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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/06/2020	Prepared by:	SK.Goushee Begum
PO/WO no.	68082	PO / WO Date.	18/06/20
Supplier Name	Lepakshi Tarpaulin Industries	PO/WO amount	15,293/-
Firm/Company	SSUP	Project	SHUP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1389	22/06/20	15,293/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			15,293/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			8890	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				15,293/-
Amount E – PO / WO value:				15,293/-
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**04/07/20**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 27/06/2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	28/06/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

Invoice No. : 1389

Date : 22/06/2020

LEPAKSHI TARPAULIN INDUSTRIES

1st Floor, Shop No.F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-500 003.
Phone : (O) 2770 6071, 9121013748, Cell : 99591 02999,
E-mail: lepakshitarp@gmail.com, Lnt_91@yahoo.in, www.lepakshitarpaulin.com

State Code : 36

GSTIN : 36ADOPN7656C1Z7

Details of Receiver (Billed to)

Name : SUMMIT SALES LLP
Address : 5-4-187/3&4, II ND FLOOR, M.G. ROAD, SEC-BAD-03.
Ph. Cell :
GSTIN/UIN : 36ACQFS2044C1Z7.
P.O. No. & Dt. 68082/14630/ - 18/06/2020

Details of Consignee (Shipped to)

Name :
Address :
Ph. Cell :
GSTIN/UIN :
Vehicle No. :

Sl. No.	HSN (SAC) Code	Description of the Goods	Qty.	Rate	Amount Rs.	Taxable Value	CGST Rate	CGST Amount	SGST Rate	SGST Amount	IGST Rate	IGST Amount
1)	3926	Plastic Blue Sheet 18 X 12 - 20 NOS	4320	@ 1.50		6480	9%	583.20	9%	583.20		
2)	3926	Plastic Blue Sheet 24 X 18 - 10 NOS	4320	@ 1.50		6480	9%	583.20	9%	583.20		
		TOTAL									=	15292.80

ROUND OFF(+) 00.20

TOTAL INVOICE RS. 15293.00

(Rupees : in words 15,293/- Fifteen thousand two hundred ninety three only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 66890 Date 28/6 Sign.

INWARD
Inward No: 14441 Dt: 23/6/20
MRN No: 80390 Dt: 24/6/20.
Received By: Sign:

Certified by: E-way Bill No
Stores Manager
SUMMIT SALES LLP

TERMS & CONDITIONS :
1. Goods once sold will not be taken back or exchanged.
2. Subject to Secunderabad Jurisdiction only.
3. The customer should inform the firm if there is any complaint regarding the quality or quantity of the material within 48 hours from the date of Invoice.
4. Inspection should be carried out at our factory premises only.
5. Interest will be charged at the rate of 24% per annum for all overdue payments.
6. Our risk & responsibility ceases as soon as the goods are despatched from our premises.

OUR BANK DETAILS :
Bank Name : PUNJAB NATIONAL BANK
Bank Account Number : 3631002100019635
Branch : M.G. Road, Sec'bad
IFSC : PUNB0363100

For LEPAKSHI TARPAULIN INDUSTRIES

Authorised Signatory

Purchase Order

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68082
16.06.20 2:49:39

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Lepakshi Tarpaulin Industries # 5-5-65, 1st Floor, Shop No. F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-3.	**Doc No**	68082	14630
	Doc Date	18-06-2020	
	Quote No	Nil	
GSTIN 36ADOPN7656C1Z7 2770 6071	**Quote Date**	18-06-2020	
66486071 9642662732	**SupplyType**	Supply	

Kind Attn : Mr. Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *10 nos*	4,320.00	1.50	0.00	18.00	7,646.40
2	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *20 nos*	4,320.00	1.50	0.00	18.00	7,646.40
				Total Order Value . . .		**15,292.80**

Rupees : Fifteen Thousand Two Hundred Ninty Two and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "HDPE" material, Blue colour, 150gsm thickness
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Payment as per actual recipt of material.Above order for stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Lepakshi Tarpaulin Industries***

Name : ____________________   Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	17.06.2020
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	14630
Material required before date:		ID No.	57730

No	Description		Size	Quantity	Units	Inward No	Date
1	SPACERS ALL IN ONE	68081		5000	NOS		
2	GI BUCKETS	68089		36	NOS		
3	PLASTIC BLUE SHEETS	68082	12X18	20	NOS		
4	BLUE SHEETS		24X18	10	NOS		
5							
6							
7							
8							
9							
10							

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	17.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
17 JUN 2020
SOHAM MODI
MANAGING DIRECTOR