8

PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 28/06/2020 | Prepared by: | SK.Goushee Begum |
| PO/WO no. | 68187 | PO / WO Date. | 22/06/20 |
| Supplier Name | Elegant enterprisy | PO/WO amount | 41,814/- |
| Firm/Company | SSUP | Project | SHUP |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 0072 | 23/06/20 | 34,447/- |
| 2. | 0071 | 23/06/20 | 1,470/- |
| 3. | | | |
| 4. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 35,917/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 80391 | ☑ Yes □ No |
| 2. | | | 80393 | ☑ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits :_ | – |
| Amount C –Other Debits :_ | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 35,917/- |
| Amount E – PO / WO value: | 41,814/- |
| Amount F – Difference (A – E): | 5,897/- |
| Quantity received as per PO /WO | □ Yes □ Excess received ☑ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☑ Yes □ No (explained below) |
| Excess / short material received | ☑ Approved – within acceptable limits □ No (explained below) |
| Close PO / W?O | □ Yes ☑ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs.____/- ☑ No |
| Payment – due date | **04/07/20** |

Remarks:_

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | | [signature] APPROVED 17 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT | | | | |
| Date | 28/06/20 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

| GSTIN: 36AJBPK0412E1ZY | ☑ Orignal for Receipient | ☐ Duplicate for Supplier / Transporter | ☐ Triplicate for Supplier | GST INVOICE CASH \| CREDIT |
|---|---|---|---|---|

# Elegant Enterprises

5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003
Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com

Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipiments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

| | | | |
|---|---|---|---|
| Reverse Charge : | Nil | Transportation Mode : | Not Applicable |
| Invoice Number : | EE2021-0072 | Vehicle/LR Number : | Not Applicable |
| Invoice Date : | 23 June 2020 | Date of Supply : | 23 June 2020 |
| State : | Telangana — State Code : 36 | Place of Supply : | Hyderabad |

## Details of Buyer I Billed to:

| | | | |
|---|---|---|---|
| Name | : M/s Summit Sales LLP | Delivery Challan No. | : Not Applicable — Date : - x - |
| Address | : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003 | Purchase Order No. | : 68187 — Date : 22.06.2020 |
| | | Delivery Location | : Summit Housing LLP, Cherlapally,Behind Kingston PG college, Hyd. Ph: 9502266233 / 9618244433 |
| GSTIN | : 36ACQFS2044C1Z7 | Term of Payment | : ☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice. |
| State | : Telangana — State Code : 36 | | |

| Sl. No. | Description of Goods | HSN/SAC | Quantity | UoM | CGST % | SGST % | IGST % | Rate | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Finolex RG6 x 100mtrs Full Copper TV Wire | 8544 | 5.00 | Coil(s) | 9.00 | 9.00 | 0.00 | 1135.00 | 5675.00 |
| 2 | Finolex 0.4mm x 2P x 90mtrs Telephone Wire | 8544 | 10.00 | Coil(s) | 9.00 | 9.00 | 0.00 | 500.00 | 5000.00 |
| 3 | 25mm x 3mm x 20Lengths GI Flat | 7212 | 94.11 | Kg(s) | 9.00 | 9.00 | 0.00 | 48.00 | 4517.28 |
| 4 | Southking 6Sq.mm x 2C x 100mtrs WPTC Alunimium Service Wire | 8544 | 10.00 | Coil(s) | 9.00 | 9.00 | 0.00 | 1400.00 | 14000.00 |

Total Invoice Amount in Words:

Rupees: Thirty Four Thousand Four Hundred Forty Seven Only.

| | | |
|---|---|---|
| Total Amount Before Tax: | | 29,192.28 |
| Add : C G S T | : | 2,627.31 |
| Add : S G S T | : | 2,627.31 |
| Add : I G S T | : | 0.00 |
| R/o + Transportation | : | 0.11 |
| Total Amount | : | Rs. 34,447.00 |

Our Bank Details:

| | |
|---|---|
| Name of the Bank : HDFC Bank | Account No. : 50200009719725 |
| Branch Address : Paradise, S.D. Road, Sec-Bad-3 | IFS Code : HDFC0000042 |

Receiver's Seal and Signature with Name & Mobile Number

Terms and Conditions :

1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter ....... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

Elegant Enterprises, Secunderabad

MODI PROPERTIES PVT. LTD. SEC'BAD — INWARD No. 66883 Date 2/10/... Sign.

for Elegant Enterprises

Authorised Signatory

E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr. Salman

Eway Bill No. Not Applicable Dated: Not Applicable



Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016

| INWARD | |
|---|---|
| Inward No: 4442 | Dt: 23/6/20 |
| MRN No: 80391 | Dt: 24/6/20 |
| Received By: | Sign: |
| SUMMIT SALES LLP | |

Certified by:

Stores Manager

| GSTIN: 36AJBPK0412E1ZY | ☑ Orignal for Receipient | ☐ Duplicate for Supplier / Transporter | ☐ Triplicate for Supplier | GST INVOICE CASH \| CREDIT |
|---|---|---|---|---|

# Elegant Enterprises

5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003
Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com

ELEGANT

Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

| | | | |
|---|---|---|---|
| Reverse Charge : Nil | | Transportation Mode : | Not Applicable |
| Invoice Number : EE2021-0071 | | Vehicle/LR Number : | Not Applicable |
| Invoice Date : 23 June 2020 | | Date of Supply : | 23 June 2020 |
| State : Telangana | State Code : 36 | Place of Supply : | Hyderabad |

