(5)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/6/20	Prepared by:	T. Bhaskar
PO/WO no.	67926	PO / WO Date.	16/6/20
Supplier Name	Y. Pushpalatha	PO/WO amount	39962
Firm/Company	MPPL	Project	MFP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	160	22/6/20	39962
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			39962

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	Traport Charges	6890
Amount C –Other Debits :		–
Amount D (D=A+B-C) – Amount to be credited to the supplier:		46852
Amount E – PO / WO value:		39962
Amount F – Difference (A – E):		–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs.____/- □ No
Payment – due date	50 % Advance issued Bal on 4/7/20

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature] APPROVED 27 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	28/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GSTIN: 36APYPY9568E1ZM
Composite Scheme

TAX INVOICE

Cell : 88978 95924

Y. PUSHPALATHA

GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist, Hyderabad - 500 049.

M/s. MODi properties. pvt Ltd
Mallapur - Hyd.

Party's GSTIN

Sl.No. 160

Date : 22/06/2020

P.O. No. 67926

S.No.	PARTICULARS	HSN Code	Qty.	Rate	Amount Rs.	Ps.
1	supply of Gulmohar plants		29 no		46,852	00
			G.TOTAL		46,852	00

MODI PROPERTIES PVT. LTD
SEC'BAD
INWARD
No: 66743
Date: 24/8
Sign:

INWARD
Inward No: 3361 | Dt: 22/6/20
MRN No: 80988 | Dt:
Received By: | Sign: Nizam
Modi Properties Pvt. Ltd.
Sy.No.82/?

Rupess inwords: forty six Thousand Eight Hundred fifty two only

For Y. PUSHPALATHA

Y. Pthu

Authorised Signature

Purchase Order

 16-06-2020 4:52:06 PM

67926
03.06.20 12:48:14

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Y PUSHPALATHA	**Doc No**	67926	11727
4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderbad	**Doc Date**	16-06-2020	
	Quote No	Nil	
GSTIN 36APYPY9568E1ZM	**Quote Date**	12-06-2020	
8897895924	**SupplyType**	Supply	

Kind Attn : Radha Krishna

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6031 - Miscellaneous - Plants - NA - nos *Gulmohar Tree 15'*	29.00	1,300.00	0.00	6.00	39,962.00
					Total Order Value . . .	**39,962.00**

Rupees : Thirty Nine Thousand Nine Hundred Sixty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Rs..... vide cheq.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for west side oad curb stone inside fixing use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Y PUSHPALATHA***

Name : ______________________

Date : __/__/____

MEMO

DATE & FROM:	TO & REMARKS.
13/06/2020	To
MINISH	MD SIR
	The negotiated price for "Gulmohar
	Trees" RS/- 1300/- per Pc & the
	Height will be around 15'
	Please Kindly suggest.
	APPROVED BY 13 JUN 2020 SOHAM MODI MANAGING DIRECTOR

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	12-06-2020
Site & Phase :	May Flower Platinum	Time:	11.10
Supplier		Req.No.	11727
Material required before date:	15-06-2020	ID No.	57588

No	Description	Size	Quantity	Units	Inward No	Date
1	Gulmohar Trees	15' - 20' ht	29	nos		
2	67926					
3						
4						
5						
6						
7						

Remarks : Towards West side road curb stone inside fixing use purpose

Prepared By	K. Narender Reddy	Approved by	SV.subbareddy
Sign.& Date	12-06-2020	Sign. & Date	

12/06/2020

APPROVED BY
12 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

Estimate/Draft PO

 12-06-2020 12:25:45 PM Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Y PUSHPALATHA	**Doc No**	67926	11727
4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderbad	**Doc Date**	12-06-2020	
	Quote No	Nil	
GSTIN 36APYPY9568E1ZM	**Quote Date**	12-06-2020	
8897895924	**SupplyType**	Supply	

Kind Attn : Radha Krishna

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6031 - Miscellaneous - Plants - NA - nos *Gulmohar Tree 15' to 20'*	29.00	2,000.00	0.00	6.00	61,480.00
				Total Order Value . . .		**61,480.00**

Rupees : Sixty One Thousand Four Hundred Eighty Only.

1,000/- to 1200/- is budget!.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penality For Delay Nil

Transportation Cost Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for west side oad curb stone inside fixing use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : 12/06/2020

Accepted the above Terms And Conditions

For *Y PUSHPALATHA*

Name : ____________

Date : __/__/____