PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/6/20	Prepared by:	Sowmya.
PO/WO no.	68084	PO / WO Date.	18/6/20.
Supplier Name	SSlp.	PO/WO amount	18,281.82
Firm/Company	Modi properties pvt ltd	Project	MPL.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11788	19/6/20.	12,529
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			12,529

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9866	19/6/20	80171	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,529
Amount E – PO / WO value:	18,281.82
Amount F – Difference (A – E):	5'753/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- □ No
Payment – due date	27/6/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED [signature]				
Date	20/6/20.		27 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	11788
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	19-06-2020
	PO No.	68084
	PO Date.	18-06-2020
	Req ID	57723
GSTIN : 36AABCM4761E1ZM	Req Date	17-06-2020
	Loc Req No	11737

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6025 - Miscellaneous - Gova rope - NA - bundles	8431	20	187.00	3,740.00	12	448.80
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	200	8.30	1,660.00	0	0.00
3	4057 - Consumables - Sponges - NA - nos	3921	200	8.30	1,660.00	18	298.80
4	9570 - Tools - Spade with handle - NA - nos	7301	10	100.00	1,000.00	18	180.00
5	4009 - Consumables - Coconut Broom - other - nos	9603	20	16.00	320.00	0	0.00
6	2055 - Carpentry - hardware - Bombay Nails - 21/2	7317	10	73.00	730.00	18	131.40
7	9537 - Tools - Hacksaw blade - double - nos	8202	100	10.00	1,000.00	18	180.00
8	4585 - Electrical - other - Insulation tape - NA - nos	8546	100	10.00	1,000.00	18	180.00
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13							
14							
15							

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 666
Date 22/6/20
Sign

IGST	CGST	SGST			
			Total Taxable Amount	11,110.00	1,419.00
	709.50	709.50	Total Invoice Amount	12,529.00	

Rupees : Twelve Thousand Five Hundred Twenty Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 18-06-2020 4:43:22 PM

68084
16.06.20 2:49:39

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68084	11737
	Doc Date	18-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6025 - Miscellaneous - Gova rope - NA - bundles	20.00	187.00	0.00	12.00	4,188.80
2	4080 - Consumables - Bombay Brooms - Other - Nos	200.00	8.30	0.00	0.00	1,660.00
3	4057 - Consumables - Sponges - NA - nos	200.00	8.30	0.00	18.00	1,958.80
4	9570 - Tools - Spade with handle - NA - nos	10.00	100.00	0.00	18.00	1,180.00
5	4009 - Consumables - Coconut Broom - other - nos	20.00	16.00	0.00	0.00	320.00
6	7515 - Stationery - other - Chalkpiece - NA - boxes	100.00	6.00	0.00	0.00	600.00
7	2055 - Carpentry - hardware - Bombay Nails - 21/2 In - kgs	10.00	73.00	0.00	18.00	861.40
8	7353 - Plumbing - other - Green Hose pipe - Other - Mtrs *6 nos*	180.00	24.26	0.00	18.00	5,152.82
9	9537 - Tools - Hacksaw blade - double - nos	100.00	10.00	0.00	18.00	1,180.00
10	4585 - Electrical - other - Insulation tape - NA - nos	100.00	10.00	0.00	18.00	1,180.00
					Total Order Value . . .	**18,281.82**

Rupees : Eighteen Thousand Two Hundred Eighty One and Paise Eighty Two Only.

Part bill received. Amt - 12,591
balance receivable - 5,753
V.J.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 18-06-2020 4:43:22 PM

Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	17-06-2020
Site & Phase :	May Flower Platinum	Time:	11;10
Supplier		Req.No.	11737
Material required before date:	19-06-2020	ID No.	S7723

No	Description	Size	Quantity	Units	Inward No	Date
1	Gova rope	Std	20	Bundels		
2	Bombay brooms small	Std	200	Nos		
3	Sponges	std	200	No s		
4	Spade with handle	Std	10	Nos		
5	Cocount brooms 68084	Std	20	Nos		
6	Chalkpiecs	Std	100	Nos		
7	Bombay nails	Std	25	Nos		
8	Curing pipe	Std	06	Bundles		
9	Haksaw blade	Std	100	Nos		
10	Insulation tape	Std	100	Nos		
	Cleaning cloths yellow/white	Std	20	Nos		
12	Plastic mug	Std	06	Nos		
13	Plastic buckets	Std	03	Nos		
14	Dust bins	Std	06	Nos		
15	Dettol liquid	Std	06	Nos		
16	odonil	Std	06	Nos		
17	Room freshners	Std	06	Nos		
18	Mopping sticks	Std	04	Nos		
19	Lizol	Std	06	Nos		
20	Vimbar	Std	06	Nos		

Remarks : for site use purpose

Prepared By	K.sravani	Approved by	SV.subbareddy
Sign.& Date	19-03-2020	Sign. & Date	

APPROVED
18 JUN 2020
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9866
Modi Properties Private Limited,.	DC Date.	19-06-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	68084
	PO Date.	18-06-2020
	Req ID	57723
GSTIN : 36AABCM4761E1ZM	Req Date	17-06-2020
	Loc Req No	11737

	Description of Goods	HSN/SAC	Qty
1	6025 - Miscellaneous - Gova rope - NA - bundles	8431	20
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	200
3	4057 - Consumables - Sponges - NA - nos	3921	200
4	9570 - Tools - Spade with handle - NA - nos	7301	10
5	4009 - Consumables - Coconut Broom - other - nos	9603	20
6	2055 - Carpentry - hardware - Bombay Nails - 21/2 In - kgs	7317	10
7	9537 - Tools - Hacksaw blade - double - nos	8202	100
8	4585 - Electrical - other - Insulation tape - NA - nos	8546	100
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MODI PROPERTIES PVT. LTD. INWARD No. 39239 Date 25/6 Sign SEC'BAD

INWARD
Inward No 3348 Dt. 19/6/20
MRN No: 8071 Dt:
Received By: Sign: nizam
Modi Properties Pvt. Ltd. Sy.No.82/1

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited..	Invoice No.	11788
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	19-06-2020
	PO No.	68084
	PO Date.	18-06-2020
	Req ID	57723
GSTIN : 36AABCM4761E1ZM	Req Date	17-06-2020
	Loc Req No	11737

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8	4585 - Electrical - other - Insulation tape - NA - nos	8546	100	10.00	1,000.00	18	180.00
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INWARD

Inward No: 3348 Dt: 19/6/20

GRN No: 80171 Dt:

Received By: Sign: Nizam

Modi Properties Pvt. Ltd.

Sy.No.82/1

IGST	CGST	SGST			
	709.50	709.50	Total Taxable Amount	11,110.00	1,419.00
			Total Invoice Amount	12,529.00	

Rupees : Twelve Thousand Five Hundred Twenty Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction