50
Firm/Company	GVRC.	Project	GVRC.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11901	24/6/20	1,549.96
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,549.96

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9972	24/6/20	80436	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,549.96.
Amount E – PO / WO value:	5,111.50.
Amount F – Difference (A – E):	3561
Quantity received as per PO /WO	☑ Yes □ Excess received □ ~~Short~~ received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____/- □ No
Payment – due date	**4.7.2020**
Remarks: final Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	26/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11901
GV Research Centre Pvt Ltd	Invoice Date.	24-06-2020
Genome Valley, Shameerpet, hyderabad	PO No.	67870
	PO Date.	10-06-2020
	Req ID	57537
	Req Date	09-06-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163034

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5	230.00	1,150.00	12	138.00
2	7593 - Stationery - other - Stapler - other - nos small	9608	6	37.00	222.00	18	39.96
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IGST	CGST	SGST	Total Taxable Amount	1,372.00		177.96
	88.98	88.98	Total Invoice Amount		1,549.96	

Rupees : One Thousand Five Hundred Fourty Nine and Paise Ninty Six Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 66835 Date 29/06/20 Sign. CA

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 10-06-2020 17:30:50

67870
03.06.20 12:48:14

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	67870	163034
Doc Date	10-06-2020	
Quote No	Nil	
Quote Date	10-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	230.00	0.00	12.00	2,576.00
2	7563 - Stationery - other - Pencil - NA - boxes	2.00	42.00	0.00	12.00	94.08
3	7509 - Stationery - other - Calculator - NA - nos	4.00	155.00	0.00	18.00	731.60
4	7533 - Stationery - other - Highlighter - NA - nos	5.00	19.00	0.00	18.00	112.10
5	7560 - Stationery - other - Pen - NA - nos *blue*	10.00	5.50	0.00	12.00	61.60
6	7593 - Stationery - other - Stapler - other - nos *small*	6.00	37.00	0.00	18.00	261.96
7	7594 - Stationery - other - Stapler pin - other - boxes *Small*	10.00	5.50	0.00	18.00	64.90
8	7544 - Stationery - other - Marker - NA - nos *red/blue/black each 5 nos*	15.00	16.00	0.00	12.00	268.80
9	7557 - Stationery - other - Paper Weight - NA - nos	5.00	25.00	0.00	18.00	147.50
10	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	6.00	112.00	0.00	18.00	792.96
	Total Order Value . . .					**5,111.50**

Rupees : Five Thousand One Hundred Eleven and Paise Fifty Only.

Part received

I st Bill no 11680 Amount Rs 3,561/-

Balance has to be receivable Rs 1,550/-

20/6/2020

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : 11/06/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/__

Company Name:	GVRC	Date:	06.06.2020
Site & Phase :	Innopolis	Time:	17.30
Supplier		Req. No.	163034
Material required before date:	**12.06.2020**	ID No.	57537

No	Description	Size	Quantity	Units	Inward No	Date
1	A4 Paper Bundle	-	10 ✓	Pkts		
2	Staplers	-	06 ✓	Nos		
3	Stapler Pins	-	10 ✓	Pkts		
4	Pencil	-	02 ✓	Pkts		
5	Paper weight	-	05	Nos		
6	Calculators	-	04 ✓	Nos		
7	Highlighters	-	05 ✓	Nos		
8	**Measuring Tape with Spirit level**	5Mtrs	06	Nos		
9	Pens Blue	-	10 ✓	Nos		
10	Permanent Markers Black, Blue, Red	-	15 ✓	Nos		

PO 67870

Remarks: - For site office use purpose			
Prepared By	Harini	Approved by	
Sign.& Date	06.06.2020	Sign. & Date	

APPROVED

09 JUN 2020

MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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	PO Date.	10-06-2020
	Req ID	57537
	Req Date	09-06-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163034

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5
2	7593 - Stationery - other - Stapler - other - nos	9608	6
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INWARD No. 39292 Date 26/6

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 1500 Dt: 24.06.20
MRN No: 80436 Dt: 25/06/20
Received By: Sign:
GV RESEARCH CENTRE PVT LTD

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Rupees : One Thousand Five Hundred Fourty Nine and Paise Ninty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 1500 Dt: 24·06·20
MRN No: Dt:
Received By: Sign:
G.V. RESEARCH CENTER PVT. LTD.