23

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/06/2020	Prepared by:	SK.Goushee Begum
PO/WO no.	68117	PO / WO Date.	19/06/20
Supplier Name	Akshaya Traders	PO/WO amount	26,550 /-
Firm/Company	SSCP	Project	SHCP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	703	23/06/20	26,550 /-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			26,550 /-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			80388	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	26,550 /-
Amount E – PO / WO value:	26,550 /-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	**04/07/20**

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature] APPROVED 27 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	28/06/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

AKSHAYA TRADERS

Cell : 9959611144
9381004542

Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES, BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.
H.No.6-4-392/1, New Bholakpur, Secunderabad-500 003.T.S.

Invoice No. 703 GSTIN : 36BFYPA0121A1Z3 Date 23/6/20 20

Name Sommit Sales llp GSTIN 36ACQFS2044C1Z77

Address .... P.O No. 68717

.... State .... State Code ....

Sl. No	PARTICULARS	HSN CODE	Qty	Rate	Amount	5%	12%	18%	Amount
1	Chicken mesh	7314	50 ✓	110	5500			990	6490.
2	Bombay nails 2½	1718	50 ✓	70	3500			630	4130
3	Bombay nails 2	1718	50 ✓	70	3500			630	4130
4	ms nails 2	1718	50 ✓	56	2800			504	3304.
5	Plastic campa	8509	60 ✓	120	7200			1296	8496.
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 6686
Date 2/6/20
Sign.

Total Amount		22500/-
Add CGST 9%	2025	
Add SGST 9%	2025	
Total GST	4050	
Total Amount		26550/-

Mode of Payment :
Cash/Cheque/Cheque No

INWARD
No: 14439 Dt: 23/6/20
No: 80388 Dt: 24/6/20
Received By: Sign:
SUMMIT SALES LLP

Certified by
Stores Manager

Rupees In Words ....

Receiver's Signature

For Akshaya Traders
A. [signature]
Proprietor

Purchase Order

Page(s) 1 Of 1 20-06-2020 2:19:17 PM

68117
20.06.20 3:01:17

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Akshaya Traders 6-4-392/1, New Bholakpur, Secunderbad	**Doc No**	68117	14629
	Doc Date	19-06-2020	
	Quote No	Nil	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	19-06-2020	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2076 - Carpentry - hardware - Chicken Mesh - NA - bundles	50.00	110.00	0.00	18.00	6,490.00
2	2055 - Carpentry - hardware - Bombay Nails - 21/2 In - kgs	50.00	70.00	0.00	18.00	4,130.00
3	2054 - Carpentry - hardware - Bombay Nails - 2 In - kgs	50.00	70.00	0.00	18.00	4,130.00
4	2138 - Carpentry - hardware - MS Nails - 2 In - kgs	50.00	56.00	0.00	18.00	3,304.00
5	2148 - Carpentry - hardware - Plastic gampa - other - nos	60.00	120.00	0.00	18.00	8,496.00
				Total Order Value . . .		**26,550.00**

Rupees : Twenty Six Thousand Five Hundred Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Akshaya Traders***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	16.06.2020
Site & Phase :	SHLLP	Time:	14.30
Supplier		Req. No.	14629
Material required before date:		ID No.	57704

No	Description	Size	Quantity	Units	Inward No	Date
1	MEASUREMENT TAPE	5 MTRS	20	NOS		
2	CHICKEN MESH		50	BDL		
3	BOMBAY NAILS	2 1/2"	20	KGS		
4	BOMBAY NAILS	2"	20	KGS		
5	MS NAILS	2"	50	KGS		
6	PLASTIC GAMPA		60	NOS		
7	STEEL MEASURING TAPE	30MTRS	5	NOS		
8	RBR BONDING AGENT	3LTRS	6	NOS		
9	CRACKFILL 68080	1KG	25	KGS		
10	FOSROC WATER PROOFING CHEMICAL	20LTRS	3	NOS		

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	16.06.2020	Sign. & Date	

APPROVED BY
17 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.