## Details of Buyer I Billed to:

| | |
|---|---|
| Name : M/s Summit Sales LLP | Delivery Challan No. : Not Applicable — Date : - x - |
| Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003 | Purchase Order No. : 68187 — Date : 22.06.2020 |
| | Delivery Location : Summit Housing LLP, Cherlapally,Behind Kingston PG college, Hyd. Ph: 9502266233 / 9618244433 |
| GSTIN : 36ACQFS2044C1Z7 | Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice. |
| State : Telangana — State Code : 36 | |

| Sl. No. | Description of Goods | HSN/SAC | Quantity | UoM | CGST % | SGST % | IGST % | Rate | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Bentonite Powder 25Kgs Bag | 2508 | 10.00 | Bags | 2.50 | 2.50 | 0.00 | 140.00 | 1400.00 |

Total Invoice Amount in Words:

Rupees: One Thousand Four Hundred Seventy Only.

Elegant Enterprises ★ ELEGANT ★ Secunderabad

| | |
|---|---|
| Total Amount Before Tax: | 1,400.00 |
| Add : C G S T : | 35.00 |
| Add : S G S T : | 35.00 |
| Add : I G S T : | 0.00 |
| R/o + Transportation : | 0.00 |
| Total Amount : | Rs. 1,470.00 |

Our Bank Details:

| | |
|---|---|
| Name of the Bank : HDFC Bank | Account No. : 50200009719725 |
| Branch Address : Paradise, S.D. Road, Sec-Bad-3 | IFS Code : HDFC0000042 |

Receiver's Seal and Signature with Name & Mobile Number

Terms and Conditions :
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter ....... Days.
3. Our risk & responsibility cease on the delivery of goods
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

MODI PROPERTIES PVT. LTD. SEC'BAD — INWARD No. 66112 Date 25/06/20 Sign

for Elegant Enterprises

Authorised Signatory

E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr. Salman

Eway Bill No. Not Applicable Dated: Not Applicable

Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7-1-3, Begumpet, Hyderabad - 500016

| INWARD | |
|---|---|
| Inward No: 4443 | Dt: 23/6/20 |
| MRN No: 80393 | Dt: 24/6/20 |
| Received By: | Sign: |
| SUMMIT SALES LLP | |

Certified by:

Stores Manager

# Purchase Order

 22-06-2020 1:55:34 PM

68187
20.06.20 3:01:17

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Elegant Enterprises<br>5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003. | **Doc No** | 68187 | 14636 |
| | **Doc Date** | 22-06-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36AJBPK0412E1ZY | **Quote Date** | 30-09-2019 | |
| 66385358 9985113450/9885073880 | **SupplyType** | Supply | |

**Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4738 - Electrical - other - GI Flat - Others - nos<br>*1" x 3mm 20 nos Each 4kgs* | 20.00 | 192.00 | 0.00 | 18.00 | 4,531.20 |
| 2 | 4804 - Electrical - other - Earth Powder - NA - bags | 10.00 | 140.00 | 0.00 | 5.00 | 1,470.00 |
| 3 | 4782 - Electrical - wires - A1 service Wire - 7/20 - mts<br>*10 coils* | 1,000.00 | 14.00 | 0.00 | 18.00 | 16,520.00 |
| 4 | 4710 - Electrical - wires - TV wire - RG-6 - mtrs<br>*10 coils* | 1,000.00 | 11.35 | 0.00 | 18.00 | 13,393.00 |
| 5 | 4708 - Electrical - wires - Telephone wire - 2pair - bundles | 10.00 | 500.00 | 0.00 | 18.00 | 5,900.00 |
| | | | | | **Total Order Value . . .** | **41,814.20** |

Rupees : Fourty One Thousand Eight Hundred Fourteen and Paise Twenty Only.

Part bill received Rs. 35,917/-, Balance has to be receivable Rs. 5,897/-
28/06/20

**Terms and Conditions :-**

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | On complete delivery of all materials only ! |
| **Tax** | GST included in above price. |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra,9502266233, Mahesh. |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Payment as per actual wgmt. Above order for Stock maintain Purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Summit Sales LLP*
Authorised Signatory

Name : ______

Accepted the above Terms And Conditions
For *Elegant Enterprises*

Name : ______

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SSLLP | Date: | 20.06.2020 |
| Site & Phase : | SHLLP | Time: | 14.30 |
| Supplier | | Req. No. | 14636 |
| Material required before date: | | ID No. | 57800 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | PIPE | 1.5MM | 300 | NOS | | |
| 2 | DEEP BOX -4 WAY | 25MM | 240 | NOS | | |
| 3 | FAN BOX 68185 | | 100 | NOS | | |
| 4 | METAL BOX | 8 WAY | 60 | NOS | | |
| 5 | THERMACOL SHEET 68186 | | 100 | NOS | | |
| 6 | PVC ROUND COVER | 6” | 300 | NOS | | |
| 7 | TV WIRE | | 2000 | MTRS | | |
| 8 | TELEPHONE WIRE 68187 | | 20 | NOS | | |
| 9 | AL SERVICE WIRE | 7/20 | 2000 | MTRS | | |
| 10 | AL SERVICE WIRE | 3/20 | 450 | MTRS | | |
| 11 | BENTONITE POWDER | | 10 | NOS | | |
| 12 | FLAT EARTH PATTI | | 20 | LEN | | |

Remarks: For stock maintenance

| | | | |
|---|---|---|---|
| Prepared By | SOWMYA | Approved by | APPROVED BY 20 JUN 2020 SOHAM MODI MANAGING DIRECTOR |
| Sign.& Date | 20.06.2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.