19

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/6/20	Prepared by:	Soumya
PO/WO no.	67261	PO / WO Date.	19/5/20
Supplier Name	SSllp.	PO/WO amount	3,717
Firm/Company	Modi properties pvt ltd	Project	MPL.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11865	23/6/20	1,239
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,239.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9941	23/6/20	80873	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,239
Amount E – PO / WO value:	3,717.
Amount F – Difference (A – E):	– 2478
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	27/6/20.
Remarks:_ Final bill received.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Soumya		APPROVED 27 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	24/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-. Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	11865
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	23-06-2020
	PO No.	67261
	PO Date.	19-05-2020
	Req ID	56957
	Req Date	18-05-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11671

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7667 - Stationery - other - ID Cards - NA - nos		50	21.00	1,050.00	18	189.00
	Smart cards - RFID						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD No. 66661 Date 27/06/20 Sign.

IGST	CGST	SGST				
			Total Taxable Amount	1,050.00		189.00
	94.50	94.50	Total Invoice Amount	1,239.00		

Rupees : One Thousand Two Hundred Thirty Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 19-05-2020 3:27:23 PM

67261
15.05.20 11:58:47

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67261	11671
	Doc Date	19-05-2020	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
	Quote Date	12-10-2016	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7667 - Stationery - other - ID Cards - NA - nos *Smart cards - RFID*	150.00	21.00	0.00	18.00	3,717.00
					Total Order Value . . .	**3,717.00**

Rupees : Three Thousand Seven Hundred Seventeen Only.

Part received

I st bill no 11382 Amount Rs 2,478/-

Balance has to be received Rs 1,239/-

30/5/20

Terms and Conditions :-

Specification / Brand	All item shall be of "Warden Security" brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	2 yrs service wrrnty from Bethel.
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.Above order for labour attendance purpose.
Completion Date	Nil
Measurment	nil
Security	nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	18.05.2020
Site & Phase :	May Flower Platinum	Time:	15:14
Supplier		Req.No.	11671
Material required before date:	21.05.2020	ID No.	56957

No	Description	Size	Quantity	Units	Inward No	Date
1	Clamshell Cards	Std	150	No's		
2	67261					
3						
4						
5						
6						
7						
8				APPROVED		
9				19 MAY 2020		
				MINISH PARIKH MANAGER PROCUREMENT		

Remarks: Towards site workers attendance use purpose

Prepared By	B.Nandini	Approved by	S.V.Subba Reddy
Sign.& Date	18.05.2020	Sign. & Date	18.05.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9941
Modi Properties Private Limited,.	DC Date.	23-06-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	67261
	PO Date.	19-05-2020
	Req ID	56957
	Req Date	18-05-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11671

	Description of Goods	HSN/SAC	Qty
1	7667 - Stationery - other - ID Cards - NA - nos		50
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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MODI PROPERTIES PVT. LTD. INWARD No. 3927 Date 23/6 Sign. SEC'BAD

INWARD
Inward No. 3373 Dt. 23/6/20
MRN No. 80373 Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd.
Sy.No.82/1

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	11865
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	23-06-2020
	PO No.	67261
	PO Date.	19-05-2020
	Req ID	56957
	Req Date	18-05-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11671

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7667 - Stationery - other - ID Cards - NA - nos		50	21.00	1,050.00	18	189.00
	Smart cards - RFID						
2							
3							
4							
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11							
12							
13							
14							
15							

INWARD
Inward No. 13373 Dt. 23/6/20
MRN No: 83373 Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd.
Sy No.82/1

IGST	CGST	SGST				
			Total Taxable Amount	1,050.00		189.00
	94.50	94.50	Total Invoice Amount		1,239.00	

Rupees : One Thousand Two Hundred Thirty Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction